

Ely Park and Recreation Commission

Regular Meeting Agenda

Date: Tuesday November 13th, 2018

Time and Location: 6:00pm Ely City Park

1. Roll Call - in attendance: Stephanie Mai, Tom Reed, Mike Houlihan, Marilyn Grover, Sara Healy and Callie O'Brien. Guest: Jeff Johnson Legion Commander.
2. Approval of:
 - a. Agenda for 11/13/2018
3. Business
 - a. Jeff Johnson, Legion Commander – the Ely American Legion Post 555 made a generous donation to the Ely Parks and Recreation Department as a result of successful weekend of sales from Fall Fest 2018.
 - b. Parks & Recreation Committee Expectations – the Park Board reviewed a rough draft of Committee expectations that the Park Board would like existing and new members to review and sign upon joining. The form outlines the mission of the Committee and generic expectations such as attendance and participation. The Board made suggestions based on the first rough draft. The Parks and Recreation Coordinator will update the form and present a second draft at the December meeting.
 - c. Park Board Applications – the Park Board received two new applications for the one remaining open seat. Both applicants will be invited to join the December meeting for a short interview. The Park Board will present their recommendation to Council at the January meeting.
 - d. Public Works Update – The Board was presented with a completion list of Tyler's first several weeks with Public Works.
 - e. Begin Budget Worksheets – The Parks Committee began working on the FY 2019 budget worksheets. The majority of information was completed, the Parks & Recreation Coordinator will take questions back to the City Administrator to be answered before the December meeting. At that time, the Board will finalize their budget lines.
4. Adjourn
 1. Date for next meeting – December 11th, 2018 @ 6:30pm