

Ely City Council Proceedings

The City Council Meeting met in person, online over ZOOM Platform, and Facebook on July 18, 2022, as allowed by Section 21.8 of Iowa Code. Officials present at City Hall in person were Mayor Eldy Miller; Council Members William Tuthill, Ben Symonds, Dan Whitaker and Mark Becicka. Judy Wery excused absence. Mayor Eldy Miller called the meeting to order at 7:00 pm by roll call/Pledge of Allegiance.

The following claims include expenses for the city, Park Board and Library:

ABC DISPOSAL SYSTEMS, COMPOST CLEAN OUT	479.84
ADVANCED BUSINESS SYSTEMS, COPIES CH	116.54
AIRGAS USA LLC, CYLINDER RENTAL	75.33
ALLIANT, ELECTRIC	1,868.07
AMAZON, VACUUM, BAGS & FILTER 7/05	166.70
AMAZON, LIB MEDIA BOOKS	1,977.64
ARLENE PAZ, FLOAT TRIP REFUND-CANCEL TRIP	40.00
AUTOMATIC SYSTEMS CO, SCADA SYSTEM WWTP	14,067.00
BAKER & TAYLOR, BOOKS	3,371.93
BANKCARD SERVICES-CENTRAL BANK CC PURHCASES	190.87
BANKERS ADVERTISING COMPANY 150TH CELEBRATION	2,613.70
BASE, CAFETERIA PLAN JULY 2022	30.00
BASE, CAFETERIA PLAN AUG 2022	30.00
BDH TECHNOLOGY, WEB HOSTING TECHNOLOGY ANNUAL	6,807.00
BOLTON & MENK INC, DESTINATION IOWA GRANT APPL.	2,760.00
CALLIE STULZ-O'BRIEN, REIMBURSEMENT ICE	30.34
CANON FINANCIAL SERVICES INC, COPIER LEASE	240.00
CARDMEMBER SERVICE, CREDIT CARD CHARGES Stamp Env	1,175.79
CITY TRACTOR CO, STRING TRIMMER	331.49
CIVICPLUS, CIVICREC ANNUAL SOFTWARE LIC	7,233.33
CKENDALL CONSULTING LLC, CLERK CONSULTING 2/28-6/30	5,402.25
COLONIAL LIFE INSURANCE, ACCIDENTAL INS	38.02
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CARDMEMBER SERVICES, LIB CREDIT CARD	847.12
CUSTOM HOSE SUPPLIES INC, WATER TANK HOSE	50.98
DAN AND DEBBIE'S CREAMERY INC, 150th ICE CREAM	45.00
DAN'S OVERHEAD DOOR, DOOR REPAIR	823.35
DARRELL & SANDY WINTEROWD, 60 DAYS WORK \$100/DAY	6,000.00
DEEP CLEANING JANITORIAL, CLEANING SERVICES	1,540.00
DELTA DENTAL, DENTAL- PRE-TAX	272.74
EFTPS, FED/FICA TAX	6,441.77
EFTPS, FED/FICA TAX	7,036.13
ELDY MILLER, 150TH CANDY PARADE REIMBURSE	156.37
EVERBRIDGE INC, NIXLE 360 ANNUAL FEE	6,854.93
FSA - LUANNE MILLER, FSA WITHHOLDING	20.00
FSA - TARA MILLER, FSA WITHHOLDING	17.81
GAZETTE COMMUNICATIONS INC, LEGAL PUBLICATIONS	513.65
GLOBAL INDUSTRIAL, SCALE WELL #2	300.95
THE HARTFORD GROUP BENEFITS, STD -SHORT TERM	414.09
HAWKINS INC, GAS CL2 WELL #1	50.00
IA PRISON INDUSTRIES, 150TH BANNERS	441.76
IA MUNICIPALITIES WORKERS COMP, PREM INST #1 22/23	658.00
ION ENVIRONMENTAL SOLUTIONS LL, WWTP LAB TESTING	1,775.00
IOWA DNR, ANNUAL WATER SUPPLY FEE	256.41
IPERS	10,916.35
J & M DISPLAYS, FALL FEST FIREWORKS	4,000.00
JAYMESON WESTPHAL, MILEAGE REIMBURSEMENT-HYVEE	9.00
KATHLEEN KNIGHT, COMM CTR DEPOSIT REFUND	100.00
KELLY FAIRCHILD, FLOAT TRIP REFUND-CANCEL TRIP	40.00
LINN COUNTY TREASURER, DUST CONTROL & ROCK	3,172.08
LYNCH DALLAS P.C., LEGAL SERVICES	1,192.37
MENARDS, PARKS BATHROOM SUPPLIES	5.94
MIDAMERICAN ENERGY COMPANY, GAS UTILITIES	176.95

MMS CONSULTANTS' INC, ENGINEER SERVICES	15,777.35
MSA PROFESSIONAL SERVICE INC, DT PRELIM ENG 4/22-6/22	11,920.40
NORTHSTAR FISH HATCHERY, GRASS CARP POND STOCK	440.00
OFFICE EXPRESS, OFFICE SUPPLY	283.83
US POSTMASTER, JULY UB POSTAGE	137.60
US POSTMASTER, JULY UB POSTAGE	102.00
RAPIDS REPRODUCTIONS INC, 150TH YARD SIGNS	656.80
LINN COUNTY REC, ELECTRICAL SVC	279.30
SAM'S CLUB/SYNCHRONY BK, SAM'S CC PURCHASES-PARKS	400.95
SARAH SELLON, MILEAGE REIMBURSEMENT	68.13
SCHRADER EXCAVATING, SEWER TRUNK PROJECT #7	168,507.88
SHERWIN-WILLIAMS, STREET PAINT	3,206.62
SIMMERING-CORY IA CODIFICATION, ANNUAL WEB HOST	450.00
SITEONE LANDSCAPE SUPPLY LLC, FIELD CHALK	79.17
SOUTH SLOPE, PHONE/INTERNET SERVICE	789.67
STATE OF IOWA TREASURER, APRIL-JUNE SALES TAX	341.74
STATE OF IOWA TREASURER, APRIL-JUNE WET TAX	3,561.03
STATE WITHHOLDING, STATE TAXES	5,954.00
TANYA RICH, FLOAT TRIP REFUND-CANCEL TRIP	160.00
TERMINIX, PEST CONTROL CITY HALL	47.08
THE ACCEL GROUP, AUTO PROPERTY LIAB INS.REWRITE	8,056.00
THEISEN'S, SPRAYER & GEAR OIL	129.48
TREEBIZ LLC, GIS EQUIPMENT ARROW GOLD	9,893.00
TRUSTMARK, MED INS- PRE-TX	2,944.95
TRACTOR SUPPLY CO, FUEL HOSE	81.94
UNITY POINT CLINIC-OCC MEDICINE DOT DRUG TESTING	42.00
VISION SERVICE PLAN, VSP - PRE-TAX	98.94
ZACH KULISH, 150TH DESIGN BANNERS T-SHIRTS	225.00
Accounts Payable Total	337,847.54
Payroll Checks	42,587.93
REPORT TOTAL	380,435.47

June 2022 Revenues per fund: General \$88,572.21; Road Use Tax \$40,823.31; Employee Benefit \$117.50; LOST \$29,762.42; TIF \$1,101.38; Debt Service \$640,647.98; Capital Projects/Equip \$18.65; Storm 2020 \$-584.91; '22 Old Town Project \$95,000.00; State Street Capital Project \$40,000.00; Capital Street Project \$131.50; 2021 ARP Act \$584.91; Water \$27,588.21; Water Sinking \$4,094.00; Sewer \$37,791.37; Sewer Sinking \$1,200.00; Storm Sewer \$1,595.92.

June 2022 Expenses per fund: General \$121,137.41; Road Use Tax \$58,755.40; Employee Benefit \$11,266.70; LOST \$275,210.00; TIF \$459,200.00; Capital Projects/Equip \$40,000.00; Sewer Trunk Ext \$16,579.87; Water \$26,801.33; Water Sinking \$51,973.75; Sewer \$26,232.29; Sewer Sinking \$1,221.86 City Garage \$-5,587.64.

CONSENT AGENDA Minutes from June 6th, 2022, Council Meetings; Bills Payable 6/21/22– 7/18/22 Totaling \$380,435.47; Appointing Alan Wery and Jaime Allard to the Library Board of Trustees. Motion to approve Consent Agenda by Symonds, 2nd by Becicka All Ayes 4-0 motion carries.

CITY DEPARTMENT REPORTS Ely Sheriff's Report: City Administrators Updated community on already approved seal coat of Vista State Street to entrance of Public Works Facility and Rogers Creek Road bridge and Banner Valley Road to be done late August or early September this year. Painting this week downtown area, stop bars, cross walks related to the trail and north end of town. Clearing up trees in City Park. Downtown Project, next meeting August 1st, Maggie will be here to review Drinking Water Facility and major project and how to finance those projects in the future. MSA coming on August 16th. Scott with MSS will review sewer project late in the meeting.

COMMUNITY COMMENTS/REQUESTS Council person Symonds resident on Vista Road mentioned during Ely Open the stop sign at State Street made it easier to get out on State Street and would the council discuss it further for future. He also mentioned since Linn County buildings are now mask mandated, that it is our responsibility to further discuss what Ely plans are.

BUSINESS Resolution setting a public hearing for zoning code adoption Presented to council for consideration is a resolution setting the time and place for a public hearing related to the zoning code update. The Planning and Zoning commission have finished their work and have prepared the draft for

council review and consideration. The public hearing will take place Monday August 1st at 7pm. No public comments. Email will be going out and posting on website with the link of the zoning code or can pick up a copy at Ely City Hall. Motion by Tuthill, 2nd by Symonds, by Roll Call all Ayes 4-0 motion carries.

Resolution approving revised preliminary plat for Founder's Grove Addition Presented to council for consideration a resolution approving the revised preliminary plat for Founders Grove. The developer requested the revision based on wetlands determination that was made after the initial preliminary plat was approved. The Planning and Zoning Commission approved the request at their July 11th meeting. This plat has been reviewed by City Staff and Bolton & Menk. No Public comments. Present at the meeting was Adam Hahn of Watts Group presented additional information. Less than ½ acre of wetlands per Core of Engineers and MMS. Duane Kunkle, present at meeting asked questions. Councilman Tuthill asked Watts group to clarify what each phase included. No other public comments. Motion by Becicka, 2nd by Tuthill. By Roll Call All Ayes 4-0 motion carried.

Resolution 2022-07.0 approving the compensation for the newly hired Deputy City Clerk. There were 5 good candidates, the one selected was Todd Parker and will be starting July 25th, 2022 at \$18.00/hr. Motion to approve Resolution 2022-07.0 as written by Becicka, 2nd by Symonds, by Roll Call All Ayes 4-0 motion carried.

Resolution 2022-07.044 transfer of funds from the can shed revenue fund to the Fall Fest event fund. Presented to council for consideration was a request to transfer \$1,760.20 from the can shed fund to the Fall Fest. This fundraising effort is done to help cover cost of the fireworks. Motion to approve Resolution as written by Whitaker, 2nd by Tuthill, Roll Call All Ayes 4-0 motion carried.

Request to approve parade route for the 150th celebration. The route will start at Banner Valley Road by Sunrise Dr., go through Southbrook Addition and end at Jappa Road. Callie Stulz-O'Brien talked about the 150th celebration and always looking for volunteers. Contact Ely City Hall if you are interest in helping. Motion to approve parade route as presented by Becicka, 2nd by Whitaker. All Ayes 4-0 motion carried.

Request to approve an extension on the preliminary plat approval for Deer Valley. Presented to council for consideration was a request to approve an extension on the preliminary plat for Deer Valley. The request was made by the developers Duane and Connie Kunkel present at the meeting. After review by staff, it is recommended not to approve the extension at this time for staff to review and discuss with the developer if the details of the plat are still in the best interest of the City of Ely. 18-month extension expires 9/01/22 but council will act no later than August 23, 2022. Staff is confident that they can have a thoughtful and informed discussion and still meet the pending deadline for renewal. If we are not able to come to a resolution council may approve a short extension to allow the appropriate time to discuss and finalize details. The developer is welcome to present their proposed extension. Motion to table action until the August 1st council meeting by Becicka, 2nd by Whitaker. All Ayes, 4-0 motion carried.

Request by Robert Guyer to assign an address and grant an easement to a landlocked property within the City of Ely. City Administrator presented and discussed recommendations. Landowner Robert Guyer, present at meeting, requested address to be assigned. General discussion by council and City Administrator. City stance is since there is there no public access to the property no address can be assigned. Access was originally given to landowner from Krob's Elevator and since they are vacating that property, there will be no longer be access to the property. Letter will be drafted denying assignment of address and easement to said property within the City of Ely. Motion to deny access and assigning an address by Symonds, 2nd by Becicka. All Ayes 4-0 motion carried.

Request to approve a Request for Proposals (RFP) related to a 3-year service contract to provide excavation services to the City of Ely. Presented to council for consideration is a request to approve a RFP related to excavation services. The City struggles to get contractors to provide quotes for work that is required by policy. This process to contract with an excavation company for a period gives us the ability to meet the requirements of our policy, have a contractor ready to respond to emergencies, complete small maintenance projects and still give the flexibility to bid, quote, and award work to other contractors as well. Motion by Symonds, 2nd by Tuthill. All Ayes 4-0 motion carried.

Request to approve a Request for Proposals (RFP) related to a 3-year service contract to provide electrical services to the City of Ely. Presented to council for consideration is a request to approve an RFP related to electrical services. The City struggles to get contractors to provide quotes for work that is required by policy. This process to contract with an electrical company for a period gives us the ability to meet the requirements of our policy, have a contractor ready to respond to emergencies, complete small maintenance projects and still give the flexibility to bid, quote, and award work to other contractors as well. No public comments. Motion by Becicka, 2nd by Tuthill. All Ayes 4-0 motion carried.

Request to approve pay application #8 related to the trunk sewer project. Presented to council for consideration is a request to approve pay request #8 (corrected from #7 to #8) totaling \$223,866.08 related to the truck sewer project. The pay request has been reviewed by City Engineer and City Staff. No public comments. Motion to approve pay application #8 as written by Symonds, 2nd by Tuthill. All Ayes 4-0 motion carried.

Request to approve working day extension related to the trunk sewer project. Presented to council for consideration is a request to approve a 60 working day extension to the contractor for the trunk sewer project. MMS City Engineer presented update on the project. Motion to approve 60-day extension by Becicka, 2nd by Symonds. No Public Comments. All Ayes 4-0 motion carries. With no further business being evident, council adjourned the meeting at 9:00 pm. Motion by Becicka, 2nd by Symonds. All Ayes 4-0 motion carried.

With no further business being evident, council adjourned the meeting at 9:00 pm. Motion by Whitaker, 2nd by Becicka. All Ayes motion carried 4-0.