

Ely City Council Proceedings

The Ely City Council met in regular session on 02/11/2019 in Council Chambers. Officials present were Council Members Teri Billick, Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Mayor Eldy Miller called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Council member Hale moved, second by Billick, to approve the following consent items: Minutes from the 01/14/19 & 01/28/19 council meetings; January 2019 financial reports; Payment of claims totaling \$131,588; Native Wine permit for Dan & Debbie's Creamery. Ayes – 5.

The following claims include expenses for the City, Park Board, and Library:

A & H, electrical work	188.80	Kiracofe Oil, LP/diesel	2,558.55
Advance Business System, copies	149.36	Linn County Sheriff, contract	11,375.00
Airgas, supply	25.66	Martin Marietta, rock	563.94
Allegra, newsletter	138.66	Mary McGuire, reimbursement	265.04
Alliant Energy, utilities	290.20	Mernards, misc. supply	739.29
Altorfer Rents, lifts	392.00	MidAmerican, gas	387.92
Amazon, library media	295.73	Midwest Wheel, shop tools	60.59
Baker & Taylor, books	1,307.02	MMS, engineering	30,466.00
BASE, administration	30.00	Neal's, softener service	39.30
Brown Concrete, labor	1,672.80	Novak Unlimited, services	40.00
BSN Sports, soccer nets	200.44	Office Express, office supply	168.37
Cannon Financial, copier lease	109.00	Ottsen Oil, maintenance supply	81.08
Cardmember Services, supply	660.02	US Postmaster, postage	220.50
Casey's, fuel	388.66	Prime Mechanical, repairs	225.36
Cedar Valley Humane, stray	130.00	Principal, life ins	96.80
CID, supplies	256.10	Linn County REC, electric	306.02
City of Fairfax, contracted service	326.30	Sarah Opiol, reimbursement	25.00
Collection Service Center, support	591.07	Sarah Sellon, reimbursement	457.27
Cardmember Serv, library	2,312.94	Simmons, Perrine, legal	111.00
Custom Hose Supply, supplies	135.48	Solon Economist, publications	170.00
Demco, library	442.93	Solon State Bank, petty cash	290.23
EFTPS, fed/fica tax	9,560.92	South Slope, phone/internet	597.94
Fastenal, supplies	324.94	St. Luke's, lab	58.00
Follet, barcodes	466.48	State Hygienic, lab	1,060.00
Fedrick Blanch, book	23.65	Terminix, pest control	82.25
Gazette, publications	179.58	The Book Farm, books	1,171.72
Hawkeye Electric, repairs	542.17	To the Letter, typeset	50.00
Hawkins, chemical	1,177.01	Tracy Clair, reimburse	10.80
HDC, forms	37.97	Unity Point, DOT DAT program	40.00
Hinton Plumbing, repair	133.50	UPS, shipping	10.22
IMFOA, dues	150.00	VSP, insurance	95.74
Iowa Express, delivery	240.00	Waste Management, services	11,988.69
IPERS, contributions	9,829.63	Wellmark, insurance	5,828.12
John's Lock & Key, lock smith	104.00	Payroll, 01/15/19 – 02/11/19	29,109.24
Keystone, lab	25.00	Total	\$131,588.00

January 2019 expenses per fund: General \$72,710; Road Use Tax \$19,120; LOST \$163,021; TIF \$210,836; Sewer Trunk Ext \$13,397; Water Main Ext \$3,480; Water \$119,887; Sewer \$155,232; Storm Sewer \$1,801. Total \$759,784.

January 2019 receipts per fund: General \$24,906; RUT \$19,377; Employee Benefits \$18; LOST \$17,600; TIF \$72; Debt Service \$373,857; Water \$20,898; Water Sinking \$63,450; Sewer \$29,186; Sewer Sinking \$140,163; Storm Water Management \$1,530. Total \$691,057.

Department Reports/Requests

Park Board: Minutes from the Park Board's previous meeting and upcoming events were received.

Library: Sarah Sellon shared the minutes from the previous library meeting and highlights from the January events.

Planning & Zoning: Andrew Wagg shared minutes from the P & Z's previous meeting. He also shared that Bill Maly had been appt Chair; Andrew Wagg, Vice Chair; and the secretary position will float each meeting.

Building Official: Council reviewed a written report submitted by Mary McGuire.

Public Works: Council received written reports from Ron Stark regarding Water and Sewer; Chris Henkel regarding Streets; and Tyler Schurbon regarding Parks.

Board of Adjustments: Council accepted the resignation of Adam Smith from the BOA effective 5/1/19. Staff will be accepting applications for this position. Jeff Johnson was appointed to serve as Chair of the BOA.

Sheriff's Report: An activity report was presented to the city council by the Linn County Sheriff's deputy.

Business

Scott Pottorff presented updated information on the plans for State Street and Vavra Drive resurfacing. There was much discussion regarding the sidewalk on Vavra Drive and the 5-stall parking lot at Vavra Park. The sidewalk and parking area were being considered because the Park Board has tentative plans to install a small shelter, horse shoe court, Frisbee Golf and a Butterfly Pollinator Garden at the park. Council member Whitaker stated that he felt that because this park is in a flood plain area it should not be developed, therefore the sidewalk and parking should not be put in. The cost estimate for the sidewalk and parking lot, done in conjunction with the Vavra Drive resurfacing project is \$30,000 – \$40,000. After much discussion council instructed Pottorff to put these items in as an add alternate. They also instructed him to move forward with the sidewalk and curb on the east side of State Street from Traer to Northgate.

Council member Hale moved, second by Symonds, to set a public hearing on the plans, specs and form of contract for the State Street/Vavra Drive resurfacing project for 3/11/2019 at 7 PM. Ayes: Symonds, Wery, Hale, Whitaker, Billick.

Council member Wery moved, second by Whitaker, to authorize MMS to post the project for bid. Ayes: Symonds, Wery, Hale, Whitaker, Billick.

Council discussed the options for the yard waste site presented by city admin Hoy. After discussion council member Whitaker moved, second by Symonds to implement the following. Ayes: 5.

- Plant a hedge of trees and grasses on the north and east side of the water tower property,
- Leave the yard waste site at the current location at 370 Jappa Road
- Public works staff will monitor the site daily and remove waste to the WWTP as the bunker gets full
- Rob Brown will periodically truck the yard waste from the WWTP
- Implement a 50 cent per resident per month fee to offset the cost of removing yard waste
- Start a campaign to educate residents on the benefits of mulching their grass to cut down on the amount of grass being brought to the yard waste sight

Mayor Miller opened the public hearing on the proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money in a principal amount not to exceed \$3,200,000. Hearing no oral and having no written comments council member Hale moved, second by Whitaker, to close the hearing. Ayes: 5.

Council member Billick moved, second by Wery, to adopt resolution 2019-02.005 authorizing a loan agreement, approving the future issuance of General Obligation Corporate Purpose Bonds or Note sand providing for the levy to taxes to pay the same. Ayes: Symonds, Wery, Hale, Whitaker, Billick.

Council reviewed the wetland mitigation report submitted by MMS Engineering. The report indicated that with the land clean up and tree planting that took place last fall puts us in compliance with year 4 of the 5-year monitoring period.

Council discussed at length the FY2020 preliminary budget. The finance committee recommended that the library receive a 3-5% increase rather than the 10% increase they asked for, and that an equipment reserve fund be established using any surplus funds. The equipment reserve fund would ensure that there is money set aside to replace equipment as needed. The council did not make any final decisions regarding the finance committee's recommendation but instead asked the library board to see where they may be able to cut expenses to reflect a net increase of between the 3 and 5%. They then set a special meeting for Thursday, February 21, at 6 PM to finalize the budget for publication. The special meeting will be held prior to the informational meeting to be held at 6:30 regarding the State Street/Vavra Drive resurfacing project.

Council member Hale moved, second by Whitaker, to set the public hearing on the FY2020 Budget for March 11, 2019. Ayes: 5.

Council determined that the annual junk clean-up day would be Saturday, May 18, 2019.

With no further business being evident, council adjourned the meeting by motion at 9:29 PM.

Eldrew Miller, Mayor

Denise L. Hoy, Clerk/Administrator