

# Ely Parks and Recreation Commission

## Regular Meeting Agenda

Date: 01/08/2019

Time: 6:30pm

1. Roll Call – meeting began at 6:30pm. Those in attendance were Stephanie Mai, Tom Reed, Marilyn Grover, Mike Houlihan, Sara Healy, Nick Steggal and Callie O’Brien. Non-members in attendance: City Administrator Denise Hoy
2. Business:
  - a. Vote on new Committee Member – the Committee voted to appoint Jon Ryk as the new Park Board Committee Member.
  - b. Potential Budget Update – City Admin / Public Works request to cost share 50/50 on a side by side for parks maintenance. The Board voted to cost share at an expense of up to \$8,500.
  - c. Vavra Drive Crosswalk / Vavra Park Update
    - i. In regard to construction in a flood plain, we are still waiting on DNR response; we HAVE gotten approval from Army Corps of Engineers
    - ii. The City Administrator and Recreation Coordinator will be contacting the MMS in regard to potentially installing a crosswalk over State Street to allow safe public access to Vavra Park.
    - iii. The Recreation Coordinator will be submitting an application for the 2019 IFPR Mini Grant to purchase smaller items at Vavra Park such as concrete bag toss set, a charcoal grill and hot coal receptacle.
  - d. Discuss City Park area of concerns for upcoming season
    - i. Concession Stand updates – lights, outlets & photocell have been replaced
    - ii. Dugouts – will be installed by mid-April 2019. Materials and labor are being donated by Prairie Construction, T&K Roofing and Suburban Lumber.
    - iii. Dumpster – The Park Board voted to install a concrete pad at City Park in order to have a dumpster on site year-round. The project will be completed in the spring of 2019.
    - iv. Sidewalk – the Park Board voted to replace the trail/sidewalk on the south end of the pond that is currently limestone. It will be replaced with asphalt extending from the bike trail connecting to the concrete sidewalk.

- v. Riprap Rock along west side of pond – After meeting with Public Works, it was agreed that in order to tackle the erosion along the west end of the pond, the edge will be riprapped this spring/summer.
- vi. North end of pond needs regrading, backfilled and seeded.
- vii. To correct the swamp area between the playground and concession stand, Public Works will extend the drainage tile to the pond and backfill with dirt
- viii. Public Works will restore ground that is eroding underneath sidewalk by backfilling. The Recreation Coordinator will be meeting with City Administrator, Public Works and Outdoor Creations to determine solution to avoid ongoing erosion problem along sidewalk.
- e. Fall Fest Pumpkin Patch update – the Fall Fest Pumpkin Patch will be going in up at the Community Gardens in the spring of 2019 in hopes to cut back on expenses.
- f. Skate Events / Music in the Park updates – The Recreation Coordinator informed the Park Board that three musicians are currently lined up to kick off the monthly Music in Park events starting in May.

3. Date of Next Meeting – February 12<sup>th</sup>, 2019 @ 6:30pm

4. Adjourn – 7:45pm.