

**ELY CITY COUNCIL
REGULAR MEETING
JANUARY 14, 2013
ELY CITY COUNCIL CHAMBERS**

Mayor Jim Doyle called the meeting to order at 7:00 p.m. Council members present: Dale Stanek, Kay Hale, Bill Grove, and Bob Ballantyne; Dave Rasmussen arrived during the meeting. Also present: Keith Schulte, Jim Miller, Marie Miller, Todd Happel, Tracy Achenbach, Sarah Sellon, John Harris, City Engineer Scott Pottorff, and Clerk-Administrator Aaron Anderson.

Mayor Doyle led the City Council and others attending in the Pledge of Allegiance.

Stanek, second by Hale, moved to approve the Consent Agenda consisting of:

- Agenda
- Minutes of the December 10, 2012 regular City Council meeting
- Treasurers Report for the period ended December 31, 2012.
- Bills Payable for December 2012, totaling \$94,253.24
- Resolution No. 13-0114-01, Designating Official Newspaper.

Motion carried – 4 to 0.

Treasurer's Report (summary) for the period ended December 31, 2012

	Receipts	Disbursements	Transfers	Ending Balance
General	\$ 13,5416.62	\$ 28,593.70		\$ 679,943.07
Road Use	13,830.13	12,073.03		77,046.08
L O S T	16,568.87			218,703.74
TIF Fund	4,338.70			207,588.74
Debt Service		21,211.67		-13,339.80
Other Projects		9,508.50		32,396.74
Library Project				-9,106.23
Way Point Sign	1,000.00			-13,405.79
North End Infra				-28,589.93
Water Utility	17,689.17	30,931.07		304,695.39
Water/Sewer Reserve	5,217.25	13,154.19		57,845.40
Sewer Utility	25,497.21	19,550.97		114,816.59
Sewer Debt Service	8,629.00	15,709.73		-101,319.92
Sanitary Utility	9,740.65	6,776.31		43,409.01
Farmers Market				990.01
PR Clearing	10,213.58	12,982.70		3,625.78
Totals	\$ 126,236.18	\$ 170,488.45		\$ 1,572,298.89

Council member Dave Rasmussen arrived.

Communications. Deputy LeMense presented the Sheriff's Office Monthly Activity Report.

Citizen Requests. Jim Miller noted that with the snow melted there is no place for the kids to sled.

Presentation re: “1-Billion Rising”; Erika Uthe, Pastor - St. John’s Lutheran Church. Mayor Doyle reported St. John Lutheran Church is sponsoring “1-Billion Rising” as a vigil and remembrance of violence and sexual assault against women across the world at the American Legion on February 14, 2013.

Housing Fund for Linn County – Presentation by John Harris and Tracy Achenbach. Linn County Supervisor John Harris introduced Tracy Achenbach, director of the Housing Fund for Linn County. Ms Achenbach presented information about the Housing Fund for Linn County; including that the Fund offers a Revolving Loan Fund for contractors, and a Minor Home Repair program of grants/forgivable loans to help low income homeowners with costs for home maintenance and repairs. Ms Achenbach noted that money for the Housing Fund comes mainly from Linn County and the Iowa Finance Authority; and that all Housing Fund money has to benefit households with incomes no higher than 80% LMI, with some Housing Fund money targeted for “Extreme LMI”. Mayor Doyle and City Council discussed this with Ms Achenbach.

Hoover Trail Extension

Engineering Services for Design through Construction for Extension from Ely City Park to Intersection of Rowley & State Streets Project. City Administrator Anderson reported he is working with IDOT to finalize steps needed to access and use the Federal Transportation Enhancement Funds programmed through ECICOG; and that contracting for engineering services at this time would be premature if Ely intends to use the Enhancement Funds for engineering costs. City Council discussed various engineering services available for trail design and construction; the consensus was to take an “ala carte” approach; with the engineering contract to be structured so the City can select services within the contract, and only pay for the services utilized.

Coordination with Linn County re: Extension of Trail through Ely to Johnson County Line. Mayor Doyle reported Linn County Conservation is beginning planning for trail alignments through Ely south from Rowley St. to the City limits and then to Johnson County. City Council discussed the matter, and noted Ely needs to be involved and coordinate with Linn County regarding Ely’s role in the process, expectations for construction and cost sharing, and related matters.

Planning & Zoning Commission Recommendations

Schedule Public Hearing re: Ordinance to Update Provisions of the Ely Sign Ordinance. Mayor Doyle reported the Planning and Zoning Commission (P&Z) has been working on revisions to the sign regulations of the zoning ordinance, and forwarded their recommendations for City Council consideration. Ballantyne moved to schedule a public hearing re: an ordinance to update provisions of the Ely Sign Ordinance for 7:00 p.m. February 11, 2013, second by Ballantyne. Motion carried – 5 to 0.

Schedule Public Hearing re: Ordinance to Designate Property to be Included in C-1a - Downtown Commercial District. Mayor Doyle reported the Planning and Zoning Commission (P&Z) has been working on identifying properties to include in the recently developed “C-1a Downtown Commercial” zoning district; and presented their recommendations for City Council consideration. Stanek moved to schedule a public hearing re: an ordinance to re-zone certain identified properties as C-1a Downtown Commercial for 7:00 p.m. February 11, 2013, second by Ballantyne. Motion carried – 5 to 0.

Public Works – Streets, Water, Sewer & Equipment

Streets Maintenance and Resurfacing Program. City Administrator Anderson reported City Engineer Pottorff prepared a general outline for putting together plans and specifications that would allow seeking bids to for street resurfacing projects as either asphalt overlay or rebuilt for concrete, cost estimates for engineering services. Mayor and City Council discussed with Mr. Anderson and Mr. Pottorff. Ballantyne moved to pursue the asphalt/concrete alternate bid option and to have City Engineer submit a proposed engineering agreement; second by Hale. Motion carried – 5 to 0.

Accept Quote from State Hygienic Laboratory for Required Routine Wastewater Sample Analysis. City Administrator reported Jared Vogeler, dba Hydrants Unlimited, informed Public Works Director Stark that he will stop performing analysis of sampling required by DNR rules; and that Ely needs to select another laboratory for the work. Mr. Anderson reported Mr. Stark received a quote from the Iowa Hygienic Lab to perform routine WWTP sample analysis at \$792/month. Stanek moved to accept the quote from the Iowa Hygienic Lab to perform analysis of WWTP samples required by DNR, second by Grove. Motion carried – 5 to 0.

2012 Emergency Outdoor Alert Siren Project

Payment Request No. 1, Front Line Plus Fire & Rescue Equipment. Stanek moved to approve Payment Request No. 1 for the amount of \$44,795.00 to Front Line Plus Fire & Rescue Equipment for work performed and equipment installed for the 2012 Emergency Outdoor Alert Siren Project, second by Hale. Motion carried – 5 to 0.

Budget and Finance

Preparation of FY 2013-14 Budget – General Discussion of Priorities, Projects, etc. Mayor and City Council discussed priorities and projects for the FY 2013-14 budget; noting that a south entrance sign, and paving parking lots at Downtown, Ely City Park and Schulte Park should be included in the budget for consideration.

Schedule Budget Preparation and State Street Project Workshop Meetings. Mayor and City Council will hold a workshop meeting regarding State Street and FY 2013-14 budget preparation Tuesday January 22; and budget workshop and meetings with Library and Parks Boards on Monday January 28, both meetings to start at 6:00 p.m.

Administrative, Personnel and Staffing

Resolution No. 13-0114-02, Approving FY 13-14 Contract with Linn County Sheriff's Office for Law Enforcement Services. Mayor Doyle reported this resolution approves a contract for Linn County Sheriff's Office to provide 25 hours/week of patrol service in Ely at \$30/hour. Grove moved to approve Resolution No. 13-0114-02, second by Hale.

Aye: Stanek, Grove, Hale, Rasmussen, Ballantyne

Nay: None

Absent: None

Mayor Doyle declared the motion carried and resolution approved - 5 to 0.

Stanek moved to adjourn, second by Hale; motion carried – 5 to 0. The meeting adjourned at 8:40 p.m.

James E. Doyle Jr., Mayor

Attest:

Aaron Anderson, Clerk/Administrator