

Ely City Council Proceedings

The Ely City Council met in regular session on 09/10/2018 in Council Chambers. Officials present were Council Members Teri Billick, Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Mayor Eldy Miller opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

Council member Hale moved, second by Whitaker, to approve the following consent items: 09/10/2018 Agenda as presented; Minutes from the 08/13/2018 & 08/23/18 council meetings; August 2018 financial reports; Payment of claims totaling \$100,207. Ayes – 5.

The following claims include expenses for the City, Park Board, and Library:

Kristin Glackin, speaker	100.00	Lee's Ag, mower repair	755.69
Diamond Vogel, paint	22.89	Linn Co Recorder, easement	17.00
3E Electric, ear plugs	50.22	Mary McGuire, reimburse	33.75
Airgas, cylinder rental	18.77	Menards, supply	517.09
Allegra, fall fest flyers	1,110.24	Micro Marketing, audio books	19.99
Alliant Energy, utilities	2,578.56	MidAmerican, gas	115.14
Amazon, library media	616.94	Midwest Patch, stop sign	155.00
Baker & Taylor, books	945.34	MMS, engineering	2,637.75
BASE, admin/employee reimburse	2,006.05	Municipal Supply, repairs	491.36
BDH, tech	60.00	Neal's Water Condition, service	38.80
BDI, belt for chipper	122.92	Office Express, office supply	252.01
Carol McCoy, deposit refund	25.00	Madonna Hartl, deposit refund	25.00
Callie O'Brien, reimburse	161.93	Roger Rompot, deposit refund	25.00
Cannon Financial, copier lease	109.00	Ohona Pedal Pull, fall fest	545.00
Cardmember Services, supply	1,713.73	Otsen Oil, oil	442.05
Casey's, fuel	352.73	Popular Subscription, library	565.13
CR Transmission, repairs	1,952.97	US Postmaster, postage	225.05
Chalupsky, fill dirt	260.00	Prime Mechanical, services	218.48
City of Fairfax, contract	545.64	Principal Financial, life ins	96.80
Collection Service Center, support	591.07	Dan Dyson, League exp	743.20
Continental Western, deduct	1,000.00	Linn County REC, electric	225.40
Cool Glow, fall fest	367.71	Rexco, supply	1,017.23
Cardmember Serv, library	458.74	Sam's Club, supply	75.14
CRL Lawncare, ball parks	300.00	Sarah Sellon, reimbursement	45.90
Custom Hose Supply, parks	255.20	Schimberg, supply	562.76
Data Tech, license fee	397.20	Sherwin-Williams, paint	411.56
Denise Hoy, reimbursement	141.70	Simmering-Cory, code work	73.00
DH Pace, door repair	374.15	Simmons Perrine, legal	240.50
EFTPS, fed/fica tax	10,232.24	Solon Economist, publications	170.00
Frontline, reprogram sirens	375.00	Solon State Bank, petty cash	169.08
Gary Whittom, reimburse	11.23	South Slope, phone/internet	622.01
Gazette, publications	826.10	State Hygienic, lab	1,173.00
Hawkeye Electric, services	490.25	Storm Steel, tubing	48.23
IA DNR, storm water permits	1,250.00	Terminix, pest control	35.00
Innovative Signs, services	420.00	Jymbag, tees shirts	8.50
ICC, training	245.00	Theisen's, supply	50.45
Iowa Express, delivery	420.00	Tire Associates, tires	244.45
Iowa Interactive, fees	45.00	Tracy Clair, reimburse	10.80
Iowa One Call, locates	49.50	Trans Equipment, repair	30.40
Iowa Stormwater, conference	65.00	TSC, supply	37.46
IPERS, contributions	9,720.80	UPS, shipping	60.28
Keystone, lab	880.40	VSP, insurance	85.97

Waste Management, services	11,699.42	Payroll, 07/10 – 08/13, 2018	27,999.41
Wellmark, insurance	5,522.97	Total Bills	\$100,207.43

August 2018 expenses per fund: General \$71,979; Road Use Tax \$46,491; Water \$26,971; Sewer \$18,048. Total \$163,489.

August 2018 receipts per fund: General \$28,477; RUT \$26,853; Employee Benefits \$0; LOST \$17,091; TIF \$9; Water \$23,773; Sewer \$30,893; Storm Water Management \$1,502. Total \$128,598.

Department Reports/Requests

Park Board: Council received minutes for the 08/14/2018 Park & Rec meeting. Callie O’Brien shared the 5K route information and asked for street closings for Fall Fest. Council member Billick moved, second by Symonds, to approve the following street closures for Saturday, September 29: Main Street from Rowley to Banner Valley; Rowley at the State Street intersection; Walker beginning in front of the Lutheran Church to Rowley. Ayes: 5

P & Z: Council received minutes from the 08/29//2018 P & Z meeting. P & Z Chair Josh Entler shared with council the process they are taking in moving forward on the new Zoning Code.

Library: Sarah Sellon presented information on several fall programs at the Library. She also informed council that they are currently getting bids on new carpet for the library building as the old is “bubbling”. Council also accepted minutes from the previous Library Board meeting.

Building Official & Public Works: monthly reports were submitted by Mary McGuire, Building Official and Ron Stark, Public Works Director. Stark also presented information for safety equipment needs. After discussion Council member Hale moved, seconded by Whittaker, to approve the purchase of the equipment as presented. Ayes:5

Sheriff’s Report: no report was submitted

Citizen Requests

Brock Holub, 1575 Broadview Ct, Ely presented information to council on the water pressure in his home. Holub indicates that he runs around 100 psi with out a pressure control valve. He has gone through 3 valves since the new water tower was installed in 2012. When the water tower was installed the city supplied residents pressure reducing valves for those that asked, however, Holub believes that residents should continue get pressure reducing valves from the city free when the valve is needing to be replaced. He also thinks that the city has an obligation to inform and educate residents on high water pressure concerns. Mayor Eldy and Council instructed staff to consult with the city engineer and other cities on best practices for this situation.

Business

Glenn Buresh asked council to table the construction plans for Buresh Fourth Addition to the City of Ely until the October meeting. Buresh wanted to study more about the new water line that will be going through and how it will be financed.

After discussion council member Hale moved, second by Symonds, to deny the request to raise the sewer to 9’ from the originally planned 10.5’ depth in Deer Valley 2nd Addition on Pheasant Run Road. Council was concerned that it would be inconsistent with the rest of the sewers and could raise issues down the road for basements that may need it deeper than the 9’. Ayes: 5.

Scott Pottorff presented options to help alleviate storm sewer overflow on Rowley and Walker Street. Ideas discussed were to increase the storm sewer pipe from City Hall to the creek from 12” to 24” and to install a section of curb and gutter and add another intake along Walker Street. After discussion and input from Steve Cleppe, whose property is impacted by the storm sewer overflow, council agreed to take the suggestions under advisement. Staff will also work with the engineer to visit about all the options available and report back by October or November.

Council member Whitaker moved, second by Wery, to enter into an agreement with MMS for design through bidding services for the sanitary sewer trunk extension. Ayes: 5. Council also visited about the potential cost to contract with a third party for property easement acquisition for this project. Quotes for this service are running between \$89,000 to \$147,000. After discussion, City Administrator Hoy agreed to

head up the easements project. It was agreed that if there were challenges down the road, the council may allow a third-party contract to help with these services.

Council member Whitaker moved, second by Symonds, to enter into an agreement with MMS for design to bidding services for the water extension project. Ayes: 5.

Council member Whitaker moved, second by Hale, to enter into an agreement with MMS for design to bidding services for the State Street Overlay. Ayes: 5. Council also discussed options for replacing a 4” water main with a 6” main that is under State Street during construction and adding storm sewer intakes.

Council accepted the final watershed assessment report and sponsored project application to the State Revolving Loan program.

City Administrator Hoy presented council with quotes, ideas, and estimates on several projects including replacement of the sidewalk in front of city hall, the approach to the front doors at city hall, a sidewalk along State Street on the west side of the tennis courts, replacing doors at city hall, a south entrance sign and a wayfinding sign at the west end of Dows directing people to downtown businesses, library and city park. Council like several of the ideas and asked Hoy to formalize the bids. They gave permission to move forward with replacing the front doors at City Hall before winter approaches, and the door to the Building Officials office.

Council member Symonds moved, second by Billick, to adopt resolution 2018-09.035 approving a Social Media Policy for the City of Ely. Ayes: Symonds, Wery, Hale, Whitaker, and Billick.

Council member Whitaker moved, second by Billick, to adopt resolution 2018-09.036 approving the FY2018 Annual Tax Increment Financial Report. Ayes: Symonds, Wery, Hale, Whitaker, and Billick.

Council member Billick moved, second by Symonds to adopt resolution 2018-09.037 approving the FY2018 Street Finance Report. Ayes: Symonds, Wery, Hale, Whitaker, and Billick.

City Administrator Hoy shared with council the ad to hire the next public works employee. Advertising for the position will begin immediately with the council approving a candidate at the October 8 council meeting.

A special meeting was scheduled for October 29 at 6:00 PM for council to work with the City Engineer on the details of the capital projects.

With no further business being evident, council adjourned the meeting by motion at 9:15 PM.

Eldy Miller, Mayor

Denise L. Hoy, Clerk/Administrator