

**ELY CITY COUNCIL  
SPECIAL CITY COUNCIL MEETING  
NOVEMBER 22, 2016  
6:00 p.m.  
ELY CITY COUNCIL CHAMBERS**

Mayor Eldy Miller called the meeting of the Ely City Council to order at 6:00 p.m. Council Members present: Teri Billick, Stephanie Mehmen, Kay Hale, Judy Wery and Elizabeth Rohner  
Guest: Pat Callahan Also present: Sarah Sellon; Jim & Millicent Cozzie; Tom Reed.

Mehmen motioned, second by Hale, approve agenda as presented in item A.

Mayor Miller called the meeting to order at 6:00 PM and turned the floor over to Pat Callahan of Callahan Municipal Consultants, LLC

Pat Callahan presented that the candidate the city council is proposing to hire, had requested a second offer letter (Option #2) or at least consider it; that would include a 3 month severance package and 3 months insurance. Council had asked if previous Admin received severance, Mayor Miller state he didn't. Other candidate had asked for that but this one thought it was automatically part of the offer. Pat pointed out that it can be done at a later date, but incoming new council members may have a problem with agreeing to that as they weren't part of the selection committee/council. Mehmen didn't foresee another council member having a problem with this person, but she did not have a problem with accepting that. Council person Hale also did not have a problem with the severance. City will have the employment agreement; writing out the terms, it will remove any gray areas. Pat had talked with City Attorney and they looked at 3 different models and they both agreed on one. Everything in Option #2 this can be put into a formal agreement. Mayor added in about a cell phone option, a city covered item, gives us flexibility. Please note in agreement that the cell phone to be surrendered at time of job separation. Another item was dollar amount for relocation \$2,000. Up to this amount and must provide receipts. Did she agree to the date of December 31, 2016; Pat noted only because of the insurance to be covered, or mutually agreed on date. Mayor will email insurance company to confirm when insurance would kick in.

Only change so far would be item #8 to surrender cell phone at time of job separation.

Motion made by Mehmen and second by Hale to Accept Option #2 with addition to item #8 to surrender cell phone at the time of job separation.

Aye: Rohner, Wery, Mehmen, Hale, Billick

Nay: None

Absent/Abstain: None

Passed: 5 – 0

**B. City Council Make Approves offer of employment to Selected Candidate.**

Mayor Miller mentioned that candidate offer to help part time in December. Candidate offered to help with TIF Certification; Urban Renewal Report and also help with December financial; Break down salary on hourly basis or hire as consultant. Mayor not sure how many hours will be required. Anyone on council ok to make a motion and approval for part time status in December on the hourly rate of salary proposed. If travel involved then mileage and lodging would be required.

Rohner made motion and Wery second the motion.

**C. City Council Makes Appointment for position of City Administrator.**

Currently have a verbal commitment for city administrator.

No motion made to appoint Denise Hoy as the new City of Ely Administrator.

Motion made by Billick and second by Hale.

Aye: Rohner, Wery, Mehmen, Hale, Billick  
Nay: None  
Absent/Abstain: None  
Passed: 5 – 0

Mayor will put together a press release with Denise approval.

Thank you to Pat Callahan for his help with finding a City Administrator.

Second candidate thanked for our city considering him.

Mehmen made motion to adjourn meeting. Mehmen second motion.

Meeting Adjourned at 6:35 p.m.



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Eldrew Miller, Mayor

Attest:



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Luanne Miller, Deputy Clerk