

Ely City Council Proceedings August 13, 2018

The Ely City Council met in regular session on 08/13/2018 in Council Chambers. Officials present were Council Members Teri Billick, Kay Hale, Elizabeth Rohner, Judy Wery and Dan Whitaker. Mayor Eldy Miller opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

Marv Peters, American Legion Commander, introduced veteran Jeff Johnson. Johnson served in the Marine Corp following a long-time family tradition. Jeff has recently been appointed Legion Commander and looks forward to serving in this capacity.

Council member Hale moved, second by Whitaker, to approve the following consent items: 08/13/2018 Agenda as presented; Minutes from the 07/09/2018 council meeting; July 2018 financial reports; Payment of claims totaling \$135,390.90. Ayes – 5.

The following claims include expenses for the City, Park Board, and Library:

Jason Pershing, refund	35.00	Luanne Miller, reimburse	80.98
ABS, copies	210.83	Lynch Ford, new pick up	27,216.39
Airgas, acetylene torch	28.13	Menards, supply	108.16
Alliant Energy, utilities	13,278.47	MidAmerican, gas	113.26
Amazon, library media	373.55	MMS, engineering	768.30
Baker & Taylor, books	494.05	Neal's Water Condition, service	19.50
BASE, admin	30.00	Office Express, office supply	262.88
Bluetarp, equipment	1,433.38	Ottsen Oil, oil	123.10
Brown Concrete, sewer repair	458.60	Over Drive, library	470.88
BSN Sports, tennis court repair	537.76	US Postmaster, postage	228.20
Callie O'Brien, reimburse	90.65	Principal Financial, life ins	145.20
Cannon Financial, copier lease	109.00	Linn County REC, electric	267.80
Cardmember Services, supply	1,228.76	Ron Stark, reimburse	39.99
Casey Grover, reimbursement	94.86	Sam's Club, supply	133.64
Casey's, fuel	293.53	Sarah Sellon, reimbursement	21.06
CID, supply	135.00	Sherwin-Williams, paint	387.25
City of Fairfax, contract	154.55	Simmering-Cory, code work	1,710.00
Collection Service Center, support	1,182.14	Simmons Perrine, legal	74.00
The Company Store, league	201.25	Solon Economist, publications	170.00
Cardmember, library	135.90	Solon State Bank, petty cash	202.11
Custom Hose Supply, parks	1,085.95	South Slope, phone/internet	605.85
Denise Hoy, reimbursement	329.51	State Hygienic, lab	1,095.00
Eco Sings, traffic sign supply	814.00	State Library, fees	191.56
EFTPS, fed/fica tax	10,417.77	Sweet Auto, repairs	1,382.25
FJ Krob, chemicals	51.08	Corp Billing, vehicle repairs	1,738.42
Gazette, publications	179.06	Terminix, pest control	129.50
Grainger, battery	27.20	Jymbag, tees shirts	353.00
H & H Fun Rides, fall fest	750.00	Theisen's, supply	16.99
HACH, chlorine	229.59	To the Letter, typeset	50.00
Iowa DNR, permit	210.00	Tracy Clair, reimburse	27.00
Iowa Express, delivery	120.00	UPS, shipping	26.96
Iowa One Call, locates	30.60	VSP, insurance	85.97
IPERS, contributions	6,474.42	Waste Management, services	11,637.66
Jetco, well repairs	663.75	Water Tower Clean & Coat	7,700.00
Keystone, lab	25.00	Wellmark, insurance	6,338.48
Kiracofe Oil, fuel	1,126.25	Payroll, 07/10 – 08/13, 2018	27,852.71
Kirkwood, class	135.00		
LL Pelling, hot mix	442.26	Total Bills	\$135,390.90

July 2018 expenses per fund: General \$105,873; Road Use Tax \$14,390; Employee Benefits \$11,819; Water \$33,342; Sewer \$9,518. Total \$174,942.

July 2018 receipts per fund: General \$37,958; RUT \$16,937; Employee Benefits \$25; LOST \$17,969; TIF \$298; Water \$24,015; Sewer \$31,211; Storm Water Management \$1,385. Total \$129,798.

Department Reports/Requests

Park Board: Council received minutes for the 07/10/2018 Park & Rec meeting. Callie O'Brien also asked council to consider approving the Fireworks Permit and Beer License for Fall Fest. Council member Wery moved, second by Rohner to approve the Fire Works permit. Ayes: 5. Council member Whitaker moved, second by Rohner to approve the Beer License for Fall Fest. Ayes: 5.

P & Z: Council received minutes from the 07/18//2018 P & Z meeting. They also made a recommendation to council to appoint Andrew Wagg to fill the unexpired term left by Brian Palas' resignation. Council member Wery moved to approve the appointment of Andrew Wagg to the P & Z filling the vacated term, second by Hale. Ayes: 5. The next P & Z meeting has been rescheduled to 8/29/2018 beginning at 4 PM to work on the new Zoning Code.

Building Official & Public Works: monthly reports were submitted by Mary McGuire, Building Official and Ron Stark, Public Works Director.

Library: Sarah Sellon presented information on the summer programming and stats for the summer. Council also accepted minutes from the previous Library Board meeting.

Sheriff's Report: Linn County Sherriff handed out an activity report for the period including 7/9/2018 to 8/13/2018.

Citizen Requests

Luke & Heidi Miller, 1875 Rogers Creek Road, raised concerns about Lot 17 situated to the north of their property. They are concerned that if someone were to build on the lot17 water would drain on their property because of a natural water way situated on the lot. Council explained that until a building permit is taken out to build on the lot, there was not a lot they could do at this time. When a permit is taken out on the lot, the city can require protective measures through the MS4 and the SWPP program.

Business

Council members asked each candidate that had interest in filling the council seat vacated by Elizabeth Rohner to introduce themselves and state why they wanted to serve on the City Council. Candidates Marilyn Grover, Benjamin Symonds, Mark Becicka, and Jon Ryk each shared for a few minutes. Upon the interviews ending, council members used a secret ballot to vote. Elizabeth Rohner recused herself from voting and the rest of council voted as follows: 3 votes for Benjamin Symonds, 1 vote for Jon Ryk. Symonds will serve on the council beginning 8/14/2018 until the next regular city election in November 2019, unless a petition for a special election is filed within 14 days of the appointment. If the petition is received by 8/22/2018 the special election could take place at the regular election on 11/06/2018 saving the city between \$2,000 - \$3,000 to pay for a special election. After the meeting adjourned, Benjamin took the Oath of Office.

Mayor Eldy Miller appointed Dan Whitaker to fill the position of Mayor Pro-tempore vacated by Elizabeth Rohner' resignation.

Engineer Scott Pottorff introduced an agreement for services to perform the Hoosier Creek Trunk Sewer Wetlands Investigation and Delineation report. This is a report that will need to be complete before moving forward with the Sewer Trunk Extension. Council member Whitaker moved to enter into the agreement for service in the amount not to exceed \$8400. Hale seconded. Ayes: 5.

Pottorff then visited with council regarding the sponsored project that Ely can apply for because they are using SRF funds on the sewer extension project. He identified 5 potential projects that would help with storm water issues identified in the Water Shed report that is being completed. Council agreed to set August 23 at 6 PM to hold a special meeting to discuss the projects in depth and come to a consensus of which project to include in the grant application.

Council also discussed the potential timeline for the three capital projects that council agreed to move forward with including the Sewer Trunk Extension, the Water Extension and the State Street overlay. Pottorff and City Admin Hoy will work together to identify the most logical timelines based on cost, time, and financing.

City Admin Hoy informed council that 3 quotes were received to complete the 6” sewer line behind the vacant lot located on 1620 Dows Street. Kenway Excavating was the lowest responsible bidder and has been secured to do the work.

Council member Billick moved, second by Hale, to adopt **Resolution 2018-08.033** Establishing a Petty Cash Fund and Policies on Use. Ayes: Rohner, Wery, Hale, Whitaker, Billick.

Council member Whitaker introduced **Ordinance #274 Amending Provisions pertaining to Alcohol Beverage Control**. Wery seconded and the first reading was accepted. Ayes: Rohner, Wery, Hale, Whitaker, Billick. Council member Hale moved, second by Whitaker to waive the second and third readings of **Ordinance 274**. Ayes: Rohner, Wery, Hale, Whitaker, Billick. Council member Whitaker moved, second by Rohner, to adopt **Ordinance #274 Amending Provisions pertaining to Alcohol Beverage Control**. Ayes: Rohner, Wery, Hale, Whitaker, Billick.

Council member Whitaker introduced **Ordinance #275 Amending Provisions pertaining to Cigarette and Tobacco Permits**. Rohner seconded and the first reading was accepted. Ayes: Rohner, Wery, Hale, Whitaker, Billick. Council member Wery moved, second by Hale to waive the second and third readings of **Ordinance 275**. Ayes: Rohner, Wery, Hale, Whitaker, Billick. Council member Whitaker moved, second by Hale, to adopt **Ordinance #275 Amending Provisions pertaining to Cigarette and Tobacco Permits**. Ayes: Rohner, Wery, Hale, Whitaker, Billick.

Council spent time talking about a new city logo, tag line and marketing strategy. They soon agreed to develop an ad hock committee to make suggestions and recommendations to council regarding these items.

City Admin Hoy informed council of a mass text/phone notification system that she was working with. The company called NIXLE has a great variety of options and is allowing a shared contract between other cities to help keep the cost down. Currently 9 surrounding cities are considering the option. The Library Director asked if this would be something they could also use, and the City Admin thought that a “group” could potentially be set up for the library, but was not certain. Council liked the idea and gave the City Admin permission to pursue and work with other cities on a service agreement for sharing. Hoy expressed that the desire is to have the system in place by December 2018.

Council also talked a great deal about the suggestions from the MPO to remove the BIKE Stop sign at Rock Island and State Street and replacing it with a Yield sign. After much discussion council did agree on the concepts presented by MPO and advised the staff to implement them.

With no further business being evident, council adjourned the meeting by motion at 9:10 PM.

Eldy Miller, Mayor

Denise L. Hoy, Clerk/Administrator