

**ELY CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 9, 2009  
ELY CITY COUNCIL CHAMBERS**

Mayor Jim Doyle called the meeting to order at 7:00 p.m. Council members present: Tom Winkowski, Bill Grove, Mark Banowetz, Bob Ballantyne and Stephanie Mai. Also present: Dale Stanek, Kay Hale, Jim & Millicent Cozzie, Keith Schulte, Amanda Collum, Dave Rasmussen, Michael Miller, Engineer Scott Pottorf, and Clerk-Administrator Aaron Anderson.

Ballantyne, second by Mai, moved to approve the Consent Agenda consisting of:

- Agenda.
- Minutes of the October 12, 2009 regular meeting.
- Treasurers Report for the period ended September 31, 2009.
- Bills Payable for November 2009 totaling \$121,273.12.
- Renewal of Class C Liquor Permit with Outdoor & Sunday Sales Permit for Odie's, 1650 Dows Street.

Motion carried – 5 to 0.

Treasurer's Report (summary) for the period ended October 31 2009

	Receipts	Disbursements	Transfers	Ending Balance
General	\$ 138,960.15	\$ 46,612.32		\$ 527,580.66
Road Use	11,056.37	3,058.69		31,198.64
L O S T	13,735.04	13,735.04		-3,693.77
TIF Fund	71,952.63	5,000.00		231,898.09
Debt Service	20,972.45			29,214.78
Other Projects	432.00	18,835.50		-119,831.79
Library Project				2,749.32
North End Infra				-5,560.91
Water Utility	15,793.62	4,298.93		393,223.22
Water/Sewer Reserve				100,000.00
Sewer Utility	21,132.76	30,340.01		85,432.07
Sewer Debt Service				-46,066.92
Sanitary Utility	6,479.49	6,048.60		47,881.50
PR Clearing	7,904.18	7,156.33		6,135.58
Totals	\$ 308,418.69	\$ 135,085.42		\$1,136,160.37

**Communications:** Mayor Doyle reported receiving the following communications: minutes of the October 2009 Plan and Zoning Commission meeting, minutes of the September 10, September 17, September 24, and October 8, 2009 Park and Recreation Commission meetings, El Public Library 2009 General Information Survey and monthly activity report from Deputy Clerk Teri Billick. Linn County Deputy Payne presented the Sheriff's Office Monthly Activity Report.

**Citizen Requests.** None

**Development of Ely City Park**

**Resolution No. 09-1109-63, Approving Change Order No. 9 to Construction Contract with Ricklef's Excavating, Ltd.** Mayor Doyle reported Change Order No. 9 would decrease the construction contract with Ricklef's Construction by \$1,401.25 to reflect the cost of spring weed control that the city would perform outside this contract. Mai moved to approve Resolution No. 09-1109-63, second by Grove.

Aye: Winkowski, Grove, Banowetz, Mai, Ballantyne

Nay:

Absent:

Mayor Doyle declared the motion carried and the resolution approved 5-0.

**Construction Contract Payment #4, Ricklef's Construction.** Winkowski, moved to approve Construction Contract Payment #4 to Ricklef's Construction in the amount of \$13,440.71 for work completed on the Ely Park Excavation and Grading Project through November 1, 2009 second by Mai; motion carried – 5 to 0.

**Request for Voluntary Annexation of 28+/- Acre Parcel of Land Immediately North of City Limits and West of Jappa Road, Lenora Buresh Estate.**

**Ordinance No. 216, Designating Parcel as an A-1 Agricultural Zoning District.** Ordinance No. 216 would designate the 27.96+/- acre parcel of land that is the subject of the annexation requested by the Lenora Buresh Estate as an "A-1, Agricultural District". Ballantyne moved to approve second reading of Ordinance No. 216, "Designating Parcel as an A-1 Agricultural Zoning District", second by Mai.

Aye: Winkowski, Grove, Banowetz, Mai, Ballantyne

Nay:

Absent:

Mayor Doyle declared the motion carried 5-0.

Ballantyne, second by Mai, moved to waive the third reading of Ordinance No. 216.

Aye: Winkowski, Grove, Banowetz, Mai, Ballantyne

Nay:

Absent:

Mayor Doyle declared the motion carried 5-0.

Ballantyne, second by Winkowski, moved to approve final adoption of Ordinance No. 216, Designating Parcel as an A-1 Agricultural Zoning District", Designating Parcel as an A-1 Agricultural Zoning District", Designating Parcel as an A-1 Agricultural Zoning District",

Aye: Winkowski, Grove, Banowetz, Mai, Ballantyne

Nay:

Absent:

Mayor Doyle declared the motion carried and the ordinance approved 5-0.

**Water Tower and Water System Improvements Project.** City Engineer Scott Pottorf reported formal comments have not been received from the Department of Natural Resources regarding Ely's application to the Intended Use Plan.

**Hoosier Creek Stream Bank at WWTP Stabilization Project.**

**Payment Request No. 2, Connolly Construction, Hoosier Creek Stream Bank at WWTP Stabilization Project.** Mai, second by Winkowski, moved to approve final acceptance of work performed and approve Payment Request No. 2 for \$369.28 to Connolly Construction as payment of retainage for completed work on the Hoosier Creek Stream Bank at WWTP Stabilization Project; motion carried – 5 to 0

**Resolution No. 09-1109-64, Authorizing Application to Iowa Livings Roadways Projects Program for a Grant for Site Preparation – North Ely Welcome Sign.**

City Administrator Anderson reported the Ely Living Roadways Committee has been working on a project to install a community welcome sign and recreational trail stop for the north entrance to Ely in the southwest corner of the intersection of State Street and Wright Brothers Boulevard. Mr. Anderson reported Loren Hoffman of Hoffman Design prepared concept drawings for sign and site design, the estimated cost of the sign and site work totals \$35,934, and that Ely is eligible to apply to the Living Roadways Projects Program for a \$19,999 grant. Ely will be required to provide at least 20% of total project cost per the program requirements if the grant is awarded. The City Council discussed this matter, including: need for private-non/city money for this project, timing of project, coordination with Linn County for trail work through the area, and that the proposed resolution authorizes the application and does not commit the City Council to funding or authorizing the work.

Ballantyne moved to approve Resolution No. 09-1109-64, second by Winkowski.

Aye: Winkowski, Grove, Banowetz, Mai, Ballantyne

Nay:

Absent:

Mayor Doyle declared the motion carried and the resolution approved 5-0.

**Discussion re: Employee Water & Wastewater Treatment Certification and Training.** City Administrator Anderson reported on water and wastewater certification levels required for Ely's systems and education and experience requirements for each certification level. Mayor Doyle and the City Council members discussed this matter as related to staffing and making sure drinking water and wastewater treatment services are provided effectively and cost efficiently.

**Capital/Two & Five Year Planning and Budget Preparation.**

**Schedule Workshop Meeting re: Two & Five Year Planning.** General consensus to schedule a workshop meeting for two and five year capital and program planning for 6:00 p.m. Monday November 23<sup>rd</sup>, 2010.

**Discussion re: Preparations for FY 2010-11 Budget.** City Administrator Anderson reported the Iowa Department of Revenue set the residential roll-back for FY 2010-11 at 46.9094%, which is a roughly 1% increase over current fiscal year. Mayor and City Council discussed likely effect of the change in residential rollback on property tax revenues and similar general matters regarding upcoming budget preparation.

**Amount to be Certified for TIF Revenues to be Collected in FY 2010-11.** Ballantyne, moved to approve certifying collection of \$183,200 in TIF revenues from Linn County for FY 2010-11, second by Winkowski. Motion carried – 5 to 0.

**Financial Reports for FY 2008-09.** Ballantyne, second by Winkowski, moved to approve the Financial Reports for FY 2008-09 as prepared and presented by City Clerk-Administrator Anderson; motion carried – 5 to 0.

**Discussion Items.** Bill Grove reported someone had dumped broken up concrete in the right of way of Glendale Lane and Banner Valley Road.

Winkowski moved to adjourn, second by Grove. Motion carried – 5 to 0. The meeting adjourned at 7:58 p.m.

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James E. Doyle Jr., Mayor

Attest:

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Aaron Anderson, Clerk/Administrator