

## ELY PUBLIC LIBRARY OPEN BY APPOINTMENT EFFECTIVE JANUARY 18<sup>TH</sup>

We are excited to see you and welcome you back into the library! We will allow one patron/family in at a time for a 25 minute time slot, available by appointment only.

Book Appointment



**Schedule Appointment** - Appointments can be made on our website at [www.ely.lib.ia.us](http://www.ely.lib.ia.us) or by calling the library at 848-7616. **Our hours for appointments are Monday, Wednesday and Friday 9am-5pm; Tuesday & Thursdays 12pm - 6pm, and Saturdays 9am - 12pm.**

### Services –

- The bathrooms and drinking fountain will not be available at this time. All toys have been removed, lounge seating and use of the meeting room is unavailable.
- Browsing the collection and use of the computers, printing, copying, and faxing services are all available.
- We will accept cash payments for printing and other fees in exact amounts only as no change will be given.
- Holds and care packages will still be available. As we currently do, we will contact you once your holds and/or care packages are ready to be picked up. To use our Library Care Package Form you can visit <https://forms.gle/7Z9Yd9mJMyoQfE957> or find a direct link on our website at [www.ely.lib.ia.us](http://www.ely.lib.ia.us).

**Safety** - The safety of our community and staff is of the utmost importance to us. All people over the age of 2 will be required to sanitize hands and wear masks per CDC guidelines. The library will provide a mask to anyone who does not have one for their appointment. **Please do not come into the library if you or a member of your household are feeling ill or have been exposed to someone with COVID-19 in the last 2 weeks.**



### Arriving –

- Please arrive on time and plan for your visit to be no longer than 25 minutes.
- Enter the lobby and knock on the door to check in with library staff.
- Put on your mask (masks are to be used at **all** times in the library) and sanitize your hands.
- Each person entering the library will need to use a blue browsing basket.
- Any materials that are touched need to be placed into this basket.
- When checking out, you will be able to check out only the items you wish to take home with you, and the remainder of the items in the blue browsing basket will be sanitized before being placed on the shelves again.

**Returns** - To return library materials, place your items in the book return slots located in the alley, in the lobby or in the circulation desk book return slot. **Please do not hand materials directly to staff or place them on the circulation desk.**



**LIBRARY E-NEWSLETTER** – Sign up for our weekly e-newsletter to know what is happening at the library. If you would like to receive the e-newsletter, e-mail [tclair@ely.lib.ia.us](mailto:tclair@ely.lib.ia.us) or go to <http://wowbrary.org/nu.aspx?fb&p=3648-7> to sign up!



**ELY FOOD PANTRY** – We continue to accept donations for our pantry. Items are available in the lobby for anyone who needs them. If you would like to help out, we are accepting the following items: non-perishable food items, no-heat meals, peanut butter, fruit in squeeze pouches, diapers, wipes, formula, feminine hygiene products, toiletries, water, paper towels, and cleaning supplies. **We are no longer accepting shoes and clothing.** **Neighbors Helping Neighbors – Thank you!**



**STEM KITS & LITERACY GAMES** – We are excited to inform you of some wonderful new kits and literacy games to enhance learning and curiosity at home or in your classroom! We have a variety of STEM based inquiry kits available for youth preK-6<sup>th</sup> grade. New to our collection as well are literacy games to help with reading, writing, retaining, vocabulary skills and more! To see what we have available – check out our wakelet at <https://wakelet.com/@ElyLibrary> . Due to the kits having a large number of pieces, we are allowing one kit/game to be checked out at a time.