

## Ely City Council Proceedings November 13, 2017

The Ely City Council met in regular session on 11/13/2017 in Council Chambers. Prior to the opening of the regular meeting, Senator Liz Mathis visited with council members and the public about hot topic items that will be on the agenda when session begins on January 8, 2018. Officials present were Council Members Teri Billick, Kay Hale, Elizabeth Rohner, Judy Wery and Dan Whitaker. Several residents were also in attendance. Mayor Eldy Miller called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

Council member Hale moved, second by Rohner, to approve the following consent items: 11/13/2017 Agenda as presented; Minutes from the 10/16/2017 council meeting; October 2017 financial reports; Payment of claims totaling \$147,419.56. Ayes – 5.

The following claims include expenses for the City, Park Board, and Library:

Advanced, copy charges	177.41	Luanne Miller, reimburse	12.98
Alliant Energy, utilities	1,821.08	Martin Brothers, Fall Fest	296.26
Altorfer Rent, equipment rent	144.00	Martin Marietta, rock	814.01
Amazon, Library, books & media	402.03	May's Snow & Glow, reimburse	75.00
Baker & Taylor, books	1,644.18	Menards, supply	305.54
Bankers Trust, interest	39,533.55	Mid-American Energy, utilities	63.02
Bee Line, fall fest	37.50	Neal's Water Condition, service	19.50
Brown Concrete, repairs	3,634.25	Office Express, supply	45.93
Cannon, lease	109.00	Jeff Mullen, fall fest	550.72
Carl Svec, services	233.00	Outdoor Creations, lawn care	1,033.00
Casey's, fuel	292.08	Per Mar, security	222.48
Cleppe's, LP	50.00	Postmaster, postage	232.22
Data Tech, annual support	3,460.00	Principal Financial, life insurance	135.52
Denise Hoy, mileage	211.85	Linn County REC, electrical	261.00
Dustin Tippie, dep refund	40.00	Rexco, maintenance on mowers	908.73
EFTPS, fed/fica tax	9,109.13	Ron Stark, reimbursement	106.99
Eldy Miller, reimburse ILA	217.82	Ryan Oberthien, refund	200.00
Gazette, publications	391.08	Sam's Club, office computer	177.40
Hach, lab equipment	2,086.27	Sarah Sellon, reimburse	322.90
Hinton Plumbing, services	118.00	Schrader Excavating, repair	621.35
Iowa Express, delivery	275.00	Simmons Perrine, attorney	3,071.00
IFA, interest payment	10,500.00	Solon Economist, newsletter	162.00
Iowa One Call, locates	59.40	Solon State Bank, library expense	170.13
IPERS, contributions	5,283.05	South Slope, phone/internet	606.63
James Grieder, dep refund	80.00	State Hygienic Lab, lab	1,305.50
Karen Koskovich, dep refund	20.00	Terminex, pest control	129.50
Sweetopia, fall fest	158.00	Theisen's, supply	197.46
Katie Jo Bruhn, dep refund	40.00	Tracy Clair, reimbursement	21.60
Kale Hale, mileage ILA	75.97	UPS, Shipping	15.71
Keystone, lab	25.00	Verizon Wireless, Cell Service	151.58
Kiracofe Oil, diesel	1,245.50	VSP, insurance	43.04
Lees Ag Supply, repairs	1,019.72	Waste Management, services	11,575.88
Linn County Planning, inspections	1,457.52	Wellmark, insurance	3,154.38
Linn County Sheriff, service	147.00	Payroll, 10/17 to 11/14, 2017	25,262.21
Linn County Sheriff, contract	11,050.00	Total Bills	\$147,419.56

October 2017 expenses per fund: General \$59,298; Road Use Tax \$10,420; Main Street Sewer Ext. \$72,889; Water \$15,863; Sewer \$13,285; Storm Sewer \$412. Total \$172,167.

October 2017 receipts per fund: General \$273,416; RUT \$15,266; Employee Benefits \$5,300; LOST \$17,675; TIF \$86,549; Water \$21,868; Sewer \$29,712; Storm Water Management \$158. Total \$449,944.

**Correspondence:** Council received minutes from the 10/25/2017 Planning and Zoning Meeting. Callie O'Brien presented information on an ice skating rink that the Park Board plans to purchase to place on the tennis court. The Board will host Saturday morning skating events for the family. The grand opening is slated to happen on December 16, during Winterfest. Also received were reports from Linn County Sheriff Office dated 10/16/ to 11/13/2017 and the Public Works Director. Sarah Sellon presented information on the fiscal year stats at the library along with the Library minutes.

**Citizen Requests:** Emily Upah, Alliant Energy, was not able to make the meeting.

**Business:** Council member Wery moved, second by Billick, to approve a liquor license for Odies. Ayes 4. Abstain: Rohner

Council member Hale moved, second by Whitaker, to approve change order #2 for the north Main Street sewer extension project for seeding. Ayes: 5

Council member Hale moved, second by Rohner, to approve pay request #2 in the amount of \$14,085 to Cornerstone for the north Main Street sewer extension. Ayes: 5

Council member Wery moved, second by Hale, to accept **Resolution #2017-11.030** Accepting Public Improvements for Extending a Sewer Main on North Main Street. Ayes: Rohner, Wery, Hale, Whitaker, Billick.

Council member Whitaker moved, second by Hale, to approve the Facility Plan for the Sewer Extension to the North end of Ely. Ayes: 5.

City Council members were informed that Linn County Planning and Development is requesting a new 28E Agreement for housing inspection services. The new contract would require residents to go to Linn County for permits and in turn would collect and keep the permits fees. City Administrator Hoy presented council with alternative options including contracting with ECICOG, and hiring an in-house inspector. Council will review and research the options and bring the item back to the December council meeting.

After discussion and weighing the options council member moved to discontinue allowing outside companies to dump at the city sewer plant, effective January 1, 2018. Wery seconded the motion. Ayes: 5.

Council members discussed the trees that are in the sidewalk area on the north side of Dows Street between Walker and Main Street. The city has received concerns that the trees are growing into the buildings and raising the sidewalks. After discussion Council member Hale moved, second by Billick, to instruct our public works crew to remove the trees and have the stumps removed. Ayes 5.

City Administer announced that they had received one competitive quote to remove and replace the roof at City Hall. Council reviewed the quote and Rohner moved, second by Wery, to approve the quote for services submitted by T & K Roofing and accepting the alternative bid to install a metal roof. Prices will depend on if Asbestos is found in the existing shingles. If there is not asbestos total cost is \$52,000; with asbestos \$64,850. Ayes: 5.

Council member Hale moved, second by Whitaker, to approve hiring an on-call person for snow removal emergencies for this winter. Ayes: 5.

Council member Hale moved, second by Billick, to amend the City Administrator/Clerks job description by adding Recreation Coordinator to the positions that are supervised, and allowing this position to fill part-time positions (less than 20 hours per week) without council's approval. Ayes: 5.

Council member Whitaker moved, second by Hale, to adopt **Resolution 2017-11.031** Approving the amendment of the personnel manual to include a cellphone stipend. Ayes: Rohner, Wery, Hale, Whitaker, Billick.

Council member Wery moved, second by Hale, to adopt **Resolution #2017-11.032** Setting the amount to certify to the Linn County Auditor for the annual TIF asking in the amount of \$209,647 for FY2019. Ayes: Rohner, Wery, Hale, Whitaker, Billick.

Mayor Miller reminded council that a goal setting session has been scheduled for January 23, 2018 at 6:30 PM at City Hall.

City Administrator Hoy informed council that she contacted Jon Gallagher, Linn County Soil and Water, concerning the Rogers Creek silt clean out, near the State Street bridge. Mr. Gallagher agreed to consider the situation and get back to her with potential solutions.

At 9:25 PM Council member Hale moved, second by Whitaker, to move into closed session to discuss the potential purchase of land as permitted by 21.5(j) Code of Iowa. Ayes: 5

Upon coming out of closed session council member Hale moved, second by Billick, to authorize the City Administrator to make an offer, as agreed upon in closed session, on a piece of land within Ely City limits for the possible expansion of the Ely Public Library. The offer is to be made contingent that the finances will allow for the expenditure without having to borrow funds. Ayes: 5.

With no further business evident, Hale moved, second by Whitaker, to adjourn at 9:55 PM.

Eldrew Miller, Mayor

Denise L. Hoy, Clerk/Administrator