

**CITY OF ELY**

LICENSE # \_\_\_\_\_  
WALLET # \_\_\_\_\_  
STICKER # \_\_\_\_\_  
RECEIPT # \_\_\_\_\_  
ISSUED \_\_\_\_\_

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OF FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

2. Type of event that is planned:

3. Proposed Location:

4. Date(s)/Time(s): \_\_\_\_\_

5. Excepted length of use: \_\_\_\_\_

6. Expected size of group: \_\_\_\_\_

7. Names of any persons in charge of the proposed use at the specific location:

Address(es): \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail Address(es): \_\_\_\_\_

8. Names and addresses of any persons to be featured as entertainers or speakers:

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9. List mechanical or electronic equipment to be used:

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10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

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11. Number and types of animals to be used:

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12. A description of any sound amplification to be used:

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13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, Set up, clean up and maintain order if necessary:

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14. All plans for the provision of security:

15. Beer or Wine consumption? Yes \_\_\_\_\_ No \_\_\_\_\_

16. Describe any items to be sold or distributed:

17. Is water connection requested: Yes \_\_\_\_\_ No \_\_\_\_\_

18. Is electricity requested: Yes \_\_\_\_\_ No \_\_\_\_\_

19. Have you provided a layout site plan for your proposed activity or event? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes \_\_\_\_\_ No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Ely, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses, and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

**TO BE COMPLETED BY CITY DEPARTEMTNS:**

I have reviewed the attached application with the following recommendations:

Recommended

Approval

Comments:

☐ YES \_\_\_\_\_

\_\_\_\_\_

☐ No      Parks & Recreation                      Date

\_\_\_\_\_

\_\_\_\_\_

☐ YES \_\_\_\_\_

\_\_\_\_\_

☐ No      Community Development                      Date

\_\_\_\_\_

\_\_\_\_\_

☐ YES \_\_\_\_\_

\_\_\_\_\_

☐ No      Public Works                      Date

\_\_\_\_\_

\_\_\_\_\_

☐ YES \_\_\_\_\_

\_\_\_\_\_

☐ No      Fire Chief                      Date

\_\_\_\_\_

\_\_\_\_\_

☐ YES \_\_\_\_\_

\_\_\_\_\_

☐ No      Police Chief                      Date

\_\_\_\_\_

\_\_\_\_\_

**FINAL APOVAL**

☐ YES \_\_\_\_\_

\_\_\_\_\_

☐ No      City Administrator                      Date

\_\_\_\_\_

\_\_\_\_\_