

### Ely City Council Proceedings

The Ely City Council met in regular session (rescheduled from 10/08/2018) on 10/15/2018 in Council Chambers. Officials present were Council Members Teri Billick, Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Mayor Eldy Miller opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

Council member Wery moved, second by Billick, to approve the following consent items: Agenda as presented; Minutes from the 09/10/2018 council meeting; September 2018 financial reports; Payment of claims totaling \$240,962.87. Ayes – 5.

The following claims include expenses for the City, Park Board, and Library:

Michael Moncada, fall fest	150.00	Eldy Miller, mileage	280.13
Kroul Farms, fall fest	500.00	Follet, software	260.63
3E Electrical, ear plugs	282.03	Forest Keeling, tree mitigation	963.75
7G Distribution, fall fest	594.38	Gary McCalley, fall fest	100.50
Action Services, fall fest	490.00	Gazette, publications	163.71
Advance Business System, copies	330.55	Hach, water testing	215.62
Aero Rental, fall fest	270.70	House of Trophies, fall fest	753.00
Airgas, safety equipment	3,669.30	IMWCA, work comp adj	767.00
Allegra, newsletters & fall fest	959.44	IA DNR, water use annual fee	134.00
ABD, beer license fall fest	25.00	John Smith, fall fest	698.30
Alliant Energy, utilities	13,262.55	Iowa Express, delivery	180.00
Amazon, library media	449.42	ILC, grant data base	50.00
Apparel 1, fall fest	1,779.50	Iowa One Call, locates	39.60
APWA, training	100.00	IPERS, contributions	6,639.04
Baker & Taylor, books	844.90	Jetco, telemetry well #2	4,039.54
BASE, admin/employee reimburse	30.00	Ken-way Excavating, sewer line	15,000.00
Bass Family Farms, straw	252.50	Keystone, lab	25.00
BDH, tech	60.00	Kiracofe Oil, diesel	1,805.60
BSN Sports, string liner	41.48	Kollegstown Sports, fall fest	356.35
Bankers Advertising, fall fest	266.77	Kromminga, repairs	1,395.06
Cindy Bohlken, reimbursement	975.00	Linn Co 2 roads, trail repair	103.00
Cannon Financial, copier lease	109.00	Linn Co Health, permit renewal	45.00
Cardmember Services, supply	495.37	Linn Co. Sheriff, contract	11,375.00
Casey's, fuel	386.58	Lins Heating, repair	259.00
Animal Shelter, stray fee	780.00	LL Pelling, contract work	18,587.00
Chris Henkel, reimburse	281.15	Mfg. Distributor, safety equip	8,446.68
City of Fairfax, contract	229.40	Mark Raymond Allen, fall fest	1,500.00
Cleppe's, services	35.00	Mernards, misc. supply	473.89
Collection Service Center, support	1,773.21	MidAmerican, gas	89.33
Company Store, league shirts	529.00	Midway, equipment	78.37
Cope Plastics, trail markings	331.53	Midwest Patch, trail sign	256.14
Corridor Running, fall fest	105.00	MMS, engineering	32,605.36
Cortez, flatbed for new truck	4,453.90	Neal's Water Condition, service	19.50
Creative Outlet, fall fest	810.00	Nick Trenary, IT Library	105.00
Cardmember Serv, library	926.32	Office Express, office supply	73.56
CRL Lawncare, lawn care	675.00	Jeff Mullen, fall fest	537.12
Croell, concrete	259.00	Outdoor Creations, drainage	680.00
Demco, book process supplies	262.85	Per Mar, library security	292.20
Denise Hoy, reimbursement	300.31	US Postmaster, postage	402.30
Don Scott, fall fest	200.00	Principal, life ins	96.80
EFTPS, fed/fica tax	15,170.51	Pro Video, fall fest	30.00

Linn County REC, electric	264.00	State withholding	6,038.00
Sam's Club, supply	177.36	Teri Billick, reimburse	276.75
Sarah Sellon, reimbursement	21.06	Terminix, pest control	82.25
Schimberg, supply	171.84	The Accel Group, dram shop fall fest	956.50
Schumacher, elevator maintenance	178.47	Tracy Clair, reimburse	12.98
Sherwin-Williams, paint	233.26	TSC, supply	307.95
Simmons Perrine, legal	518.00	UPS, shipping	14.39
Solberg's, fall fest	187.50	VSP, insurance	85.97
Solon Economist, publications	170.00	Waste Management, services	11,716.69
Solon State Bank, petty cash	3,887.89	Wellmark, insurance	5,522.97
South Slope, phone/internet	635.43	Payroll, 08/14 – 10/15, 2018	41,755.88
State Hygienic, lab	608.00		
State of Iowa, sales tax	3,771.00	Total Bills	\$ 240,962.87

September 2018 expenses per fund: General \$63,371; Road Use Tax \$14,241; Sewer Trunk 923; Water \$22,354; Sewer \$12,072; Storm Sewer \$1,250. Total \$114,211.

September 2018 receipts per fund: General \$48,308; RUT \$25,766; Employee Benefits \$348; LOST \$17,091; TIF \$6,190; Water \$24,642; Sewer \$33,277; Storm Water Management \$1,494. Total \$157,116.

### Department Reports/Requests

**Park Board:** Callie O'Brien shared that the Park Board will be having a special meeting on October 17 at City Hall and thanked everyone for their contribution towards Fall Fest 2018.

**P & Z:** Council received minutes from the 09/19//2018 P & Z meeting. P & Z member Heidi Kiser shared with council that they still have two vacancies that need to be filled and that they are continuing efforts on the new Zoning Code.

**Library:** Council also accepted minutes from the previous Library Board meeting. Sarah Sellon informed council that they would be replacing the carpet in the office area of the Library. She also shared the statistics from the annual report for FY2017/2018. There were 32,236 people who came through the doors of the library, nearly 50,000 in circulation, over 30 partnerships, 888 programs offered with 16,176 attendees, they were open 2,444 hours and had 1,433 volunteer hours, and they currently have 85,133 items in their collections.

**Building Official:** Mary presented a written report and noted that she recently received permits for 4 new construction homes.

### Public Works:

- Council reviewed the monthly report submitted by Ron Stark, Public Works Director. Ron also spent time answering questions regarding the water pressure study he presented to council. Resident Brock Holub asked several questions and stated his concern about a general lack of education regarding water pressures in Ely. Council directed staff to develop material to educate residents on high water pressures.
- Chris Henkel informed council about work that Linn County Roads had proposed to do on the creek ditch along Banner Valley. The ditch is 1400' long with 400' of it located in city limits. After discussion council member Whitaker moved, second by Hale, to enter into an agreement with Linn County to perform the work to the city's portion of the ditch with a not to exceed cap of \$7,000. Ayes-5.
- Henkel also presented information for repairs that need to be made to streets in Ely. Council member Wery moved, second by Symonds, to approve the rental of equipment and material to make street repairs in an amount up to \$3700. Ayes-5.
- Henkel reported that 41 of the 65 trees had been planted in the wetland area and that the rest would be finished up this week.

**Sheriff's Report:** A report for the period covering 9/10/18 to 10/15/2018 was presented to the city council by the Linn County Sheriff's deputy.

### **Citizen Requests**

- Stephanie Mai requested that new banners be purchased, and the Christmas light be updated for the downtown district. She mentioned that setting up a donation fund at Solon State Bank may be a good way for people to donate to a fund for Christmas decorations.
- John Harris was granted permission to bring “Goats on the Go” on to his land to help clean out the timber area of noxious weeds located at his residence on Vista Road. This area is approximately 1 acre and it will take about 3 days of having the goats on site.

### **Business**

Council member Hale moved, second by Whitaker, to hire Tyler Schurbon for the Public Works / Parks, Grounds & Building Maintenance Position. Tyler will begin work on 10/22/18. Ayes – 5.

Council determined that they would move the compost drop off to the Water Tower sight on Jappa Road beginning November 1, 2018. Staff will use social media and other means to notify the public of this change.

Storm sewer option on Rowley will be discussed at the November meeting.

Council member Whitaker moved, second by Symonds, to accept a bid from JDM Concrete in the amount of \$20,961.50 to replace the sidewalk and approach in front of City Hall and to put a new sidewalk and handicap ramp along State Street from Rowley to meet the bike trail. Ayes – 5.

Council reviewed options submitted by Admin Hoy on a new sign in front of City Hall. Council liked the concept of the sign but would like to see an RFQ put together and for the sign to be moved closer to State Street making it more visible to the public in general.

Council member Hale moved, second by Whitaker, to approve a concept for a natural stone sign with solar lite ELY Halo Letters for the south entrance. Sign costs are projected to be \$13,412 and can be installed as soon as an easement is secured with the land owner. Ayes – 5.

Council discussed the options and ideas for the Dows Street Wayfinding sign. This project will be put on hold until Ely has the new logo design and colors so that it can be incorporated into the project.

Council member Wery moved, second by Symonds, to enter into a contract with Nixle Mass Notification Systems for a 3-year 8-month contract. Also approved was a Memorandum of Understanding for a shared Nixle Contract with Mount Vernon and Fairfax. Other cities can join in June if they desire. Cost for Ely for the first 8 months is \$781.44 plus a onetime \$500 set up fee. Ayes – 5.

Council member Hale moved, second by Whitaker, to adopt Resolution 2018-10.038 Fixing a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$160,100. Ayes: Symonds, Wery, Hale, Whitaker, Billick.

A special council meeting was set for Monday, October 29, 2018 at 6 PM at the City Hall to discuss and plan details for three capital projects including the sewer trunk extension, with city engineer, Scott Pottorff.

With no further business being evident, council adjourned the meeting by motion at 8:53 PM.

Eldy Miller, Mayor

Denise L. Hoy, Clerk/Administrator