

### Ely City Council Proceedings

The Ely City Council met in special session on August 31, 2020 at 5:30 – 8:00 pm for Council Training presented by the City Attorney. The Ely City Council then met for special meeting in person, online over Zoom Platform and Facebook. Officials present by roll call were Mayor Eldy Miller, Council Members William Tuthill, Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Mayor Eldy Miller called the meeting to order at 8:09 pm with the Pledge of Allegiance.

Motion made by Hale 2<sup>nd</sup> by Symonds to approve agenda with the name spelling error pointed out by Wery. Ayes – 5 motion carried. Motion made by Wery, 2<sup>nd</sup> by Whitaker to approve the Consent Agenda. Ayes -5 motion carried.

The following claims include expenses for the City, Park Board, and Library:

A & H ELECTRIC INC, WELL PUMP #2	\$ 1,160.65
ADVANTAGE ACH, FSA	\$ 133.33
ALLIANT, ELECTRIC	\$ 8,813.20
ALLIED SYSTEMS, INC, WWTP REPAIRS	\$ 1,823.65
AMAZON, MEDIA BOOKS AND DVDS	\$ 115.00
BAKER & TAYLOR, BOOKS	\$ 945.19
BDH TECHNOLOGY, WEB HOSTING TECH MICROSOFT 365	\$ 99.00
BSN SPORTS LLC, PITCHING PLATES	\$ 51.20
CALLIE O'BRIEN, MOUTH GUARD REIMBURSEMENT	\$ 85.14
CASEY'S BUSINESS MASTERCARD, FUEL TRUCKS MOWERS	\$ 626.02
COLLECTION SERVICE CENTER, CHILD SUPPORT	\$ 591.07
COLONIAL LIFE INSURANCE, ACCIDENTAL INS	\$ 48.87
THE COMPANY STORE, LEAGUE-SOCCER SHIRTS	\$ 87.75
CUSTOM HOSE SUPPLIES INC, PW SUPPLIES	\$ 87.55
EFTPS, FED/FICA TAX	\$ 8,170.88
COLLEGE ELY PUTMAN FIRE AGENCY, 1ST HALF PMT FY 20/21	\$ 28,932.08
ENGINEERED EQUIPMENT SOLUTIONS, WWTP UV LIGHTS	\$ 928.29
FLEXPAC, SPRAYER & DISINFECTANT	\$ 316.70
GAZETTE, LEGAL PUBLICATIONS SUBSC RENEWAL	\$ 117.69
THE HARTFORD GROUP BENEFITS, STD -SHORT TERM	\$ 903.66
HAWKEYE EXCAVATING INC, DEMO 1600 ROWLEY ST	\$ 4,420.00
HAWKINS INC., PW CHEMICAL SUPPLIES	\$ 500.11
IOWA ONE CALL, LOCATES	\$ 28.80
IPERS, RETIREMENT SAVINGS	\$ 4,877.00
KIRACOFE OIL CO, VEHICLE FUEL	\$ 2,265.91
KRISTI REYNOLDS, FOOTBALL LEAGUE REFUND	\$ 40.00
KROMMINGA MOTORS INC, VEHICLE REPAIRS	\$ 2,191.72
LEE'S AG CLINIC, LOADER REPAIRS	\$ 749.51
LYNCH DALLAS P.C., LEGAL SERVICES	\$ 1,579.50
MARY MCGUIRE, MILEAGE REIMBURSEMENT	\$ 40.83
MENARDS, PW MISC SUPPLIES	\$ 230.71
MIDWEST PATCH, STOP/SLOW SIGN	\$ 270.00
MMS CONSULTANT INC, ENGINEER SERVICES	\$ 8,861.15
MUNICIPAL SUPPLY, WATER METERS	\$ 2,064.20
NOVAK UNLIMITED, PLAYGRD TILES MOVED	\$ 90.00
OFFICE EXPRESS, OFFICE SUPPLY	\$ 34.99
OVER DRIVE INC., STATE LIB BRIDGES CONTENT FEE	\$ 557.68
P&K MIDWEST, CHAIN LOOP EQUIP	\$ 47.90
US POSTMASTER, POSTAGE	\$ 211.75
SARAH SELLON, REIMBURSEMENT	\$ 22.43
SOLID WASTE AGENCY, 1600 ROWLEY DEMO	\$ 2,521.60
SPEER FINANCIAL INC., FY 2019 CONTINUING DISCLOSURE	\$ 345.00
STATE HYGIENIC LABORATORY, LAB TESTING	\$ 2,165.50

STATE LIBRARY OF IOWA, PLATFORM FEES BRIDGES E-BOOK	\$ 62.00
STOREY KENWORTHY/MATT PARROTT, UTILITY BILL STOCK	\$ 906.37
TERMINIX, PEST CONTROL	\$ 47.25
THEISEN'S, SUPPLIES	\$ 290.67
TIM'S HEAVY-DUTY REPAIR LLC, VEHICLE REPAIRS-STORM	\$ 480.58
TRACY CLAIR, REIMBURSEMENTS	\$ 17.25
TRAFFIC THINGZ, FLASHING CROSSWALK SIGNS	\$ 10,209.87
TRACTOR SUPPLY CO, SUPPLIES	\$ 45.98
UNITED HEALTH, MED INS- PRE-TX	\$ 2,861.01
UNITED STATES TREASURY, LATE TAX PAYMENTS	\$ 514.99
USA BLUE BOOK, SUPPLIES	\$ 201.60
VISION SERVICE PLAN, VSP - PRE-TAX	\$ 51.48
<b>TOTAL</b>	<b>\$104,352.65</b>

**Department Reports** City Administrator Thompson reported update on storm debris removal. Today is last day the city will be driving around to remove tree limbs and debris. Due to delay in getting tree trimmers, city will take any future on a case by case basis if warranted. Today last day for roll off dumpsters east of City Hall Building. Over next several weeks, city will be marking trees for condemning.

**Community Comments** Resident was traveling so deferred her comments until later in meeting as she will have to type on her cell phone. Comment by resident Sandy came in later in meeting regarding the first Business item Mask Mandate. She mentioned the city has made previous accommodations to lessen the health risks to citizens and she hoped the mask mandate would be no different.

### Business

**Resolution 2020-08.039** for Mask Mandate. Motion made by Hale, 2<sup>nd</sup> by Wery Council Symonds discussed regarding the rise in cases in Linn and Johnson County and studies showing the reduction in cases wearing masks. Further discussion City vs State and would a violation be imposed. It currently will not be but can easily be revisited and imposed if needed. Person in charge of the building can ask a person to be removed from building if they fear that person is endangering other patrons of the building. The policy would include all city public buildings, City Hall, Public Works and Library. It would include those renting the Community Center. Policy states face covering includes the medical, cloth and face shields. Whitaker asked that the policy be amended to remove face shield. Motion by Symonds, 2<sup>nd</sup> by Hales to amend the policy to remove face shields. Vote by roll call. Ayes – 5 Tuthill, Wery, Hale, Symonds and Whitaker. Nays - 0 motion passed.

**Resolution 2020-08.037** Motion by Wery, 2<sup>nd</sup> by Whitaker. Discussion of changes to employee handbook. **Merit Pay Raise**, page 8, addition 1% merit pay; **Hazard/Emergency Pay**, page 9, addition of time and a quarter pay; **Paid Holiday**, page 10, remove ½ days and replace with full days; **Paid Vacation**, page 10, increased to 5 weeks' vacation for 20 years of service; **Personal Leave**, page 11, removal of 4 hours per month and 96 hours accrual, replace with 3 hours per pay period and 160 hours accrual; **Family Bereavement Leave**, page 12 & 13, removed and replaced with new section of changed 3 days to 5 days for immediate family, 3 days for at large family and longer leave at case by case situation with approval by City Administrator; **Cell Phone Allowance**, page 16, adjusted from \$30 to \$50 month; **Clothing Allowance** addition of \$175 annual allowance for foot ware and City of Ely apparel for office staff.; **Retirement Benefit**, page 18 remove and replace with new retirement benefit program; **Employee Training**, page 19, addition of 12 month reimbursement period for exiting employees; **Exit Interview**, page 25, addition of exit interview for exiting employees. Vote by roll call. Ayes – 5 Tuthill, Wery, Hales, Symonds and Whitaker. Nays - 0 motion passed.

**Resolution 2020-08.036** Motion by Tuthill, 2<sup>nd</sup> by Whitaker. Covid-19 related expenses reimbursement request in the amount of \$15,749.77. Vote by roll call. Ayes – 5 Tuthill, Wery, Hale, Symonds and Whitaker. Nays – 0 motion passed.

**Resolution** to approve plans, specs and contract for the Knoll and North Reconstruction Project & Resolution accepting bids and approving contract for Knoll and North Reconstruction Project postponed for Public hearing.

**Resolution 2020-08.038** Motion by Hale, 2<sup>nd</sup> by Whitaker to reset public hearing to declare surplus property and equipment on September 21, 2020 at 7:00 pm. Vote by roll call – 5 Tuthill, Wery, Hale, Symonds, Whitaker. Nays – 0 motion passed

**Request** to approve low bid and award contract related to Sunrise Drainage and Street Repair Project to Central State Concrete. Motion by Hale, 2<sup>nd</sup> by Wery. All Ayes – 5, motion passed.

**Request** to approve Boomerang change order and pay application; no motion taken.

With no further business being evident, council adjourned the meeting. Motion made by Symonds, second by hale at 9:14 PM. Ayes – 5

Eldy Miller, Mayor

Luanne R. Miller, Clerk