

Ely City Council Proceedings October 16, 2017

The Ely City Council met in regular session on 10/16/2017 in Council Chambers. Officials present were Council Members Teri Billick, Elizabeth Rohner, Judy Wery and Dan Whitaker. Excused Absent: Kay Hale. Several residents were also in attendance. Mayor Eldy Miller called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

Council member Billick moved, second by Whitaker, to approve the following consent items: 10/16/17 Agenda as presented; Minutes from the 09/11/2017 & 09/25/2017 council meetings; September 2017 financial reports; Payment of claims totaling \$169,077.46. Ayes – 4.

The following claims include expenses for the City, Park Board, and Library:

7G Distributing, Fall Fest	570.37	IPERS, contributions	5,380.31
Action Services, Fall Fest	490.00	Jackie Joeger, refund	200.00
Adam Goodale, refund	200.00	Jon Everly, refund	10.00
Advanced, copy charges	99.41	Keystone, lab	419.00
Airwaves, Fall Fest	637.50	Kiracofe Oil, supply	761.00
Alec Brockmeyer, referee	90.00	Kollegstown Sports, uniforms	441.73
Allegra, Fall Fest	1,260.35	Linn County Planning, inspections	2,171.70
Alliant Energy, Utilities	13,664.88	Linn County Sheriff, service	62.00
Amazon, Library Books & Media	372.41	LL Pelling, Walker St seal coat	9,617.85
Apparel 1, Fall Fest	1,876.00	Lonesome Road, Fall Fest	600.00
Baker & Taylor, library expense	1,151.10	Luanne Miller, reimburse	306.86
BDH Tech, hosting	60.00	Mark Harapat, softballs & tees	74.17
Brenda Jones, reimbursement	285.89	Martin Brothers, Fall Fest	282.60
Brown Concrete, repairs	1,310.25	Martin Marietta, rock	59.46
Bryce Prokop, refund	200.00	Menards, supply	698.79
Callie O'Brien, reimburse	690.75	Micro Marketing, audio books	51.99
Calvin Corrin, referee	45.00	Mid-American Energy, utilities	95.33
Canon Financial, copier lease	109.00	Milhiser Smith, insurance	340.00
Cardmember Services, CC	136.86	MMS, engineering	14,279.30
Casey's, Fuel	234.09	National, playground	672.50
Cedar Valley Humane, stray fee	650.00	Neal's Water Condition, service	38.80
Clepe's, repair	20.00	Nick Trenary, technology	60.00
Colin Brockmeyer, referee	90.00	Northstar Fish, pond stock	496.25
The Company Store, flag football	636.75	Office Express, supply	627.91
Creative Outlet, Fall Fest	510.00	Olivia Brown, refund	200.00
Library Credit Card, charges	261.94	Outdoor Creations, tree	454.75
Daniel Jerman, meters	1,987.80	Postmaster, postage	981.10
E&J Electric, maintenance	98.81	Prime Mechanical, service	240.82
EFTPS, fed/fica tax	13,814.55	Principal Financial, life insurance	67.76
Gary McCalley, Fall Fest	106.98	Linn County REC, electrical	252.14
Gazette, Publications	321.61	Ron Stark, reimbursement	117.68
Grainger, PW supply	112.56	Sam's Club, office computer	611.93
Graybill Communications, Fall Fest	192.00	Scholastic, books	2.73
Greg & Denis Pingel, refund	10.00	Schumacher, maintenance	475.80
Hach, lab equipment	229.21	Sherwin-Williams, paint	141.24
Hawkeye Pedal Pull, Fall Fest	545.00	Simmons Perrine, attorney	1,147.00
House of Trophies, Fall Fest	1,556.00	Solberg's, medals	346.30
IPI, street signs	120.12	Solon Economist, newsletter	162.00
IDNR, use fee permit	134.00	Solon State Bank, library expense	197.07
Iowa Express, delivery	150.00	South Slope, phone/internet	580.20
Iowa Interactive, credit card reader	100.00	State Hygienic Lab, lab	1,148.00

State of Iowa, sales tax	4,234.00	USA Bluebook, supply	848.72
State of Iowa, withholding	5,703.00	Verizon Wireless, Cell Service	151.21
Stepping Stones, refund	200.00	Veronica Diersen, refund	20.00
Tech Solutions, service	605.00	VSP, insurance	111.92
Teri Billick, reimburse	300.23	Waste Management, services	22,560.45
Terminex, pest control	35.00	Zachary Hilleman, referee	75.00
Theisen's, supply	480.88	Zach Buch, Fall Fest	200.00
Truck Country, repairs	1,390.92	Wellmark, insurance	3,154.38
Tractor Supply, supply	120.47	Payroll, 09/12 to 10/16, 2017	38,853.41
UPS, Shipping	27.61	Total Bills	\$169,077.46

September 2017 expenses per fund: General \$178,497; Road Use Tax \$23,283; Capital Project \$-4,860; Main Street Sewer Ext. \$6,480; Water \$19,385; Sewer \$18,381. Total \$241,166.

September 2017 receipts per fund: General \$53,732; RUT \$23,220; Employee Benefits \$403; LOST \$17,675; TIF \$5,842; Knoll Court \$119,006; Water \$23,498; Sewer \$31,006; Storm Water Management \$166. Total \$274,547.

Correspondence: Council received minutes from the 09/11/2017 & 09/25/2017 Planning and Zoning Meetings. Callie O'Brien did a quick wrap up report for Fall Fest. She thanked volunteers for their work over the weekend and said there would be a follow-up Fall Fest wrap up meeting on Tuesday, October 24 at 6:30 PM. Also received were reports from Linn County Sheriff Office dated 9/11 to 10/16/2017, Library monthly report and a Public Works report.

Citizen Requests: Andy Lawrence, Snowdrifters Club, presented information and a map of the route that snowmobilers will use again during the winter. Lawrence asked for confirmation that it would be okay to cross the new trail. City Administrator Hoy will follow-up with them on this after checking with the engineer concerning the new concrete.

Business: Mayor Miller opened a public hearing on the amendment of the Urban Renewal Area. With no oral or written comments, the public hearing was closed. Council member Wery moved, second by Billick, to adopt **Resolution 2017-10.028 Approving the Urban Renewal Plan Amendment for the Ely Urban Renewal Area**. Ayes- Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Whitaker moved, second by Rohner, to adopt **Resolution 2017-10.29 Authorizing Internal Advance for Funding of Urban Renewal Project**. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Mayor Miller then opened the public hearing on the rezoning of the Buresh Estates Second Addition to the City of Ely. Receiving no oral or written objections, the hearing was closed.

Council member Wery introduced the first reading of **Ordinance No. 263 Amending the Ely Zoning Map by Designating Lot 1-10, Buresh Estate Third Addition to the City of Ely as RR (Rural Residential) Use Zoning**. Council member Whitaker seconded the motion. Ayes- Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Whitaker moved, seconded by Rohner, to **waive the second and third reading of Ordinance 263**. Ayes- Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Whitaker moved, second by Rohner, to adopt **Ordinance No. 263 Amending the Ely Zoning Map by Designating Lot 1-10, Buresh Estate Third Addition to the City of Ely As RR (Rural Residential) Use Zoning**. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Whitaker moved to accept the second reading of **Ordinance No. 262 Amending Title III Community Protection, Chapter 3 Traffic Code, No Parking Zones**, seconded by Billick. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Rohner moved to waive the third reading of **Ordinance 262**, second by Wery. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Whitaker moved to adopt **Ordinance No. 262 Amending Title III Community Protection, Chapter 3 Traffic Code, No Parking Zones**, second by Rohner. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Council member Wery moved, second by Whitaker, to accept change order #1 to the Main Street Sanitary Sewer Extension Project in the amount of \$4,40.05 for extended service lines. Ayes: 4.

Council member Whitaker moved, second by Billick, to approve pay request #1 in the amount of

\$71,674.03 to Cornerstone Excavating for the Main Street Sanitary Sewer Extension Project. Ayes 4.

Scott Pottorff presented council with a draft version of the water and sewer map. Scott asked public works to review the map and note any changes before finalizing.

Council discussed preliminary quotes received for the city hall roofing project. City Administrator Hoy will put formal specs together and solicit quotes from the specs so that we can have a fair comparison for the work.

Council continued discussions regarding the WWTP fencing and brush / compost services. Council member Billick moved, second by Wery, to announce that beginning January 1, 2018, Ely will no longer accept any kind of brush including, limbs, branches, bushes or twigs. Also beginning on January 1, 2018, the gate at the WWTP / Public Works Shop area will be locked during non-working hours. Residents should dump compost only (grass clippings, leaves) in a designated and clearly marked area outside of the fence. Ayes – 4.

Council member Rohner moved, second by Whitaker, to enter into a Lease Agreement with James and Katheryn Miller for a small piece of property located just outside of the WWTP / PW Shop area for the temporary storage of compost. The lease is for one year and can be renewed if all parties agree. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Council agreed to hold a Goal Setting/Capital Improvement Planning meeting in January. Hoy will contact Jeff Schott, University of Iowa Public Affairs, for available dates.

Council discussed the extension of sewer services to the north side of Ely as presented in a report submitted by MMS last month. Council member Whitaker moved, second by Billick, to have Scott Pottorff move forward in submitting an Intended Use Plan (IUP) to the State Revolving Loan Program for the extension of sewer service to the north part of Ely along Hoosier Creek. By submitting the IUP Ely may be eligible to borrow funds through the SRF program at a reduced interest rate for this project. Ayes – 4.

Council discussed the quotes received for debris removal on the east and west side of the State Street bridge. There was a lot of discussion concerning how long the debris and silt would removal would last. Council agreed to contact Linn County Soil and Water to see if they would have any recommendations to reduce silt and debris deposits in this area.

Council member Billick moved, second by Whitaker, to accept a quote from Kenway Excavating in the amount of \$6,536 to dig a ditch and reshape the shoulders starting at 1845 State Street. This will help water run into the ditches vs running and depositing rock and soil into drives and culverts south of the area. Ayes - Rohner, Wery, Whitaker, Billick. Nays: None.

Mayor Miller informed council that the property committee had met and looked at ideas for a welcome sign on the south entrance of Ely now that the trail is complete. The committee will present recommendations for approval at a later meeting.

Council member Wery moved, second by Billick, to accept the FY2017 Annual TIF Report. Ayes – 4.

Council reviewed and agreed on a budget timeline for Fiscal Year 2019. The Library Board and Park Board should have budgets ready for presentation on January 8, 2018 at 6 PM.

With no further business evident, council member Whitaker moved, second by Wery, to adjourned at 9:20 PM.

Eldrew Miller, Mayor

Denise L. Hoy, Clerk/Administrator