

## Ely City Council Proceedings

The City Council Meeting met in person, online over ZOOM Platform, and Facebook on June 20, 2022, as allowed by Section 21.8 of Iowa Code. Officials present at City Hall in person were Mayor Eldy Miller; Council Members William Tuthill, Judy Wery, Dan Whitaker, Ben Symonds and Mark Becicka. Mayor Eldy Miller called the meeting to order at 7:00 pm by roll call/Pledge of Allegiance.

The following claims include expenses for the city, Park Board and Library:

ABC DISPOSAL SYSTEMS, Compost Cleanout	479.24
ADVANCED BUSINESS SYSTEMS, Copies	180.27
AIRGAS USA, LLC, Cylinder Rental	74.00
ALLEGRA, Library	368.72
ALLIANT, Electric	5,821.58
ALLIANT, Electric – Library	262.88
BAKER & TAYLOR, Books – Library	204.74
CALLIE STULZ-O'BRIEN, Reimbursement Ely Open Balloon	38.10
CARDMEMBER SERVICE, Credit Card Charges	986.05
CARDMEMBER SERVICES – LIB Credit Card	1,586.11
CSG FORTE PAYMENTS, INC, Frontdesk CC Contract Fees	742.11
EASTERN IOWA CARPET CARE, City Hall Carpet Cleaning	265.87
EFTPS, Fed/FICA Tax	5,406.47
GAZETTE COMMUNICATIONS INC, Legal Publications Amend #2	178.71
HAWKINS, INC. PW Liquid Chlorine Well #2	367.30
IA MUNICIPALITIES WORKERS COMP, Premium FY22/23 25% #1	1,541.00
ION ENVIRONMENTAL SOLUTIONS, WA & WW Lab Testing	714.00
KENWOOD, Shredding City Clean Up 2022	377.20
MENARDS, PW Supplies & Parks Ely Open	363.90
MIDAMERICAN ENERGY COMPANY, Gas Utilities	56.59
MIDAMERICAN ENERGY COMPANY, Gas Utilities	160.00
MMS CONSULTANTS INC, Engineer Services	10,468.12
NEAL'S WATER CONDITIONING, City Hall Maintenance	31.50
OAKWOOD NURSERY & GARDEN INC, Tree Grant & Water Tower Trees	3,620.00
OFFICE EXPRESS, Office Supply	42.18
PLASTICARDS INC, Library Cards	808.20
RAPIDS REPRODUCTIONS INC, Ely Open Booklets	271.80
LINN COUNTY REC, Electrical Service	290.48
SCHUMACHER ELEVATOR COMPANY, Elevator Maintenance	196.08
SOLO STATE BANK, City Hall Petty Cash Reimbursement	31.01
SOUTH SLOPE, Phone/Internet Service City Hall	689.83
SOUTH SLOPE, Phone/Internet Service Library	92.27
ST. LUKES WORK WELL SOLUTIONS, DOT Drug Screen B. Hall	25.00
TERMINIX, Pest Control	82.25
WM OF CEDAR RAPIDS, Refuse Services	13,407.88
Payroll Checks	15,940.37
<b>REPORT TOTAL</b>	<b><u>66,171.81</u></b>

**Consent Agenda** Minutes from June 6<sup>th</sup>, 2022, Council Meetings; Bills Payable 6/07/22– 6/20/22 Totaling \$66,171.81; Approve July 4<sup>th</sup> parade route; approve road closure for fire department pancake breakfast and water ball. Motion to approve consent agenda by Symonds, 2<sup>nd</sup> by Wery. All Ayes-motion carried 5-0.

**City Department Reports** Ely Sheriff's Report. City Administrator Update: Had meeting with Southbrook residents on June 13<sup>th</sup> regarding pond and Keith Schulte putting together some options and will be meeting with him on Monday June 27<sup>th</sup>. Reminder golf cart, ATV & UTV registrations by July 1<sup>st</sup>. No charge for ATV & UTV registration. Encourage residents if they see someone doesn't have their registration flag, give them a friendly reminder to get registered. Utility bill delinquent notices went out. Jaymeson Westphal noted the upcoming chalk event called Parking Lot Picasso to be held Friday, June 24<sup>th</sup> at 6 pm in the Rowley St. parking lot, sliced pizza and candy will be served. Annual Fire Department July 4<sup>th</sup> Breakfast, tickets available for sale at various businesses around town and City Hall. Volunteers needed for Fireman's Breakfast, reach out to councilman Tuthill if interested. July 4<sup>th</sup> parade same route as in the past and Councilman Tuthill looking for volunteers, reach out to the fire

department or him to sign up. Mayor reminded everyone of the parade at 6 pm and looking for volunteers. Admin Thompson reminded residents of the fireworks ordinance. Mayor mentioned the city 150<sup>th</sup> celebration in August and asked that council and staff to work the beer tent (2hr shifts) and many volunteer opportunities, reach out to the city if interested.

#### **COMMUNITY COMMENTS/REQUESTS** No community comments

**BUSINESS Third and final reading of an ordinance updating sewer service charges.** Presented to council for consideration was the third and final reading of an ordinance updating sewer service rate. The ordinance increases the sewer rate by 26% effective July 1<sup>st</sup>, 2022. This increase is only to the sewer rate and not the total bill. This is a \$10 per month increase on average per household. This increase is made to cover the construction loan for the Hoosier Creek trunk sewer. The City of Ely is actively applying for a grant from Linn County to assist this project and reduce the impact of this rate increase. It is expected that the next round of funding will open the middle of July. The City of Ely has committed to the truck sewer project and the SRF funding. The City has an agreement with the Iowa Finance Authority to pay the SRF debt with revenue from the sewer system. City Admin Thompson mentioned that the second round of Linn County ARPA funds is opening July 15<sup>th</sup>. He noted the calculation on the table was wrong, corrections were made which lowered the sewer rates to the correct amounts. Motion to approve the third and final reading by Symonds, 2<sup>nd</sup> by Whitaker, vote by roll call Ayes: Wery, Whitaker, Symonds, Becicka. Nay: Tuthill. Motion carried 4-1.

**Resolution approving inter-fund transfers.** Presented to council for consideration was a resolution approving inter-fund transfers. The transfer moves funds from one fund to another to cover expenses of ongoing activities. The transfer is to cover fees related to the call of bonds. No Public Comments. Motion to approve the resolution inter-fund transfer by Wery, 2<sup>nd</sup> by Whitaker. By roll call All Ayes motion carried 5-0.

**Resolution approving a service agreement with MSA to provide design services for phase 1 of the “old town” project.** Presented to council for consideration is a service agreement for MSA to provide final design services for phase 1 of the Old Town project. The first phase of this project consists of Main Street between Dows and Traer, Traer between State Street and Main, Rowley between State Street and Main, and all downtown alleys. We continue to move this project forward so that we can best prepare for availability of infrastructure funds through the SRF program that will allow for up to 49% loan forgiveness. As well as we are preparing for a new development at the Krob property. Council will have a 6 pm workshop prior to the July 18<sup>th</sup> Council Meeting. Jake Huck with MSA gave additional information of the project for the workshop. Forward any questions to Admin Thompson prior to the workshop. No Public Comments. Motion to approve resolution as written by Whitaker, 2<sup>nd</sup> by Becicka. By Roll Call All Ayes motion carried 5-0.

**Resolution approving a services agreement with Bolton & Menk to provide consulting services for the Comprehensive Plan project.** Presented to council for consideration is a service agreement for the Comprehensive Plan project with Bolton & Menk. Council interviewed consultants at the June 6<sup>th</sup> meeting and have recommended approving a contract with Bolton & Menk to provide consulting services. No Public Comments. Motion to approve service agreement as written by Becicka, 2<sup>nd</sup> by Tuthill. All Ayes motion carried 5-0.

**Resolution approving FY 22-23 wage rates.** Presented to council for consideration was a resolution approving FY 22-23 wage rates. The personnel committee recommends a 6% cost of living increase, certain merit increases, and reestablishment of the wage/salary for certain positions. This recommendation increases wages beyond the budgeted increase amount but is still within the total budgeted payroll amount due to the exit of an employee. Motion to approve FY 22-23 wage rates by Whitaker, 2<sup>nd</sup> by Wery. By Roll Call All Ayes motion carried 5-0.

ZOOM Resident Nick Steggell had question what the rule about council member living in the community. Mayor answered if you are an elected official, you must live in the community. Staff is not required to live in the city, only elected officials.

**Resolution approving easement agreement with Swick Cable and Alsa LLC related to the trunk sewer project.** Presented to council for consideration was a resolution approving the payment of \$10,522 to Swick Cable and Alsa LLC for granting an easement to the City of Ely related to the trunk sewer project. The compensation amount covers the value of the easement and business interruption. Motion to approve easement agreement as written by Symonds, 2<sup>nd</sup> by Whitaker by Roll Call All Ayes motion carried 5-0.

**Resolution approving site plan for 1980 State Street to construct storage units.** Presented to council for consideration was a resolution approving the site plan for 1980 State Street. The site plan has been reviewed by staff, City Engineer, and the Planning and Zoning commission and is recommended for approval. Dan Schmidt with Brain Engineering present to answer questions and gave some details on the storage units construction. No Public Comments. Motion to approve resolution as written by Becicka, 2<sup>nd</sup> by Tuthill. By Roll Call motion carried 5-0.

**Request to approve pay application #7 related to the trunk sewer project.** Presented to council for consideration was a request to approve pay request #7 totaling \$168,507.88 related to the truck sewer project. The pay request has been reviewed by City Engineer and City Staff. City Engineer Scott Pottorff with MMS was on Zoom to answer questions and he gave update on progress of work. Councilperson Wery asked how many days we were into Winterowd property, engineer answered approximately 30 days. No Public Comments. Motion to approve pay application #7 to Schrader Excavating by Wery, 2<sup>nd</sup> by Symonds. By Roll Call All Ayes motion carried 5-0.

**Request to approve a transfer of \$21,463.03 from parks and rec fundraising into the parks and rec reserve fund.** City Administrator Thompson noted the amount was incorrect on the agenda and was a clerical error. Changed from \$12,255.20 to \$21,463.03. Presented to council for consideration was a request to transfer \$21,463.03 from the parks & rec fundraising revenue account to the reserve fund. This reserve fund is only for fundraising dollars that are over and above the cost to operate the fundraiser. No Public Comments. Motion to approve transfer of \$21,463.03 by Tuthill, 2<sup>nd</sup> by Symonds. All Ayes motion carried 5-0.

Councilman Tuthill left meeting at 8:05 pm on Fire Department emergency call.

**Request to approve estimates and issue a work order for street seal coat projects.** Presented to council for consideration was a request to issue a work order for street seal coat. Estimates were received to seal coat vista, banner valley, and Rogers Creek Road bridge totaling \$43,182.50. Staff requested approval in an amount not to exceed \$50,000 to allow for flexibility with changing cost. \$60,000 is budgeted for this work. No Public Comments. Motion to approve estimates & issue work order by Whitaker, 2<sup>nd</sup> by Becicka. All Ayes motion carried 4-0.

**Request to approve library outdoor digital screen project.** Presented to council for consideration was a request to approve the FY 2022-23 expenditure for an outdoor digital sign at the Ely Public Library. This project was expected to be completed this fiscal year but is not scheduled to be completed until next fiscal year. Library Director Sellon was present to answer questions. Friends of the Library have agreed to pay half of the costs including electrical. No Public Comments. Motion to approve outdoor digital screen for FY 22-23 by Symonds, 2<sup>nd</sup> by Whitaker, All Ayes motion carried 4-0.

**Request to approve biannual payment #1 for fiscal year 2022-2023 to the fire department.**

Presented to City Council's for consideration is a request to approve the first payment of fiscal year 2022-23 to the Ely Fire Department in the amount of \$30,538.50 to the Ely fire department. This is the first half of the total annual payment. Motion to approve the Fire Department biannual payment by Wery, 2<sup>nd</sup> by Whitaker, All Ayes motion carried 4-0.

With no further business being evident, council adjourned the meeting at 8:17 pm. Motion by Becicka, 2<sup>nd</sup> by Symonds. All Ayes motion carried 4-0.