

### **Ely City Council Proceedings**

The City Council Meeting met in regular session on September 21, 2020 at 7:00 pm in person at City Hall, 1570 Rowley St. Ely, IA 52227, due to the Covid-19 Health Crisis online over ZOOM Platform and Facebook. Officials present were Mayor Eldy Miller, Council Members William Tuthill, Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Mayor Miller called the meeting to order at 7:00 pm with the Pledge of Allegiance.

The following claims include expenses for the City, Park Board and Library:

A TO Z CHEMICAL SUPPLY, Selective Weed Killer	4,371.90
ABATEMENT SPECIALTIES LLC, 1510 Walker St Asbestos Test	900.00
ADVANCED BUSINESS SYSTEMS, Copies	114.40
ADVANTAGE ACH, FSA	133.35
AIRGAS USA LLC, Cylinder rentals	54.10
ALLIANT, ELECTRIC	5,620.38
ALTORFER RENTS, WWTP Gen Engine Repair	305.00
BAKER & TAYLOR, Books	1,081.88
BDH TECHNOLOGY, Technology 750 AV 450W UPS	107.84
BSN SPORTS LLC, Soccer Ice Packs	55.98
CALLIE O'BRIEN, Reimburse Ice Cream, Ribbon Cut, Fall Fest	111.34
CANON FINANCIAL SERVICES INC, Copier Lease	109.00
CARDMEMBER SERVICE, CC Charges Storm 8/10/20	1,923.65
COLLECTION SERVICE CENTER, Child Support	591.07
COLONIAL LIFE INSURANCE, Accidental Ins.	48.87
CARDMEMBER SERVICES-LIB, Credit Card	621.27
CRL LAWN CARE, Ballfield Fertilizer Fall	370.00
EFTPS, Fed/FICA Tax	6,538.96
GAZETTE COMMUNICATIONS INC, Legal Publications	6.81
HACH COMPANY, Test Lab Safety Solution	206.79
HOUSE OF TROPHIES, Fall Fest Car Show Trophies	1,691.00
IA MUNICIPALITIES WORKERS COMP, Prem. 20-21 Install #3	610.00
JDM CONCRETE LLC, Storm Cleanup Dump Truck Skid Loader	20,830.00
KIRACOFE OIL CO, L.P. Gas	367.50
LINN COUNTY TREASURER, 2019 Prop Taxes Walker Rowley	3,357.00
MARTIN MARIETTA, COMM CTR PLAYGROUND ROCK	94.49
MENARDS, PW TOOLS PARKS SUPPLIES	432.49
MIDAMERICAN ENERGY COMPANY, GAS UTILITIES	99.97
MMS CONSULTANTS INC, ENGINEER SVCS	8,252.95
NEAL'S WATER CONDITIONING, CITY HALL MAINT	19.50
NICK TRENARY, TECHNOLOGY LIBRARY	120.00
OFFICE EXPRESS, OFFICE SUPPLY	523.13
PER MAR SECURITY SERVICES, LIB Secure Annual Fee	243.12
LINN COUNTY REC, ELECTRICAL SVC	270.90
SCHUMACHER ELEVATOR COMPANY, Elevator Maint.	190.38
SHERWIN-WILLIAMS, Football Field Paint	70.85
SOLO STATE BANK, Fall Fest Cash Bags	1,500.00
SOUTH SLOPE, Phone/Internet Service	754.72
STATE HYGIENIC LABORATORY, LAB Testing	2,176.00
STATE LIBRARY OF IOWA, Database Renewal	131.56
STOREY KENWORTHY/MATT PARROTT, Utility Bills Stock	906.37
TERMINIX, Pest Control	47.25
THERESA GRIEDER, Fall Fest Pumpkins/Mums	588.50
TO THE LETTER TYPE & DESIGN, 3RD Qtr Newsletter Typeset	55.00
TRACY CLAIR, Reimbursements Meetings/Conference	65.00
TURF N LANDSCAPE LLC, Storm Cleanup Equip Rental	2,600.00
USA BLUE BOOK, Pump Cleaning Supply Chemicals	763.91
WM OF CEDAR RAPIDS-IOWA CITY, Refuse Svcs & Storm Debris	13,395.01
WOODWARD COMMUNITY MEDIA, NOJOCO Publication	170.00
Accounts Payable Total	\$83,599.19

**Agenda** Motion made by Wery to approve agenda, 2nd by Symonds. Ayes-5 motion carried.

**Consent Agenda** Minutes of 8/31/2020 and 9/08/2020; Bills Payable and Street Closures for Fall Fest and Spook Walk. Motion made by Whitaker to approve consent agenda, 2<sup>nd</sup> by Wery. Ayes-5 motion carried.

**Department Reports** City Administrator Thompson reported on storm clean up progress. Clerk Miller gave update of storm expenses to date of \$28,143.31

**Community Comments** Comment from resident Josh Entler that he has noticed storm debris still sitting around. City Admin Thompson noted that next week PW will rent equipment to make another pass through town. He noted the burn pile at PW is open for residents to drop off their debris M-F 8am-4pm, Sat & Sun 8am-11am, if they are able to transport it.

**Business** Mayor Miller opened Public Hearing #2 declaring surplus property and equipment. City Administrator Thompson listed off the property 1590 Main Street and various items such as Zero Turn Mower, Dewalt Power Tools, Parts Washer, Ground Auger, Aluminum Ramps, Welder, Red Ram 250 Dodge, Truck, Red Dump Truck & Plow, Refrigerator, Electric Stove, Snow plow kit, printer and Jon Boat. 1<sup>st</sup> step is to do this by proposal to dispose of the property; interested parties can submit a bid with how much they want to pay and what their intent to do with the property. Council will then select which one they prefer. Larger items will be done by auction, prefer local auction, set minimum market value. If any item doesn't sell then the city will use a public auction site. City will put together picture, bid sheets then accept bids for two weeks, people interested can come into City Hall or call. This will be an open-bid process. Motion to close Public Hearing by Hale 2<sup>nd</sup> Whitaker Ayes-5

**Resolution #2020-09.043** declaring surplus property and equipment.

Motion by Wery 2<sup>nd</sup> Tuthill. Discussion if something does not sell, what will happen to it. Depends on item, either scrap it, but all items on lists have some value. Roll call Tuthill, Wery, Hale, Symonds and Whitaker – 5 motion carried.

Discussion related to the county-wide **mask mandate** for the City of Ely. Mayor Miller attended a special Marion City Council Meeting which included representatives from communities in county. Most communities have already passed mandate for their buildings. Marion offered to share their proclamation with the other communities. Mayor believes this items is more of a council decision, not mayor decision thus would recommend a resolution for Ely, not a proclamation. Enforcement is the concern for community and litigation/challenge. Volunteering basis and strongly encourage businesses to require masks. General discussion was that it is not enforceable.

**Resolution #2020-09.040.** Setting public hearing for October 5<sup>th</sup> Council Meeting regarding voluntary annexation of Axeland Acres. 24 acres on the north side of Mabie Road for development. Motion by Hale 2<sup>nd</sup> by Whitaker. Roll call Tuthill, Wery, Hale, Symonds & Whitaker – 5 motion carry.

**Resolution #2020-09.041** approving lot 28 division of Louis Field Development. Two residents interested in purchasing the lot off Rogers Creek Road and dividing the lot between the two parcels. They will be legally attaching parcel to their existing lot. Motion by Symonds 2<sup>nd</sup> by Wery. Roll Call Tuthill, Wery, Hale, Symonds & Whitaker – 5 motion carried.

**Resolution #2020-09.042** approving Street Finance Report for fiscal year 2019-2020. Wery asked what the \$11,300.00 “other supplies” included. Clerk Miller will investigate and provide the information what this line item includes. Motion by Symonds 2<sup>nd</sup> by Wery. Roll call Tuthill, Wery, Hale, Symonds & Whitaker – 5 motion carried.

**Resolution #2020-09.044** approving use of city funds for staff and council meetings. Discussed the purpose. Examples given were for food, training or other learning opportunities, special meetings or staff holiday events. All expenses passed through and approved by finance committee. This will cover

the city for those expenses for annual audit. Motion by Tuthill 2<sup>nd</sup> by Symonds. Roll call Tuthill, Wery, Hale, Symonds & Whitaker – 5 motion carried.

Request to approve **radio read water meter** 4-year plan. Currently read meters by hand and discussion why radio meter reads will be more efficient. Total approximately 810 units with labor included estimated at \$105,000 to convert everyone. Annual costs savings estimated at \$18,000+ once installed. Readings currently take 32 hours month = \$1500 a month to read meters, compared to 1 ½ hours per month to drive entire city with new meters. New units costs the city \$125 and install over existing reading pad. 20-year life expectancy for each unit. There are additional options down the road to have live feed. All new meters going forward would be the new radio which will increase new build installation to \$500 for regular unit, \$650 for 1” water line. Included in \$500 is the home meter, irrigation meter and the radio read unit on the outside. Phase 1 purchase 150 units to install radio by end of the year with amendment to current budget and keep 25 meters in stock. Funds coming from utility budget, no new charges to residents. Start in downtown area, State Street and Deer Valley. Refer to online meeting video and website packet for additional information. Motion by Whitaker 2<sup>nd</sup> by Symonds. Roll Call Tuthill, Wery, Hale, Symonds & Whitaker – 5 motion carried.

Discussion on **Capital Improvement Plan**. Partial list of Capital Improvement Plans items was discussed. There will be a full report and further discussion on each project at the October 5<sup>th</sup> Council Meeting.

Discussion of **right-of-way tree trimming**. Per current code, property owners are responsible for maintaining trees in the right of way adjacent to their properties. There may be a possible opt-in to partner with the city to get tree trimming done throughout the city right-of-way. City will start reviewing properties later this year and notify residents if their trees do not comply.

Discussion/action related **Library Expansion Project**. Library Director Sellon gave an update to the Library Expansion Project. Architect Firm has been chosen. FEH Designs from Dubuque. Phase 1 Architecture Design Fee for conceptual drawing, timeline, etc. is \$15,450.00. Friends of the Library will put \$450 toward this fee. Motion by Hale, 2<sup>nd</sup> by Whitaker to Phase 1 design fee coming out of the general fee of \$15,000.00. Ayes-5 motion carried.

Discussion related to **Halloween Trick-or-Treating**. Recommendations of social distancing and family members stay together. Have individual treats that the child can pick up or have resident handing out. Do not go to homes without lights on. Halloween trick or treating is Saturday, October 31<sup>st</sup> beginning at 5-8 pm.

Reminder next meeting set for October 5<sup>th</sup> at 7:00 pm

With no further business being evident, council adjourned the meeting at 8:56 pm. Motion by Symonds, 2<sup>nd</sup> by Wery. Ayes-5

Eldy Miller, Mayor

Luanne R. Miller, Clerk