

Ely City Council Proceedings

The City Council Meeting met in regular session on October 19, 2020 at and in person at City Hall, 1570 Rowley St. Ely, IA 52227, due to the Covid-19 Health Crisis online over ZOOM Platform and Facebook. Officials present were Mayor Eldy Miller, Council Members William Tuthill, Ben Symonds, Judy Wery and Dan Whitaker. Kay Hale – Absent. Mayor Miller called the meeting to order at 7:06 pm with the Pledge of Allegiance.

The following claims include expenses for the City, Park Board and Library:

ADVANCED BUSINESS SYSTEMS, Copies	\$129.85
ADVANTAGE ACH, FSA	\$133.35
AIRGAS USA, LLC, Cylinder Rental	\$52.72
ALLIANT, ELECTRIC	\$5,877.82
BAKER & TAYLOR, Books	\$279.65
BIG RIVER SPECIALTY COMPANY, Rock Engraving CC Park	\$500
BLUE LAKE PLASTICS, Ice Rink Tarp	\$312.75
CANON FINANCIAL SERVICES, INC, Copier Lease	\$134
COLONIAL LIFE INSURANCE, Accidental Ins	\$48.87
CUSTOM HOSE SUPPLIES, INC, Hydraulic Line tractor	\$30.12
DEMCO, Book Supplies,	\$343.02
EFTPS, FED/FICA TAX	\$5,259.94
GAZETTE COMMUNICATIONS, INC, Legals Publications	\$501.28
HAWKEYE FIRE & SAFETY, Fire Extinguisher Inspection	\$288.6
HDC PRINTED PRODUCTS, Checks & Past Due Notice Forms	\$377.43
IA PRISON INDUSTRIES, Downtown Direction Signs	\$385.9
IA MUNICIPALITIES WORKERS, Comp Prem 20-21 Ins #4	\$610
IOWA DNR, Annual Water use Fee 2021	\$95
IOWA EXPRESS DELIVERY, Sewer/Water Sample Delivery	\$120
KIRACOFE OIL CO, Diesel Fuel	\$829.35
KROMMINGA MOTORS INC, Vehicle Batteries	\$285.7
LINN COUNTY SHERIFF, Contract Law 7/01-9/30	\$11,988.00
MARY MCGUIRE, September Mileage	\$20.7
MATTHEW HILLEMANN, 2020 Flag Football Referee	\$60
MENARDS, Parks Ground Maint. Supplies	\$56.8
DBA THE COMPANY STORE, Youth Football Shirts	\$283
MMS CONSULTANTS, INC, Engineer Svcs. Knoll & North Dr	\$2,595.68
NEAL'S WATER CONDITIONING, City Hall Maint.	\$30
OTTSEN OIL CO., Vehicle Maint. Oil	\$371.36
P&K MIDWEST, Skid Loader Hydraulic	\$1,313.12
PATRICIA JOHNS, Sewer Easement	\$862.72
PLAY IT AGAIN SPORTS, Mouth Guards	\$5.07
LINN COUNTY REC, Electrical Utilities	\$270.1
SOLBERG'S, Wiffle Ball Trophies	\$99.35
SOUTH SLOPE, Phone/Internet	\$838.1
TERMINIX, Pest Control	\$47.25
CORPORATE BILLING, Freightliner Repair	\$468.93
TRACTOR SUPPLY CO. PW Supplies	\$258.92
WM OF CEDAR RAPIDS-IOWA CITY, Refuse Services	\$13,135.27
Accounts Payable Total	\$49,299.72

Agenda Motion made by Tuthill to approve agenda, 2nd by Wery. Ayes-4 motion carried.

Consent Agenda Minutes of 10/05/2020; Bills Payable, Library Board Minutes from 9/09/20. Motion made by Whitaker to approve consent agenda, 2nd by Symonds. Ayes-4 motion carried.

Department Reports City Administrator Adam Thompson gave update: Knoll & North Drive project complete. May hold off on seeding until Spring. New trees planted at City Park. Purchasing saplings from DNR at \$0.80 per container. May be available for residents in a few years to replace from storm damage.

Radio read meters installed to 15% residents and reduced reading time by 8-10 hours.

Signage will be installed for crosswalks and speed limit signs on State St & Jappa Rd.
November 2nd meeting Linn County Sheriff Safety and Crime Prevention presentation.
Congratulations to Sarah Sellon, Library Director be nominated and awarded the Lighthouse Award from Iowa Library Association on her leadership during the Covid-19 pandemic.
Water bill issue the base sewer rate was entered incorrectly since the July 1st bill. \$0.96 credit on every bill.

Upcoming presentations: November – Snow Removal
 December – Building Inspection Department
 January – Ely Property Brownstone presentation

Community Comments/Request – None

Business

FEMA Disaster Recovery Admin Assistance Agreement with MSA Professional Services-

Staff recommendation to work with MSA consulting services on FEMA disaster recovery. Since this is the first time the City has been through a disaster and to work with FEMA, City doesn't want to miss out on opportunity to turn in damages. Services not to exceed \$4,450.00.

Library Presentation – Sarah Sellon gave Library Expansion update. Information available to the public and public input is very important for this project. Library

Capital Improvement Plan City Administrator gave update: research underway on finances, bond capacity, budget packets being worked on and next meeting recommendation will be made.

28E Agreement with Linn County for Inspection Services Mary McGuire will be stepping down from her position. Ely plans to contract services through 28E Agreement with Linn County. Ely would follow Linn County's Permit Fee Structure, and update codes same as Linn County. Will still waive permit fee for storm damage repairs, but permits will still need to be pulled before the end of 2020, even if the work will not be started until Spring of 2021. Monthly reports will be provided by Linn County to Ely.

Review Job Description Positions City Admin gave overview of job positions

Public Works Laborer FT CDL required hoped to hire by end of year.

Seasonal Public Works Laborer – 2 to 3 Seasonal PT positions non-benefit mowing, weed eating, painting street & fire hydrants.

Seasonal Snowplow Driver – Seasonal PT for snow plowing outside of normal 8-5 staff hours.

Planning & Zoning Coordinator – PT 8-10 hours/wk. Keep Mary on as a PT Comprehensive Plan Update, Bldg. Plat Process, offset with building fees \$22.40/ hr. no benefits.

Director of Public Facilities & Equipment – FT Tyler Schurbon rollout 2021 certifications required.

Director of Safety and Code Enforcement – FT Casey Grover Storm Water Construction Site & Code Enforcement Officer.

Discussion/Action State Street Project Council and staff discussed options. Council is ok with what was presented to bring this project to completion.

Discussion/Action North Watermain Project Council discussed open items and ok with what staff recommended to bring project to completion.

Linn County Sheriff presented council with report. Most vehicle break ins or stolen vehicles have been unlocked vehicles and also keys left in them.

With no further business being evident, council adjourned the meeting at 9:12 pm. Motion by Tuthill, 2nd by Symonds. Ayes-4

Eldy Miller, Mayor

Luanne R. Miller, Clerk