

**ELY CITY COUNCIL
REGULAR MEETING
JULY 11, 2016
ELY CITY COUNCIL CHAMBERS**

Mayor Eldy Miller called the meeting to order at 7:00 p.m. Council members present: Teri Billick, Kay Hale, Judy Wery and Elizabeth Rohner; Stephanie Mehmen absent - excused. Also present: Jim Miller, Glenn Buresh, Frances Buresh, Tom Reed, Greg McGivern, Tammy Bryant, Bob Kramer, Kerry Vincent, Nancy Vincent, Don Scott, Bob Mreen, Shannon Billick, Alan Wery, Lisa Heno, Butch Wieneke, Annette Wieneke, Tom Rohner, Sarah Sellon, City Engineer Scott Pottorff and Clerk-Administrator Aaron Anderson.

Mayor Miller led the City Council and others attending in the Pledge of Allegiance.

Hale, second by Wery, moved to approve the Consent Agenda consisting of:

- Agenda, as presented.
- Minutes of the June 13, 2016 regular meeting with correction that property referred to during citizen requests is 1605 Hillcrest Street.
- Treasurer's Report for the period ended June 30, 2016.
- Bills Payable for July, 2016 totaling \$138,271.20.
- Appointment of Alan Wery, 1195 Glendale Lane to Ely Library Board.

Motion carried – 3 to 0; Wery abstaining due to conflict of interest re: appointing Alan Wery to Library Board.

Communications. Library Director Sarah Sellon reported on activities at the Ely Public Library. Linn County Lt. McGivern presented the Sheriff's Office Activity Report, noted high level of traffic stops and traffic enforcement much of which was related to the Linn County Ely Road resurfacing project.

Citizen Requests Jim Miller stated the city crew needs to be aware of the wild parsnip that is around the Public Works facility mail box.

Shirley Shannon, 1770 Vavra Drive, reported they lived at their home on Vavra Drive since 1964 and that water flows along the curb until it stops and ponds in the curb in front of their house. Ms Shannon asked the City Council to be aware of the situation and include possible construction of a storm intake that outfalls on the other side of Vavra Drive.

Lisa Heno, 900 Vista Rd, stated Ely needs to clean-up the brush along Vista Rd that was broken and plowed into by Public Works crew earlier in the spring. Mayor and City Council directed Public Works to clean-up and remove the brush in this area. Ms. Heno also asked how the public works task assignments are planned, scheduled and managed.

Annette Wieneke inquired about the status of resurfacing Ely Road. Mayor Miller reported the north segment is under construction and closed to traffic.

Request to Participate with Ely Businesses for Radio Remote, August 13, 2016. Tammy Bryant presented a request for the City of Ely to participate in the cost of a radio remote from downtown Ely on KHAK FM Saturday August 13, 2016. Ms Bryant reported she contacted the owners of Odies Bar & Grill, the Downtown Dachshund, Lacey's Barber Shop, Hair Creations, The Company Store, CR Whiskey Sauce Company, and Dan and Debbie's Creamery and all want to be part of the live remote event; Dan and Debbie's Creamery's participation will depend on final cost to all participants and the amount Ely contributes. Mayor Miller and City Council discussed the request including whether Ely would be included in the promotion or only provide money, and amount for Ely to contribute. Hale moved for the City to join in the August 13, 2016 KHAK Radio Remote and contribute \$600 as a participant in the event, second by Wery. Motion carried – 3 to 0; Rohner abstaining due to conflict of interest.

Temporary Class B Permit with Outdoor Sales Privileges, Ely Fire Department for Ely Firefighters "Party in Our Back Yard", August 20, 2016. Mayor Miller reported the Ely Volunteer Fire Department seeks to hold the annual "Party in Our Backyard" Saturday August 20, 2016. Hale moved to approve a temporary Class B Beer Permit with Outdoor Sales privileges for the Ely Volunteer Fire Department on Saturday August 20, 2016 for the Ely Firefighters "Party in Our Back Yard"; second by Rohner. Motion carried – 4 to 0.

Buresh Estates Third Addition

Request re: Lower Speed Limit on Jappa Road. Glenn Buresh presented a request for speed limit signs on Jappa Road to be changed so a "Reduced Speed Ahead" is posted for south-bound traffic at Mabie Road, the Jappa Road speed limit changed to 45 mph at 377 Jappa Road, and set at 35 MHP at Ely's north city limits which is the north line of the Buresh Estates Third Addition property. Mr. Buresh reported they have been in contact with Ben Merta at Linn County Secondary Roads on this matter. Mayor and City Council discussed the matter, including that the sign and speed limit changes north of Buresh Estates and for north bound traffic are under Linn County jurisdiction. Billick moved to schedule a public hearing for 7:00 .m. Monday August 8, 2016 re: an Ordinance to establish speed limits on Jappa Road consistent with Mr. Buresh request, second by Rohner. Motion carried – 4 to 0.

Authorize Payment of Cost to Construct Water Main and Ely Portion of Over-Sized Water Main. Wery moved to authorize payment of \$17,808.00 to Buresh Estates as reimbursement for construction of a water main extension from the Ely Water Tower to the shared property line and for installation of over-sized water main along Jappa Road adjacent to the Buresh Estates property all per the Developers' Agreement, second by Billick. Motion carried – 3 to 0; Hale abstaining due to conflict of interest.

Sale of City Owned Lot at 1671 Knoll Court.

Open Bids Received for Purchase of Lot. Mayor Miller reported Ely received one bid to purchase the lot at 1671 Knoll Court. He opened the sealed envelope and reported the bid is for \$1,251.00 from Donald and Virginia Scott, 1665 Knoll Court.

Public Hearing re: Proposal to Dispose of Interest in Real Estate re: Sale of City Owned Lot at 1671 Knoll Court. Hale moved to open a public hearing regarding the City's proposal

to dispose of the city's interest in real estate re: sale of city owned lot at 1671 Knoll Court at 8:54 p.m.; second by Billick. Motion carried – 4 to 0.

Clerk-Administrator Anderson reported notice was published and posted as required, and detailed information mailed to people who own property adjacent to the lot at 1671 Knoll Court regarding this matter. Mayor Miller asked for other comments, none were offered or received. Hale moved to close the public hearing at 8:55 p.m., second by Wery. Motion carried – 4 to 0.

Resolution No. 16-0711-22, Accepting Bid/Proposal to Purchase City Owned Lot at 1671 Knoll Court. Clerk-Administrator Anderson reported this resolution accepts the highest responding bid, in this case the only bid, of \$1,251.00 from Donald and Virginia Scott. Hale moved to approve Resolution No. 16-0711-22, Accepting Bid/Proposal to Purchase City Owned Lot at 1671 Knoll Court; second by Billick.

Aye: Billick, Hale, Wery, Rohner

Nay: None

Absent: Mehmen

Mayor Miller declared the motion passed and resolution approved - 4 to 0.

Kunkel/Deer Valley Addition to Ely

Resolution No. 16-0711-23, Accepting Dedication of Outlot A, Storm Water Management Facility. Clerk-Administrator reported Outlot A is the storm water management facility for Deer Valley First Addition, dedication of the outlot to Ely was deferred for turf to establish on the property. He reported turf is established and that this resolution accepts dedication of Outlot A, Deer Valley First Addition to Ely as a public improvement. Hale moved to approve Resolution No. 16-0711-23, Accepting Dedication of Outlot A, Storm Water Management Facility, second by Rohner.

Aye: Billick, Hale, Wery, Rohner

Nay: None

Absent: Mehmen

Mayor Miller declared the motion passed and resolution approved - 4 to 0.

Public Works – Streets, Water, Sewer & Equipment

Report re: Knoll Court Subsurface Conditions and Street Repair/Resurfacing Options. City Engineer Scott Pottorff reported that the preliminary findings of a subsurface conditions study conducted by Terracon show no evidence of voids in material and soil below the surface of the street which would indicate a complicated situation to improve the surface of the street. Mr. Pottorff reported that since there is no evidence of subsurface voids he suggests a project to mill the existing surface, use the millings as improved base and overlay the street with HMA asphalt. Mayor Miller and City Council members discussed and directed staff to develop a project to mill and overlay Knoll Court from the intersection with Ranmar Court, with mill and overlay of Ranmar Court as an alternate ate for construction either before end of the 2016 construction season or early construction season 2017.

Accept Quote to Repair Retaining Wall for E. Pacific Street Culvert. City Engineer Scott Pottorff reported MidAmerican Basements presented a proposal and quote of \$5,744.00 to install a helical anchor system to stabilize the cracked retaining wall adjacent to the E.

Pacific Street culvert at cost of \$5,744.00. Mr. Pottorff reported the helical anchoring system is the most viable solution to this situation that he has been able to identify. Hale moved to accept the quote of \$5,744.00 from MidAmerican Basements to install a helical anchoring system to stabilize the cracked retaining wall adjacent to the E. Pacific Street culvert; second by Wery. Motion carried – 4 to 0.

Discuss Trade-In to Replace Medium Sized “Boomer” Tractor with Zero-Turn Mower. Clerk-Administrator reported Public Works Director Stark suggests trading-in the medium size “Boomer” tractor and replacing it with another zero-turn mower; noting that the main planned use of the “Boomer” was for maintenance and snow removal of grade separated portions of the Hoover Trail. Mayor and City Council members discussed the trade-in quotes Mr. Stark received, additional vendors to contact, and waiting for better prices until after the mowing season. Council deferred further consideration until October.

Accept Generator Service Maintenance Agreement. Clerk-Administrator reported Public Works Director Ron Stark seeks approval for a service maintenance agreement with Interstate Power Systems for the emergency generator at the WWTP. Mayor and City Council discussed, noting concerns with the note of “additional repairs needed” on the quote from Interstate Power Systems and other possible contractors. Hale moved to accept the Generator Service Maintenance Agreement with Interstate Power Systems, motion died for lack of a second.

Discussion Items

Mayor, City Council and Clerk-Administrator Roles, Authority and Responsibility. Mayor Miller and City Council members discussed items regarding interaction, authority and responsibility and emphasized improving communication among, and from, Mayor and City Clerk-Administrator. Other topics discussed include: developing contingency plans for Fall Fest and 4th of July parade to have a planned response for scenarios that would significantly hinder the event; continuing to send text message alerts to Mayor and City Council, improving communication and responses from communications, and researching how other cities define “emergency” as related to calling emergency City Council meetings.

Public Safety Concerns in Ely. Mayor Miller reported this item is on agenda to discuss concerns regarding public safety, and to discuss a more proactive approach to matters like street/traffic safety problems. Lt. Greg McGivern, Linn County Sheriff’s Office, suggested asking the public about areas that are a problem from a public safety perspective during City Council meetings. Mayor Miller discussed establishing a more proactive approach to the matter with City Council members, including performing a public safety audit, and reviewing MUTCD traffic sign regulations. Kay Hale noted trees at the intersection of Parkview and Banner Valley Road obstruct visibility of the stop sign at that location.

Administrative, Personnel and Staffing

Resolution No. 16-0613-21A, Correcting Employee Compensation for FY 16-17. Clerk-Administrator Anderson reported he incorrectly stated non-library employee pay changes as a 3% increase when presenting Resolution No. 16-0613-21 in June, the amounts in the resolution represented 3.5% increases. Mr. Anderson apologized for the error. Mr. Anderson

reported Resolution No. 16-0613-21A corrects non-library employee pay increases to 3%. Billick moved to approve Resolution No. 16-0613-21A, Correcting Employee Compensation for FY 16-17, second by Wery.

Aye: Billick, Hale, Wery, Rohner
Nay: None
Absent: Mehmen

Mayor Miller declared the motion passed and resolution approved - 4 to 0.

Accept Quote to Install Security Camera System at Public Works Facility. Clerk-Administrator reported Mike Murray reviewed the quotes to provide and install a video surveillance/security camera system at the Public Works Facility, and that Mr. Murray reports he considers the quote of \$2,513.00 from HiTech reasonable and consistent with Ely's needs. Mr. Anderson reported customer references for both quotes. Hale moved to accept the quote of \$2,513.00 from HiTech Communications to provide and install a security camera system at the Public Works Facility, second by Rohner. Motion carried – 4 to 0.

Authorize Job Offer for Recreation Coordinator/Digital Media Tech Position, per Committee Recommendation. Mayor Miller reported the ad-hoc committee interviewed four candidates for the Recreation Coordinator/Digital Media Tech position, and recommended offering the full-time position to Connor Fisher at \$15.00/hour. Rohner moved to offer the fulltime position of Recreation Coordinator/Digital Media Tech to Connor Fisher at \$15.00, and authorize his hire if he accepts the position as presented; second by Wery. Motion carried – 4 to 0.

Discuss Possible Purchase of Land. *Possible Closed Session, as Permitted by §21.5(j) Code of Iowa*. Hale moved to go into closed session to discuss the possible purchase of real estate, as allowed by Section 21.5(j) of the Code of Iowa at 9:05 p.m., second by Rohner. Motion carried – 4 to 0. Mayor Miller declared the meeting in closed session at 9:05 p.m.

Hale moved to end closed session and resume in regular open session at 9:40 p.m., second by Rohner. Motion carried – 4 to 0. Mayor Miller declared the meeting in regular open session at 9:40 p.m.

Discussion Items

Hale moved to adjourn, second by Rohner; motion carried – 4 to 0. The meeting adjourned at 9:40 p.m.

Eldrew Miller, Mayor

Attest:

Aaron Anderson, Clerk/Administrator