

## Ely City Council Proceeding

The City Council Meeting met in person, online over ZOOM Platform, and Facebook on April 18th, 2022, as allowed by Section 21.8 of Iowa Code. Officials present at City Hall in person were Mayor Eldy Miller; Council Members William Tuthill, Judy Wery, Dan Whitaker Ben Symonds and Mark Becicka. Mayor Miller called the meeting to order at 7:00 pm by roll call/Pledge of Allegiance.

The following claims include expenses for the city, Park Board and Library:

ADVANCED BUSINESS SYSTEMS, Copies	98.13
AIRGAS USA LLC, Cylinder Rental	74.00
APPAREL 1, Baseball Hats	1,923.00
BANKCARD SERVICES-CENTRAL BANK, CC Purchases	2,841.79
BANKERS ADVERTISING CO, Ely Open Koozies	165.11
BASE, FSA Cafeteria Plan-May	30.00
CALLIE STULZ-O'BRIEN, Mileage Reimb Rural IA Confer	128.70
COLONIAL LIFE INSURANCE, Accidental Ins	38.02
CARDMEMBER SERVICES, Library CC Purchases	1,077.55
DELL MARKETING L.P., Library Computers	4,683.60
EFTPS, Fed/FICA Tax	5,802.13
EPIC SPORTS, Foam Plugs Ball Diamonds	55.27
FSA - TARA MILLER, FSA Withholding	20.00
GAZETTE COMMUNICATIONS INC, Legal Publications	137.12
HACH COMPANY, Chemicals	382.27
HDC PRINTED PRODUCTS, 2nd Qtr. 2022 Newsletter	1,269.35
ION ENVIRONMENTAL SOLUTIONS, Water & Wastewater	827.00
JULIE CRUISE, COMMUNITY CTR DEPOSIT REFUND	100.00
KIRKWOOD CONTINUING EDUCATION, Class Registration	270.00
LINN COUNTY SHERIFF, Contract Law 2nd Qtr. FY22	12,312.00
LINN COUNTY TREASURER, Bridge Inspection & Load rating	1,160.00
MICRO MARKETING, Audio Books	57.99
DBA THE COMPANY STORE, Soccer Shirts-Intro Sports	565.00
MMS CONSULTANTS INC, Engineer Services Trunk Sewer	12,071.55
NEAL'S WATER CONDITIONING, City Hall Maintenance	19.50
OFFICE EXPRESS, Office Supplies	74.71
SWEET AUTO REPAIRS, Repairs F-150	470.00
TERMINIX, Pest Control City Hall	47.25
TYLER C SHURBON, Clothing reimbursement-Tyler	164.99
Accounts Payable Total	46,866.03
Payroll Checks	16,534.54
<b>REPORT TOTAL</b>	<b>63,400.57</b>

**Consent Agenda** Minutes from the April 4th, 2022 Council Meeting; Bills payable totaling \$63,38.07. Motion to approve Consent Agenda made by Wery, 2<sup>nd</sup> by Symonds. By roll call All Ayes 5-0.

**City Department Reports** – Adam Thompson, City Administrator gave update on Downtown Project, videoing of the sewer lines and sewer jetting being done. Thursday, 4/21, all city offices will be closed at noon for training. Jaymeson Westphal, Parks & Rec, gave an update on the Easter Egg Hunt that went very well. There are two events coming up; Thursday, 4/21, Plant Workshop at City Hall; Baseball Tournament at City Park this weekend and City Park clean up on Saturday, 4/23.

**Community Comments/Requests** – Mayor Miller reminded that the City Wide Clean Up Saturday May 21<sup>st</sup>. The 150th celebration t-shirts for sale until end of this month. The next 150<sup>th</sup> committee is looking for more volunteers.

**Business - Final reading of an Ordinance Updating Solid Waste Collections Fees.** Presented to council was the 3<sup>rd</sup> and final reading of an ordinance updating solid waste collections fees. The fee schedule in the current ordinance runs out as of June 30<sup>th</sup>, 2022, and an updated fee schedule is required. The same annual

increase amount is used in the updated version of the ordinance. No public comments. Motion to approve second reading of public hearing by Whitaker, 2<sup>nd</sup> by Symonds. By roll call vote, All Ayes 5-0, motion carried.

**Final reading of an Ordinance Amending Zoning Code.** Presented to council was the 3<sup>rd</sup> and final reading of an ordinance amending zoning code for the City of Ely. A request was received from Abode Construction, Inc. to rezone 65.70 acres within the City from A-1 to C-2 and 24.37 acres within the city from A-1 to R-1A. This request was reviewed by the Planning & Zoning Commission on February 15<sup>th</sup>, 2022 and was recommended for approval by City Council. No public comments. Motion to approve second reading of public hearing by Becicka, 2<sup>nd</sup> by Wery. By roll call vote, All Ayes 5-0, motion carried.

**Resolution authorizing early redemption of General Refunding Bonds, Series 2012A.**

Presented to council for consideration was a resolution authorizing early redemption of General Refunding Bonds, Series 2012A. The City has budgeted for, and the funds are available for early redemption. Motion to approve resolution for the early redemption GO Bond Series 2014 by Symonds, 2<sup>nd</sup> by Tuthill. By roll call vote, All Ayes 5-0, motion carried.

**Resolution authorizing early redemption of General Obligation Corporate Purpose and Refunding Bonds, Series 2014.** Presented to council for consideration was a resolution authorizing early redemption of General Refunding Bonds, Series 2014. The City has budgeted for and has the funds available for early redemption. No public comments. Motion to approve resolution for the early redemption GO Bond Series 2014 by Tuthill, 2<sup>nd</sup> by Whitaker. By roll call vote, All Ayes 5-0, motion carried.

**Resolution approving Simmering-Cory to conduct a detailed City Code review, update, and codification.** Presented to council for consideration was a resolution approving Simmering-Cory to conduct a detailed City Code review, update, and codification. The City of Ely municipal code was last updated in 2018. The city has several minor updates, corrections, and clarifications that need to be made as well as codifying over 20 new ordinances and legislative updates from the last 4 years. Simmering-Cory and City Staff will collaborate on the preparation of a draft for legal counsel review and City Council review. The total cost of the update is \$5,500 plus printing cost. No public comments. Motion to approve resolution approving Simmering-Cory to conduct a detailed City Code review, update, and codification for the Use of Public Property by Tuthill, 2<sup>nd</sup> by Symonds. By roll call vote, All Ayes 5-0, motion carried.

**Request to approve a Request for Proposals (RFP) related to the update of the Comprehensive Plan for the City of Ely.** Presented to council for consideration was a request to approve a request for proposals (RFP) related to the update of the Comprehensive Plan for the City of Ely. The City of Ely Comprehensive Plan was last updated in 2015. Ideally the Comp Plan should be updated every 5 years. Due to the pandemic, derecho, and zoning code update staff and council have put off the update. We are now at a place that staff believes we can move forward with the update. \$40,000 has been budgeted for this project. No public comments. Motion to approve Request for Proposals (RFP) to the updated City of Ely Comprehensive Plan as submitted by Symonds, 2<sup>nd</sup> by Becicka. All Ayes 5-0, motion carried.

**Request to approve pay request #5 related to the trunk sewer project.** Presented to council consideration is a request to approve pay request # 5 totaling \$142,254.33 related to the truck sewer project. City Admin Thompson corrected the total to \$211,708.24. The pay request has been reviewed by City Engineer and City Staff. City Engineer Pottorff explained this is paying for some of the materials on hand/on site and once materials are installed and pay request comes in, the city will take off the paid-up front materials from the installed invoice. No public comments. Motion to approve change order #5 for trunk sewer project as submitted by Whitaker, 2<sup>nd</sup> by Symonds. By Roll Call. All Ayes 5-0, motion carried.

**Request to approve change order #1 related to the trunk sewer project.** Presented to council for consideration, change order #1 totaling an increase of \$1,793.00. A 6-inch sewer service was found in the field and no bid item was prepared for 6-inch service at the time of bidding. The change order has been approved by City Engineer and Staff. No public comments. Motion to approve change order #1 for trunk sewer project as submitted by Wery, 2nd by Symonds. All Ayes 5-0, motion carried.

**Request to approve change order #2 related to the trunk sewer project.** Presented to council for consideration, change order #2 totaling an increase of \$27,715.00. The flow of a sewer main located next to a home is obstructed by a rebar. City council has discussed, and recommendation was made to abandon the old section and install new sewer main away from the home. City Administrator Thompson added that this change order is approved subject to the executed easement agreement with the property owner. The change order has been approved by City Engineer and Staff. No public comments. Motion to approve change order #2 for trunk sewer project as submitted by Whitaker, 2nd by Becicka. All Ayes 5-0, motion carried.

**Review CIP scoring & priority ranking.** Presented to council for review was the final scores and ranking of CIP Projects. City Administrator Thompson explained the ranking matrix. The next step is to bring this before council on May 2<sup>nd</sup> for adoption. No action was taken on this.

Items for Upcoming Meeting:

- Resolution adopting the 2022 Old Town Masterplan
- Request to discuss and approve GPS tracking services on city vehicles

With no further business being evident, council adjourned the meeting at 8:18 pm. Motion by Symonds, 2nd by Wery. 5-0 All Ayes motion carried.

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Luanne Miller, City Clerk

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Eldy Miller, Mayor