

## Ely City Council Proceeding

The City Council Meeting met in person, online over ZOOM Platform, and Facebook on April 4th, 2022, as allowed by Section 21.8 of Iowa Code. Officials present at City Hall in person were Mayor Eldy Miller; Council Members William Tuthill, Judy Wery, Dan Whitaker and Mark Becicka. Ben Symonds attended via ZOOM. Mayor Miller called the meeting to order at 7:00 pm by roll call/Pledge of Allegiance.

The following claims include expenses for the city, Park Board and Library:

ACME ELECTRIC COMPANY, Heat Plate WWTP	3,552.00
ADAM THOMPSON, Mileage Reimb Jefferson Meeting	191.88
ALLIANT, Electric Utilities	7,084.63
AMAZON, LIB Media Books	2,168.11
BAKER & TAYLOR, Books & Materials	2,200.02
CALLIE STULZ-O'BRIEN, Mileage Reimbursement	177.84
CANON FINANCIAL SERVICES INC, Copier Lease	109.00
CARDMEMBER SERVICE, Credit Card Charges	186.72
CKENDALL CONSULTING LLC, Clerk Consult & Mileage	2,620.50
COLONIAL LIFE INS, Accident Ins.	76.04
DELTA DENTAL, Dental Pre-Tax	311.41
EFTPS, Fed/FICA Tax	5,415.06
ELDY MILLER, Mileage Reimb 252x.585 Des Moines	147.42
EPIC SPORTS, Baseball Uniforms 2022	1,230.90
EV ENERGY GROUP LLC, Deposit Electric Charge Station	4,590.00
GAZETTE COMMUNICATIONS INC, Legal Publications	379.65
HARTFORD GROUP BENEFITS	227.30
IA PRISON INDUSTRIES, Sponsor & Senior Banners	1,417.02
IOWA DNR, Application & Permit Fee WWTP	85.00
IPERS, Retirement	7,738.77
MEGAN MOCKMORE, Comm. CTR Rental dep refund	100.00
MICRO MARKETING, Books/Audio Books	108.98
MSA PROFESSIONAL SVC, DT Project 87% & Survey 25%	25,540.80
NICK TRENARY, Technology	90.00
OFFICE EXPRESS, Office Supplies	79.04
PLUMB SUPPLY, Park Toilet Repairs	66.19
US POSTMASTER, April UB Postage	117.40
RACHEL EDWARDS, Soccer Program refund	35.00
LINN COUNTY REC, Electrical Svc	312.52
RONALD E. CLEPPE, Hoosier Creek Sewer Easement	1,769.06
SARAH SELLON, Mileage Reimbursement	42.12
SCHIMBERG CO, Toilet Parts City Park	6.76
SCHRADER EXCAVATING, Trunk Sewer Project #4	142,254.33
SITEONE LANDSCAPE SUPPLY LLC, Chalk & Quick Dry	285.25
STATE WITHHOLDING	5,412.00
THE ACCEL GROUP, Renew Auto, Property, Liability Ins.	29,651.00
TRACY CLAIR, Mileage & Costume Reimbursement	242.54
TRUSTMARK, MED Ins Pre-Tax	2,373.82
VISION SERVICE PLAN, VSP Pre-Tax	98.94
WM OF CEDAR RAPIDS, Refuse Services	13,370.49
Sub-Total	261,847.51
Payroll Checks	19,236.17
Report Total	<b>281,083.68</b>

**March 2022 revenues per fund:** General \$59,339.82; Road Use Tax \$14,954.09; Employee Benefit \$752.02; TIF \$17,693.83; Debt Service \$8,906.89; Storm 2020 \$123,573.91; Water \$25,534.13; Sewer \$36,096.47; Storm Sewer \$1,694.85.

**March 2022 expenses per fund:** General \$102,434.40; Road Use Tax \$9,532.45; Technical Grants \$4,590.00; FY22 Old Town Project \$49,084.00; Sewer Trunk \$157,876.44; Ely Lib Exp \$1,700.00; Water \$18,915.00; Sewer \$25,173.76; Storm Sewer \$770.00; City Garage \$1,254.00

**Agenda** Motion made by Becicka to approve the agenda, 2<sup>nd</sup> by Wery. All Ayes 5-0 motion carried.

**Consent Agenda** Minutes from the March 21<sup>st</sup>, 2022 Council Meeting; Bills payable totaling \$281,083.68; Approve use of public property for the “Salute to the Fallen 5k Race”; Approve landlord consent letter related to T-Mobile equipment on the city water tower; Approve job description for Director of Parks and Recreation; Resolution setting a public hearing related to FY22 Budget Amendment #2 for May 16<sup>th</sup>, 2022 at 7:00 pm; Resolution setting a public hearing related to an ordinance updating sewer service charges for May 16<sup>th</sup>, 2022. Motion to approve Consent Agenda made by Whitaker, 2<sup>nd</sup> by Symonds. By roll call All Ayes 5-0.

**City Department Reports** City Admin Thompson gave updates on seasonal staff hire; New summer intern working with Parks & Recreation; Prairie High School Job Fair Parks that Callie, Jaymeson and Adam attended. Thompson reported on Sewer extension update still going slow due to the wet weather. Also discussed working toward paperless council packets in the future, possibly going with tablets for council members. Councilperson Whitaker would like to get away from Drop Box and asked to research Google Docs. Ely’s 150<sup>th</sup> Celebration in August, advertising, t-shirt & hat sales will hit social media. Staff attending the Rural Iowa Summit in Ames week of April 11<sup>th</sup>, 2022.

**Community Comments/Requests** Guest in attendance Breanna Oxley, running for Linn County Supervisor, District 1, introduced herself and to tell the community about herself. No other comments.

**Business - Second reading of an Ordinance Updating Solid Waste Collections Fees.** Presented to council was the 2nd reading of an ordinance updating solid waste collections fees. The fee schedule in the current ordinance runs out as of June 30<sup>th</sup>, 2022 and an updated fee schedule is required. The same annual increase amount is used in the updated version of the ordinance. General discussion and City Admin Thompson mentioned staff is looking into having a cardboard drop off site in the city. No public comments. Motion to approve second reading of public hearing by Wery, 2<sup>nd</sup> by Symonds. By unanimous vote, All Ayes 5-0, motion carried.

**Second reading of an Ordinance Amending Zoning Code.** Presented to council was the 2nd reading of an ordinance amending zoning code for the City of Ely. A request was received from Abode Construction, Inc. to rezone 65.70 acres within the City from A-1 to C-2 and 24.37 acres within the city from A-1 to R-1A. This request was reviewed by the Planning & Zoning Commission on February 15<sup>th</sup>, 2022 and was recommended for approval by City Council. No public comments. Motion to approve second reading of public hearing by Becicka, 2nd by Tuthill. By unanimous vote, All Ayes 5-0, motion carried.

**Resolution approving the Use of Public Property Policy.** Presented to council was a resolution approving the use of public property policy for the City of Ely. This policy allows city events to go through an internal review and approval process and require public notification of road closures. All other requests are subject to the same review process with City Council having the authority to approve request. Councilperson Wery asked if door hangers should be part of the policy. City Admin Thompson recommended having the done at the discretion of staff. No public comments. Motion to approve resolution for the Use of Public Property by Symonds, 2<sup>nd</sup> by Whitaker. By roll call vote, All Ayes 5-0, motion carried.

**Resolution approving positions of Director of Parks and Recreation, Interim Water/Sewer Operator, and Interim Stormwater Inspector and Code Enforcement Officer.** Presented to council was a resolution approving Callie Stulz-O’Brien as the Director of Parks and Recreation, Brennan Hall as Interim Water/Sewer Operator, and Nick Kertels as Interim Stormwater Inspector and Code Enforcement Officer. In addition to the new responsibilities, Brennan and Nick will continue with their duties as maintenance laborers. Compensation for the additional responsibilities continues to be evaluated and discussed with staff and the personnel committee. General discussion. No public comments. Motion to approve the positions as presented by Whitaker, 2<sup>nd</sup> by Becicka. By roll call All Ayes 5-0, motion carried.

**Resolution approving compensation for City Employee.** Presented to council for consideration was a resolution approving the compensation for Nick Kertels. Nick has gone above the minimum certification requirements to serve in the position of stormwater inspector and has completed 3 certifications. Per the City of Ely Employee Handbook, Nick is now eligible for a \$0.50 per hour increase for completing

required and optional training. This has been reviewed and approved by the City Admin and is coming before council to recognize Nick for his work and for council to approve the new compensation rate. No public comments. Motion to approve employee compensation as presented by Wery, 2<sup>nd</sup> by Tuthill. All Ayes 5-0, motion carried.

**Resolution approving the purchase of a BTC Power 30amp Electric Vehicle Charging Station.**

Presented to council was a resolution approving the purchase of a BTC Power 30amp Electric Vehicle Charging Station. The City of Ely had previously approved the purchase of an EV Box 30amp unit, but due to manufacturing supply challenges, the expected delivery date continues to be pushed back with no expectation when the unit would be delivered. Due to this, staff recommends purchasing a BTC Power unit that will be delivered in 3-5 weeks at a savings of approximately \$1,500 (excluding shipping). No public comments. Motion to approve electric vehicle charging station as presented by Whitaker, 2<sup>nd</sup> by Symonds. By roll call, Ayes: Wery, Whitaker, Symonds & Becicka. Nay: Tuthill. 4-1 motion carried.

**Resolution approving the Mayor and City Administrator to submit projects for Community Project Funding.**

Presented to council was a resolution approving the Mayor and City Admin to submit projects for Community Project Funding (CPF). CPF is a funding opportunity with the federal government to help fund specific and targeted projects. CPF has a very short turnaround and projects must be submitted to the congressional office by April 15<sup>th</sup>. This leaves the city a short window of time to submit projects. The resolution would allow the staff to work with the congressional office to determine the most viable projects from the CIP and for the City Administrator and Mayor to have the authority to submit projects for Community Project Funding. No public comments. Motion to approve resolution as submitted by Wery, 2<sup>nd</sup> by Tuthill. By Roll Call. All Ayes 5-0, motion carried.

**Review CIP Scoring & Priority Ranking.** City Admin Thompson noted he is still working through councils' feedback and will present the updated CIP at the next council meeting. Councilperson Whitaker asked about the status of the waypoint sign on the south end of Ely. According to Thompson location has been identified and it will be a long-term lease in lieu of easement. No action was taken on this.

With no further business being evident, council adjourned the meeting at 7:58 pm. Motion by Whitaker, 2<sup>nd</sup> by Wery. 5-0 All Ayes motion carried.

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Luanne Miller, City Clerk

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Eldy Miller, Mayor