

Ely Parks and Recreation Commission

Regular Meeting Agenda

Date: Tuesday April 20, 2021

Time: 6:30pm

Virtual Meeting:

<https://us02web.zoom.us/j/82860672685?pwd=YVd1Q0FIVW94N0ZkM0tFYTdWRlZnZz09>

Password: Elylowa

1. **Roll Call** – the meeting began at 6:30pm virtually. All current members were in attendance including Mike Houlihan, Tom Reed, Lisa Horrigan, AJ Johnson, Kelsey Ressler, Jon Ryk and Recreation Coordinator Callie Stulz-O’Brien.
2. **Business:**
 - a. Recreation Intern & Parks Assistant – Two applications were received, and two interviews were conducted for the Recreation Intern position, one with Riley Knopf and one with Jaymeson Westphal. Callie and the City Administrator both agreed that the two applicants bring different strengths and that they would both excel in the position. After reviewing the financials, they came to the conclusion that both applicants could be offered a position within the Parks Department, Riley as the Recreation Intern and Jaymeson as a Parks Assistant. This plan was presented to the Park Board, the group voted unanimously to offer the positions to both applicants.
 - b. Ely Summer Camp Update – Registration for Summer Camp filled all 12 participants in eight days. The board discussed what would be needed to expand the program to include more participants. Callie explained that with hiring both the Recreation Intern and Parks Assistant, they would have adequate staffing for the program. The goal is to also have several volunteer junior counselors that will assist each day. The group voted to expand the program to 20 participants.
 - c. Pickleball Courts – the Recreation Coordinator was contacted regarding the pickleball courts in Ely. He explained the options that the City would have, including building new courts or renovating/painting the existing tennis courts to be multi-purpose. Callie took this information to the Park Board. The group voted to not paint pickleball lines on the tennis court at this time – they felt that with this being the only request they have received; it does not have enough demand to run the risk of causing confusion to tennis players.
 - d. 2021 Event Schedule Discussion – the event schedule was reviewed from April – Fall Fest. Callie highlighted the specific events that would require additional volunteer assistance from Park Board members, including tournament rentals in the concession stand and the Arbor Day Tree Planting.
 - e. Fall Fest Introduction – The group discussed the larger items of Fall Fest that must be booked/planned several months in advance. This included the inflatables, balloon twisters, face painter and wiffle ball tournament.
3. **Date of Next Meeting**
 - a. Tuesday May 11, 2021 6:30pm
4. **Adjourn** – the meeting concluded at 7:45pm