

Council Proceedings June 12, 2017

The Ely City Council met in regular session on 6/12/17 in Council Chambers. Officials present were Council Members Teri Billick, Kay Hale, Stephanie Mehmen (arrived at 7:35 pm), Elizabeth Rohner and Judy Wery. Several residents were also in attendance. Mayor Eldy Miller called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

Council member Hale moved, second by Billick, to approve the following consent items: 06/12/17 Agenda as amended by removing item D5; Minutes from the 05/08/2017 council meeting; May 2017 financial reports; Payment of claims totaling \$150,620; Appointments- Heidi Kiser to P & Z 12/31/2017, Tom Reed to Park Board 08/31/2017, Karl Schmidt to BOA 12/31/2017; Aaron Cooper to BOA 12/31/2018, Adam Smith to BOA 12/31/2019, Chris Levi to BOA 12/31/2020; Jeff Johnson to BOA 12/31/2021; Cigarette permit renewals for Casey's General Store and Cleppe's Phillips 66; Liquor License renewals for Casey's General Store and American Legion. Ayes 4.

The following claims include expenses for the City, Park Board, and Library:

Payroll, May 2017	36,561.21	Martin Marietta, rock	599.36
Adams Door Company, repair	300.00	Menards, supply	191.83
Advanced, Copy Charges	140.22	Micro Marketing, audio books	413.03
Airwaves, band down pay fall fest	212.50	Mid-American Energy, Utilities	122.39
Allegra, car show flyers	108.00	MMS, engineering	8,953.40
Alliant Energy, Utilities	16,591.44	Municipal Supply, handheld	8,900.00
Amazon, Library Books & Media	499.71	Neal's Water Condition, service	19.50
Baker & Taylor, library expense	857.26	Nick Trenary, IT services	120.00
Barnes & Noble, books	277.44	Office Express, Office Supplies	168.61
Blank Park Zoo, summer reading	150.48	Principal Financial, life insurance	58.08
Brown Well & Pump, water leak	1,858.75	QC Lab, conference	125.00
Canon Financial, Copier Fee	109.00	Linn County REC, electrical	250.41
Cardmember Services, CC	665.06	Rexco, mower	13,293.54
Casey's, Fuel	272.95	Ron Stark, reimbursement	120.00
Cedar Valley Humane, stray	205.00	Roto-Rooter, service	200.00
Cleppe's, LP tank & repair	55.00	Sam's Club, concessions	433.47
Connor Fisher, reimbursement	105.30	Sarah Sellon, reimbursement	161.92
Darrin Crow, summer reading	200.00	Science Center, summer reading	150.00
DATA Tech, install & support	5,222.85	Sherwin Williams, repair	215.38
Demco, summer reading	133.03	Simmons Perrine, attorney	1,350.50
E&J Electronics, repair	896.24	Solon Economist, newsletter	162.00
EFTPS, fed/fica tax	12,397.41	Solon State Bank, petty cash	226.17
Ely Postmaster, postage	240.04	South Slope, phone/internet	1,332.61
FJ Krob, chemicals	87.64	State Hygienic Labs, testing	1,173.00
Follet, software renewal lib	1,042.50	Storey Kenworthy, forms	750.01
Gazette, Publications	329.41	Terminex, pest control	129.50
Grout Museum, summer reading	239.00	Terry Smith, reimburse drive	1,928.00
Hawkeye Electric, services	1,075.00	Theisens, supplies	596.17
Hawkins, chemicals	413.00	Tracy Clair, reimbursement	38.88
IACMA, dues	120.00	Tractor Supply Co, Supplies	191.95
Iowa Express, delivery	275.00	UPS, Shipping	12.48
IPERS, contributions	5,085.08	USA Bluebook, supplies	1,164.02
Keystone, Water Analysis	25.00	Verizon Wireless, Cell Service	162.40
Kiracofe Oil, diesel	992.75	VSP, vision insurance	55.96
Kollegstown, baseball uniforms	3,919.84	Waste Management, services	11,242.39
Krominga Motors, repairs	456.03	Weikert Iron & Metal, clean up	130.00
Lee's Ag, repairs	623.44	Wellmark, insurance	1,120.06
Linn County, Inspection Fees	1,008.60		
Martin Brothers, concession	606.98	Total Bills	\$150,620.18

May 2017 expenses per fund: General \$68,626; Road Use Tax \$13,238; Debt Service \$351,414; Knoll Court \$2,090; Water \$13,429; Water Sinking \$51,933; Sewer \$10,656; Sewer Sinking 121,459. Total \$632,845.

May 2017 receipts per fund: General \$43,589; RUT \$13,965; LOST \$15,580; TIF \$12,664; Water \$18,312; Sewer \$27,542; Storm Water Management \$134. Total \$131,786.

Correspondence: Council received minutes from the 4/19/2017 & 05/23/17 Planning and Zoning Meetings; Board of Adjustment minutes from 05/25/217 meeting; Park & Recreation Board minutes from 06/06/17; Council approved in a motion by Hale, second by Rohner, the purchase of park and rec equipment totaling \$3,500 to be paid for in the current fiscal year. Ayes 4; Library minutes from 05/03/17 and a from report Director Sarah Sellon; a report from Ron Stark, Public Works.

Citizen Requests: Jim Miller thanked the council for investing in the TV for council chambers so that the audience could see what council was looking at.

Business:

Council member Wery moved, second by Hale, to approve street closing for the July 4th parade route from 5:45 to end of parade. Ayes 4. Kay then moved to amend the motion by changing the start time to 5:00 PM to the end of the parade. Ayes-4. Mayor Miller announced the need for 8-10 volunteers to help with street closings the day of the parade.

After discussion regarding fireworks regulations, council member Hale moved, second by Wery to accept the first reading or **Ordinance No. 254 Fireworks Regulations**. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Hale then moved to waive the second and third reading of **Ordinance 254** as she felt the ordinance was time sensitive. Wery seconded. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Hale moved, second by Billick, to adopt **Ordinance 254 "Fireworks Regulations"** and to review it Spring of 2018. Ayes: Rohner, Wery, Hale, Mehmen, Billick. Ordinance 254 will be effective upon publication as required by law.

Joe Horaney, Solid Waste Agency, presented council with information regarding dump fees, recycling services, and future plans for the facility. He also informed them that the City of Ely would receive a recycling incentive of \$4,715 for FY2018.

Tammy Bryant, Cloud 9, requested street closures for the Winter Fest parade. The parade is scheduled for December 16 beginning at 5 PM with local businesses being open the day for the festival. Mehmen moved, second by Billick to approve the closure request for December 16 with hours to be determined later. Ayes 5.

Curt Hayak requested that council consider waiving the sidewalk requirement for a property he is building at 3135 Ridgeview Drive. It is a corner property and he asked for the waiver for the sidewalk along the west side of Sunrise Drive at the SW corner intersection of Ridgeview Drive south to the farm field. Council felt that it would be hard to enforce someone else to put in a sidewalk if the land to the south was ever to be developed and did not approve the request.

Council member Hale moved, second by Rohner, to approve Knoll Court and Ranmar Court Repaving Project change order #1 in the amount of \$31,697.70 for additional curb work and surfacing work on Ranmar Drive. Ayes 5.

Council member Hale moved, second by Mehmen, to approve Knoll Court and Ranmar Court Repaving Project change order #2 in the amount of \$1,200.00 for necessary manhole repairs found during constructions. Ayes 5.

Engineer Pottorff informed council that all the work on the Knoll Court and Ranmar Drive Project was complete except for the seeding and watering. Council member Mehmen moved, second by Hale, to approve pay request #1 to Eastern Iowa Excavating in the amount of \$128,825.59 for the Knoll Court and Ranmar Court Repaving Project. Ayes 5.

Council members discussed rough estimates presented by Engineer Pottorff to run a sanitary sewer main from Traer Street onto Main Street. This extended sewer main would allow for potential businesses to locate on the east side of Main and along the trail. Council agreed to solicit estimates on the project to be considered at the next regular meeting.

Council member Hale moved, second by Wery, to approve the purchase of a second new Kubota mower at the same price point as the first mower which was bought about a month ago. Ayes 5.

Mayor Eldy opened a public hearing on the FY2017 Budget Amendment. Announcements on the amendments were made by Administrator Hoy. Hearing no oral or written comments, Hale moved, second by Mehmen, to close the public hearing at 8:45 PM. Ayes 5.

Council member Wery moved, second by Rohner, to adopt **Resolution No. 2017-06.010** Approving the amendment of the FY2017 Fiscal Year Budget as published. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council member Mehmen moved, second by Hale, to adopt **Resolution No. 2017-06.011** Approving departments to roll over unspent budget dollars to a reserve account for future use. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Ordinance No. 255 Regulating Mowing of Properties was introduced. Council member Hale moved, second by Rohner, to accept the first reading. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council member Wery moved, second by Billick, to waive the second and third reading of **Ordinance No. 255**. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council member Hale moved, second by Mehmen, to adopt **Ordinance No. 255 Mowing of Properties**. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council reviewed the 2016 Financial Examination Report submitted by the State of Iowa Auditor. They noted the comments and agree to address them as requested.

Council member Hale moved, second by Mehmen, to accept the resignation of the Connor Fisher from the Recreation Coordinator and Media Tech position as of August 11, 2017. Ayes 5.

The Personnel Committee announced that a notice for Connor's position had been posted and recommended that council consider appointing the second candidate that interviewed for the position less than a year ago. Motion by Hale, second by Mehmen, to extend an offer to, Callie O'Brien, the second candidate who had applied for the position less than a year ago. Ayes 5.

The Personnel Committee introduced a resolution setting salaries for FY2018 reflecting a 2% raise for city employees, except for library employees whose wages are set by the Library Board. Council member Mehmen moved, second by Hale, to adopt **Resolution No. 2017-06.012** Setting wages for FY2018. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council member Mehmen moved, second by Billick, to adopt **Resolution No. 2017-06.013** Amending the Ely Employee Handbook adopted on May 14, 20125 and most recently amended August 8, 2016. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council member Wery moved, second by Rohner, to adopt **Resolution No. 2017-06-014** Approving a Computer Based Policy, an Electronic Messaging Acceptable Use Policy, and an Internet Acceptable Use Policy. Ayes: Rohner, Wery, Hale, Mehmen, Billick.

Council agreed to consider an ordinance at the next city council meeting concerning banning all use of Electronic Smoking Devices in public buildings and on public property.

Council, with regret, accepted the resignation of 7-year council member Stephanie Mehmen. Mehmen's resignation is effective August 14, 2017 as she will be moving to Cedar Rapids. Mehmen expressed her appreciation for the City of Ely, council, and staff. Council will begin to accept applications to fill Mehmen's unexpired term and make the appointment at the August 2017 meeting. All candidates will be eligible to run in the next regular city election slated for November 2017.

With no further business evident, council moved to adjourn at 9:26 PM.

Eldrew Miller, Mayor

Denise L. Hoy, Clerk/Administrator