

Ely City Council Proceedings

The City Council Meeting met in person, online over ZOOM Platform, and Facebook on November 21, 2022, as allowed by Section 21.8 of Iowa Code. Officials present at City Hall in person were Mayor Eldy Miller; Council Members William Tuthill, Judy Wery, Ben Symonds, Dan Whitaker, and Mark Becicka were present for the meeting. Mayor Eldy Miller called the meeting to order at 7:00 pm by roll call/Pledge of Allegiance.

The following claims include expenses for the city, Park Board and Library:

ABC DISPOSAL SYSTEMS, Compost Cleanout	603.48
ADVANCED BUSINESS SYSTEMS, Copies	85.52
AIRGAS USA LLC, Cylinder Rental	81.01
AMAZON CAPITAL SERVICES, Misc. City Purchases	173.74
AMERICAN LEGION, All Veterans War Memorial	5,000.00
BAKER & TAYLOR, Library Books	404.03
BANKCARD SERVICES-CENTRAL BANK, Misc. Purchases	1,162.08
BASE, Cafeteria Plan December	30.00
BOLTON & MENK INC, GIS Comprehensive Plan	5,678.00
CARDMEMBER SERVICE, Adam IA League Conference	1,042.14
COLONIAL LIFE INSURANCE, Accidental Ins.	38.02
CONNECTIONS INC EAP, Employee Assistance Program	1,350.00
CARDMEMBER SERVICES-LIB, Library CC	386.00
DELL MARKETING L.P., Base, Wireless Mouse/Keyboard	2,202.99
DELTA DENTAL, Dental Pre-Tax	434.89
EFTPS, Fed/FICA Tax	6,466.39
FISHER SCIENTIFIC, P.H. Meter WWTP	1,216.58
GAZETTE COMMUNICATIONS INC, Legal Publications	173.92
HACH COMPANY, Testing Supplies Water	576.99
THE HARTFORD GROUP BENEFITS, STD -Short-Term	476.91
HOOPLA MIDWEST TAPE LLC, Streaming Service	500.00
IA MUNICIPALITIES WORKERS COMP, Workers Comp	658.00
IOWA ONE CALL, Locates	121.50
IPERS, Retirement Acct	7,916.46
MADI CAROLAN, Comm. CTR Rental Reimbursement	100.00
MENARDS, PW Misc. Supplies	136.20
MIDAMERICAN ENERGY CO, Gas Utilities	218.41
MMS CONSULTANTS INC, Trunk Sewer Project	12,365.15
MSA PROFESSIONAL SERVICE INC, DT Prelim. Engineering	34,920.00
NEAL'S WATER CONDITIONING, City Hall Maintenance	19.50
OFFICE EXPRESS, Office Supply	46.95
LINN COUNTY REC, Electrical SVC	296.34
SAM'S CLUB/S/SYNCHRONY BK, Human Foosball	64.40
ST. LUKES WORK WELL SOLUTIONS, Drug Testing	50.00
STACIE FOWLER, Comm CTR Rental Reimbursement	100.00
TRUSTMARK, Med Ins. Pre-Tax	4,944.31
VISION SERVICE PLAN, VSP Pre-Tax	143.72
Accounts Payable Total	90,183.63
Payroll Checks	18,376.54
Report Total	108,560.17

November Revenue by Fund: General \$39,791.73; Road Use Tax \$25,320.45; Employee Benefit \$2,935.44; Debt Service \$5,066.54; Water \$26,134.46; Sewer \$42,860.54; Storm Sewer \$1,635.10.

November Expense by Fund: General \$92,339.79; Road Use Tax \$8,155.29; Employee Benefit \$1,101.49; Debt Service \$6,368.75; Technical Grants \$1,091.71; Storm 2020 \$3,322.26; '22 Old Town Project \$71,053.75; Sewer Trunk Ext \$252,298.12; Ely Library Expansion \$929.42; Water \$14,446.50; Sewer \$20,763.12; Sewer Sinking \$8,796.55; Storm Sewer \$575.17.

CONSENT AGENDA Minutes from November 7th, 2022 Council Meeting; Bills Payable 11/08/22–11/21/22 Totaling \$108,560.17; Treasurers Report and Approval of Hoosier Creek Storm Debris Removal Bid. Motion to approve the consent agenda by Symonds, seconded by Wery, All Ayes 5-0, motion carried.

CITY DEPARTMENT REPORTS Sheriff's Report deferred until later in meeting once Sheriff Deputy arrives to meeting.

City Administrator Update. City Administrator Thompson gave following updates: Public Works crew will be helping Parks & Recreation on projects and the ice rink. Next week Public Works crew will be filling potholes and right-of-way tree trimming, note to be aware there may be some street closures while tree trimming is happening. The city may be asking residents, if they see tree trimming happening on their street, to move their cars if parked on the street to move them off the street temporarily.

COMMUNITY COMMENTS/REQUESTS Butch Wieneke that was present at the meeting, asked about Founders Grove silt fences/socks in place. City Admin Thompson had spoken with Linn County Inspector before and that he would follow up and report back to the resident.

BUSINESS

Maggie Burger, Speer Financial – Discussion of ARPA Funds and impacted projects. The City of Ely has been awarded \$1,000,000 in ARPA funding from Linn County. The City's Financial Advisor, Maggie Burger, with Speer Financial was on Zoom and presented funding details and how it impacts projects. No action was taken by council.

Sheriff's Report reviewed with no questions.

Annual Finance Report presented by Tara Miller, Deputy Clerk. Deputy Clerk, Tara Miller presented to council the Annual Finance Report. This report represents what Ely's revenues, expenses, cash balances were last fiscal year and that we stayed within our budget. This does not require council approval but was published in October. No action taken.

Street Finance Report presented by Tara Miller, Deputy Clerk. Deputy Clerk, Tara Miller presented to council the Street Finance Report. This report represents the funds used on the street as we said we would do. This one must be to the Iowa DOT by December 1st. This report does need council approval. Motion to approve the Street Finance Report as presented by Becicka, seconded by Symonds, All Ayes 5-0, motion carried.

Urban Renewal Report presented by Tara Miller, Deputy Clerk. Deputy Clerk, Tara Miller presented to council the Urban Renewal Report. This report represents Ely's TIF funds received through Property Taxes, and they were used properly in those TIF designated areas. This report does need council approval and needs to be to the Iowa Department of Management by Dec.1st. Motion to approve the Urban Renewal Report as presented by Becicka, seconded by Wery, All Ayes 5-0, motion carried.

Request to approve contract for engineering services for the Drinking Water Treatment Facility. Presented to council for consideration was a contract approving a contract with Bolton & Menk for engineering

services related to the drinking water treatment facility project. Iowa Finance Authority has approved a planning and design loan for the drinking water treatment facility. Proposals were received from MSA Professional Services and Bolton & Menk. It was the recommendation of staff to approve the Bolton & Menk proposal. City Council had questions about fund raising. City Admin Thompson said a little in the process to discuss fund raising until we know what it is going to cost. Adrian Holmes, Senior Project Manager of Bolton & Menk was present at the meeting and spoke briefly about the project. Bolton & Menk will look at this new project and will have more information once the official contract is in place. No public comments. Motion to approve the contract by Whitaker, seconded by Symonds, All Ayes, 5-0, motion carried.

Request to approve pay request #11 related to the Trunk Sewer Project. Presented to council for consideration was a request to approve pay request #11 totaling \$139,797.96 related to the truck sewer project. This brings the contract to approximately 79.51% completed. City Engineer and City Staff have reviewed the pay request. No Public Comments. Motion to approve pay request #11 to Schrader for the Trunk Sewer Project by Wery, seconded by Whitaker, Roll Call, Ally Ayes, 5-0, motion carried.

Resolution approving 3-year contract for City electrical services. Presented to council for consideration was a request to approve a 3-year contract for electrical services for the City of Ely. The City struggles to get contractors to provide quotes for work which is a policy requirement. This process to contract with an electrical company for a period gives us the ability to meet the requirements of our policy, have a contractor ready to respond to emergencies, complete small maintenance projects and still give the flexibility to bid, quote, and award work to other contractors as well. RFPs were sent to five local companies. Proposals were received from three: Hawkeye Electric, Nelson Electric and ACME Electric. Staff recommendation to approve the contract with ACME Electric. No Public Comments. Motion to approve by Symonds, seconded by Becicka, by Roll Call, All Ayes, 5-0, motion carried.

Resolution approving 3-year contract for City excavation services. Presented to council for consideration is a request to approve a 3-year contract related to excavation services. The City struggles to get contractors to provide quotes for work which is a policy requirement. This process to contract with an excavation company for a period of 3 years gives us the ability to meet the requirements of our policy, have a contractor ready to respond to emergencies, complete small maintenance projects and still give the flexibility to bid, quote, and award work to other contractors as well. RFPs were sent to five local companies. Proposals were received from two: Kenway and Brecke. Staff recommendation to approve Brecke contract. No Public Comments. Motion to approve by Wery, seconded by Symonds, by Roll Call, All Ayes, 5-0, motion carried.

Request to enter Closed Session to conduct interview for City Clerk position per Iowa Code 21.5(1)(i). Motion by Whitaker to go into closed session to conduct the City Administrators review; seconded by Becicka at 7:48pm, passed 5-0.

Motion by Symonds to come out of closed session; seconded by Tuthill at 8:54 pm, All Ayes 5-0 motion carried.

Action Stemming from Closed Session Appointment of City Clerk Wery made a motion to hire and appoint Tara Miller as City Clerk effective December 1, 2022, seconded by Whitaker, All Ayes, 5-0, motion carried.

With no further business being evident, council adjourned the meeting at 8:59 pm. Motion by Tuthill, seconded by Becicka, All Ayes, 5-0, motioned carried.