

**ELY CITY COUNCIL
REGULAR MEETING
MARCH 11, 2013
ELY CITY COUNCIL CHAMBERS**

Mayor Jim Doyle called the meeting to order at 7:00 p.m. Council members present: Bill Grove, Kay Hale, Dave Rasmussen and Bob Ballantyne; Dale Stanek absent - excused. Also present: Keith Schulte, Butch Wieneke, Annette Wieneke, Glen Meisner, and Clerk-Administrator Aaron Anderson.

Mayor Doyle led the City Council and others attending in the Pledge of Allegiance.

Hale, second by Rasmussen, moved to approve the Consent Agenda consisting of:

- Agenda
- Minutes of the February 11, 2013 regular City Council meeting
- Treasurers Report for the period ended February 28, 2013
- Bills Payable for March 2013, totaling \$53,175.37.

Motion carried – 4 to 0.

Treasurer’s Report (summary) for the period ended February 28, 2013

	Receipts	Disbursements	Transfers	Ending Balance
General	\$ 7,122.12	\$ 18,894.16		\$ 650,017.04
Road Use	14,809.66	9,186.08		81,938.57
L O S T	18,723.32			256,150.36
TIF Fund	112.09			208,766.22
Debt Service				-13,339.80
Other Projects				-12,398.25
Library Project				-9,106.23
Way Point Sign				-13,405.79
North End Infra				-28,589.93
Water Utility	16,100.35	8,278.14		316,590.44
Water/Sewer Reserve	5,217.25			68,279.90
Sewer Utility	26,437.52	15,623.89		132,048.27
Sewer Debt Service	8,629.00			-84,061.92
Sanitary Utility	5,919.01	7,517.27		43,132.18
Farmers Market				1,090.01
PR Clearing	5,068.73	10,640.33		-4,505.22
Totals	\$ 108,144.05	\$ 69,839.87		\$ 1,592,606.52

Communications. Linn County Deputy presented the Sheriff’s Office Monthly Activity Report.

Citizen Requests. Jeff Hilleman, Parks Commission Chair, reported slightly more than 100 youth are signed up for Ely spring baseball, they will comprise eight teams. He reported forty kids signed up for spring soccer which starts in April. Bill Grove noted the American Legion post is sponsoring Ely baseball, Mr. Hilleman noted there are ten baseball sponsors this year and that Ely’s baseball program will be part of the Prairie Youth Baseball League again this year.

Butch and Annette Wieneke reported their driveway at 2111 Banner Valley Road flooded over the weekend because the ditch on the north side of Banner Valley Road is beginning to silt in and needs maintenance. Mr. and Mrs. Wieneke asked the City Council to consider the city's legal position regarding the type and design of their driveway access off Banner Valley Road, and related issues with the Mayor and City Council. Mayor Doyle noted Linn County is responsible for routine maintenance of the north side of Banner Valley Road under a shared roadway maintenance agreement with Linn County. Council directed City Administrator to research further and include this matter on the agenda for the April 8, 2013 City Council meeting.

Re-Zoning of Property in Downtown Dows Street Area from C-1 Central Business Commercial to C-1a Downtown Commercial

Second Reading of Proposed Ordinance No. 233, Amending the Ely Zoning Map by Designating Described Parcels as C-1a - Downtown Commercial. Hale moved to approve the second reading of Ordinance No. 233, second by Grove.

Aye: Ballantyne, Rasmussen, Grove, Hale
Nay: None
Absent: Stanek

Mayor Doyle declared the motion carried and second reading approved.

Ballantyne moved to waive the third reading of Ordinance No. 233, per §380.3 of the Code of Iowa, second by Grove.

Aye: Ballantyne, Rasmussen, Grove, Hale
Nay: None
Absent: Stanek

Mayor Doyle declared the motion carried and waiving of the third reading of the ordinance approved.

Hale moved to approve final adoption of Ordinance No. 233, second by Ballantyne.

Aye: Ballantyne, Rasmussen, Grove, Hale
Nay: None
Absent: Stanek

Mayor Doyle declared the motion carried and the ordinance duly enacted.

Park Improvement Projects

Quotes for Restoration of City Park Utility Extension Project. City Administrator reported two quotes were received to restore the City Park Utilities project area. Mayor and City Council reviewed and directed staff to ask Prairie Landscaping and Outdoor Creations to quote this work.

Budget and Finance

Employee Health and Life Insurance. City Administrator Anderson reported compensation resolutions over the years include employee health insurance with \$500 deductible; yet the actual policy has a \$3,000 deductible which has been the case since 2005 when he started with Ely. Mr. Anderson reported any changes to Ely's policy would not take effect until renewal in June, and that Ely's health insurance agent strongly recommends against changing the policy to the \$500 premium to retain the city's

“grandfathered” status under the Affordable Care Act. Mr. Anderson discussed options researched. Mr. Anderson reported he solicited quotes for employee group life insurance. It was the consensus of the City Council that city employees will be reimbursed for the differential between the deductible amount stated in the compensation resolution and the policy deductible.

Public Hearing re: Proposed FY 2013-14 Property Tax Levy and Budget. Ballantyne moved to open a public hearing regarding the proposed property tax levy and budget for FY 2013-14 at 8:15 p.m., second by Rasmussen. Mayor Doyle declared the public hearing open at 8:15 p.m. City Administrator reported notice of hearing was published and posted as required by State law and City code; and that no comments were received verbally or in writing. Mayor Doyle reported the proposed property tax rate is roughly one-cent lower than the current, though property taxes paid will increase due to the effect of the “residential rollback”. Mr. Anderson summarized the tax rate and effect of residential rollback. Mayor Doyle asked for comments re: the public hearing item; none were offered.

Ballantyne moved to close the public hearing at 8:17 p.m., second by Hale; motion carried 4-0. Mayor Doyle declared the public hearing closed and meeting in regular session at 8:17 p.m.

Resolution No. 13-0311-08, Adopting Levy for Property Taxes Payable FY 2013-14 and Financial Budget for FY 2013-14. Rasmussen moved to approve Resolution No. 13-0311-08, second by Ballantyne.

Hale moved to approve final adoption of Ordinance No. 233, second by Ballantyne.

Aye: Ballantyne, Rasmussen, Grove, Hale

Nay: None

Absent: Stanek

Mayor Doyle declared the motion carried and the resolution approved 4 to 0.

State Street Improvements and Upgrade

Discussion of Preliminary Information for State Street Corridor Study. Glen Meisner of MMS Consultants, for City Engineer, presented a graphic illustrating street layout for upgrading State Street with either two-lane or three-lane alignments. Mayor Doyle and the City Council discussed the illustration and related matters with Mr. Meisner; items discussed include: logistics of the project, timing of construction of various stages of the overall project, coordination with Linn County and other topics. Mayor and City Council directed the City Administrator to attempt to schedule a workshop meeting regarding State Street before the April 8, 2013 City Council meeting.

City/EDGE Strategic Plan

Review and Discuss Draft Version of Strategic Plan – “Leading Our Future”. Bob Ballantyne reported the draft version of the strategic plan prepared through the Institute of Decision Making at UNI is complete and ready for review by the City Council and other entities that will have a part in carrying out tasks to achieve the goals set out in the plan. Mayor Doyle and City Council discussed the draft plan, and specifically the City’s expected role in implementing the plan.

Storm Water Management

Discussion re: Requirement for MS4 Storm Water System Permit. City Administrator Anderson reported the Department of Natural Resources has determined Ely qualifies as an “urbanized area” as related to US Clean Water Act requirements, and that Ely must apply for an “MS4 Small Systems NPDES Storm Water” permit and noted the application has to be sent to DNR by April 19, 2013. Mayor and City Council discussed this matter with Mr. Anderson, including time frame and actions Ely is likely to be required to perform under the MS4 permit.

Standards for Storm Water Management and Construction Site Erosion and Sediment Control. Mr. Anderson noted DNR is likely to emphasize reducing and minimizing erosion from construction sites. Mayor and City Council discussed this matter and establishing more stringent design standards based on more intense event than the “100-year” event. City Council directed this topic to be included with the State Street improvements workshop.

Public Works – Streets, Water, Sewer & Equipment.

Schedule Public Hearing re: Ordinance Enacting Stop and No-Parking Locations in Southbrook 10th Addition. Ballantyne moved to schedule a public hearing for 7:00 p.m. April 8, 2013 regarding a proposed ordinance that establishes stop intersection and no-parking locations in Southbrook 10th Addition, second by Grove. Motion carried – 4 to 0.

Administrative, Personnel and Staffing

Website Update – Resolution No. 13-0311-09, Accepting Proposal from BDH Technologies for Website Update. Mayor Doyle reported Councilmembers Stanek and Ballantyne, City Administrator Anderson and he met and reviewed proposals received to update Ely’s website; per City Council motion in March. He reported the committee recommends accepting the quote from BDH Technologies, Aaron Anderson requested the City Council include mobile device format, for total proposed fees not to exceed \$2,350. Hale moved to accept Resolution No. 13-0311-09, second by Grove.

Aye: Ballantyne, Rasmussen, Grove, Hale

Nay: None

Absent: Stanek

Mayor Doyle declared the motion carried and the resolution approved 4 to 0.

Authorize Soliciting Quotes for Mowing Services. Hale moved to authorize soliciting quotes for mowing city properties, excluding Ely City Park, the Jappa Road Water Tower parcel and the area around the WWTP, second by Grove. Motion carried – 4 to 0.

Community Garden – Revision of Garden Rules. Hale moved to approve the 2013 revision of Community Garden Rules as presented, second by Grove. Motion carried – 4 to 0.

Hale moved to adjourn, second by Grove; motion carried – 4 to 0. The meeting adjourned at 9:04 p.m.

James E. Doyle Jr., Mayor

Attest:

Aaron Anderson, Clerk/Administrator