

### Ely City Council Proceedings

The Ely City Council met in regular session on 01/14/2019 in Council Chambers. Officials present were Council Members Teri Billick, Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Mayor Eldy Miller was absent so Mayor Pro-Tempore Dan Whitaker called the meeting to order at 6:00 PM with the Pledge of Allegiance. Council member Symonds moved to approve the agenda as posted, second by Wery, Ayes-all.

The council spent the first 45 minutes of the meeting hearing budget request and information concerning the FY2020 Budget. City Administrator Hoy went over ending fund balances, valuations, upcoming revenue and expenditure, and the bond sale pre-levy tax. The Ely Library and Park Board both presented budget requests. The Library budget asking was up nearly 10% with revenues going down slightly. Library Director Sarah Sellon attributed the increase to more patrons due to the growth of Ely, and residents from other communities continuing to utilize the Library. The Park Board asked for less than a 1% increase and moved items around to accommodate the differences in expenses. The Park Board also informed the council that they would like to split the cost of purchasing a side by side for Tyler Schurbon and Callie O'Brien to use partially for parks maintenance. Council agreed to investigate this item further. The Ely Finance Committee will take the requests under consideration and make final decisions by the February 2019 regular Council meeting. The budget discussion ended at 6:47 PM and council moved onto regular business.

Council member Hale moved, second by Wery, to approve the following consent items: Minutes from the 12/10/18 & 12/19/18 council meetings; December 2018 financial reports; Payment of claims totaling \$171,971.79; the FY18 Annual Exam. Ayes – 5.

The following claims include expenses for the City, Park Board, and Library:

A & H, electrical work	5,681.68	Iowa Express, delivery	240.00
Advance Business System, copies	77.86	IPERS, contributions	6,262.10
Airgas, supply	25.66	Jetco, WWTP keypad	181.93
Allegra, newsletter	493.28	John's Lock & Key, lock smith	35.88
Alliant Energy, utilities	13,895.84	Keystone, lab	39.00
Amazon, library media	353.05	Lite Window & Door, door	451.93
Baker & Taylor, books	1,281.72	Luanne Miller, reimbursement	13.57
BASE, administration	30.00	Melrose Computers, hard drive	135.00
BDH Technology, web hosting	60.00	Mernards, misc. supply	57.43
Cannon Financial, copier lease	109.00	MidAmerican, gas	313.84
Cardmember Services, supply	101.46	Midwest patch, gloves	120.00
Casey's, fuel	281.93	MMS, engineering	15,177.97
City of Fairfax, contracted service	584.80	Neal's, softener service	19.50
Collection Service Center, support	1,182.14	Neumiller Electronics, heater	601.91
Compass Minerals, road salt	6,101.31	Nick Trenary, technology	180.00
Cardmember Serv, library	289.73	Northway, well #2 repairs	36,955.55
Custom Hose Supply, supplies	127.57	Office Express, office supply	85.51
Dennis Donovan, audit	787.50	State Auditor's Office, filing fee	175.00
Dorsey & Whitney, bond attorney	3,500.00	Ottsen Oil, maintenance supply	630.19
EFTPS, fed/fica tax	9,622.90	Plum Supply, library bldg. maintenance	169.28
Flex Payout, reimbursement	673.79	US Postmaster, postage	620.65
Gazette, publications	166.79	Prime Mechanical, repairs	1,027.94
Hawkeye Electric, repairs	306.64	Principal, life ins	96.80
Hawkins, chemical	442.29	Linn County REC, electric	311.56
HDC, forms	122.83	Ron Stark, reimburse	181.89
IA Dept of Ag, spray license	15.00	Roto-Rooter, jet line	240.00
ICC, code books	138.95	Sam's Club, laptop	658.98

Sarah Sellon, reimbursement	167.12	Terminix, pest control	82.25
Schrader, service	1,087.50	The Jymbag Company, shirts	154.50
Schumacher Elevator, inspection	178.47	Tracy Clair, reimburse	5.40
SESAC, annual music license	438.00	Truck Country, repairs	851.40
Solberg's, plaques	195.78	Tyler Schurbon, reimbursement	57.31
Solon Economist, publications	170.00	UPS, shipping	39.84
Solon State Bank, petty cash	173.53	VSP, insurance	80.11
South Slope, phone/internet	625.80	Waste Management, services	11,971.27
State Hygienic, lab	894.00	Wellmark, insurance	6,133.25
State of IA, quarterly sales tax	3,242.00	Payroll, 12/11/18 – 01/14/19	28,716.13
State of IA, withholdings	5,246.00		
Suzanne Woodward, dep refund	25.00	Total	\$171,971.79

December 2018 expenses per fund: General \$99,994; Road Use Tax \$18,821; Debt Service \$19,379; Sewer Trunk Ext \$4,920; Water \$32,392; Water Sinking \$9900; Sewer \$23,587; Sewer Sinking \$15,332; Storm Sewer 46. Total \$224,371.

December 2018 receipts per fund: General \$42,223; RUT \$20,159; Employee Benefits \$411; LOST \$17,600; TIF \$4,771; Water \$18,900; Sewer \$27,467; Storm Water Management \$1506. Total \$133,037.

### Department Reports/Requests

**Park Board:** Callie O'Brien shared minutes from the Park Board's previous meeting and upcoming events. Council member Hale moved, second by Wery to appoint Joh Ryk to fill the open seat on the Park Board. Ayes: 5.

**Library:** Sarah Sellon shared the minutes from the previous library meeting and highlights from the December events.

**P & Z:** There was no December P & Z meeting.

**Building Official:** Council reviewed a written report submitted by Mary McGuire. Council also considered the first reading of Ordinance No 276 Illicit Discharge. McGuire submitted this ordinance as a requirement in our MS4 NPDES Permit. Council member Wery moved, second by Hale, to accept the first reading of ordinance 276 – Illicit Discharge. Ayes: Billick, Hale, Whitaker, Wery, Symonds. Council member Billick moved to waive the second and third readings, second by Hale. Ayes: Symonds, Wery, Whitaker, Hale, Billick. Council member Hale moved, second by Symonds, to **Adopt Ordinance No 276 Illicit Discharge**. Ayes: Billick, Hale, Whitaker, Wery, Symonds.

**Public Works:** Council received written reports from Ron Stark regarding Water and Sewer; Chris Henkel regarding Streets; Casey Grover regarding Safety; and Tyler Schurbon regarding Parks.

**Sheriff's Report:** An activity report was presented to the city council by the Linn County Sheriff's deputy.

### Business

Discussion concerning the detention basin at the Deer Valley addition was removed from the agenda at the owner's request.

Council member Wery moved, second by Billick, to amend the engineering contract with MMS for the State Street project to include Vavra Drive and other various items. Ayes: 5.

Scott Pottorff reviewed option for a sidewalk on State Street and Vavra Drive that could be installed during the State Street Construction. This sidewalk would allow residents to access Vavra Park as the Park Board is currently looking at major improvements at this park. Council also discussed what options they have when installing the water main past current utility customers. Pottorff & Staff suggested the following ideas. The city would connect existing service to the new main at the city's cost. While the area is exposed the shut off valve would be checked to see if it is in working order. The property owner could be given the option of replacing the resident owned shut off while it was opened at a rate pre-set by the contractor. If the shut off does not work, the resident will be required to replace the shut off while it was exposed. Council will make the final decision on these topics at the special meeting scheduled for January 28, 2019 at 6 PM.

Council member Hale moved, second by Symonds, to approve the Tax-Exempt Application submitted by James & Kathryn Miller, 1200 Vista Rd, Ely, Iowa for property that is in open prairie ground. Council member Hale moved to approve the request, second by Symonds. Ayes: 5.

Council member Hale moved, second by Wery, to approve transfer resolution 2019-01.001. Ayes: Symonds, Wery, Whitaker, Hale, Billick.

Council member Billick moved, second by Hale, to approve resolution 2019-01.002 Designating the Gazette as the City of Ely's official newspaper. Ayes: Symonds, Wery, Whitaker, Hale, Billick.

Council member Wery moved, second by Symonds, to adopt resolution 2019-01.003 Adopting the Depository resolution for 2019. Ayes: Symonds, Wery, Whitaker, Hale, Billick.

Council will hold a special meeting on January 28, 2019 at 6 PM to discuss capital projects

With no further business being evident, council adjourned the meeting by motion at 8:14 PM.

Eldrew Miller, Mayor

Denise L. Hoy, Clerk/Administrator