

### Ely City Council Proceedings

The Ely City Council met in regular session on 11/12/2018 in Council Chambers. Officials present were Council Members Kay Hale, Ben Symonds, Judy Wery and Dan Whitaker. Absent: Teri Billick. Luanne Miller filled in for City Administrator Hoy. Mayor Eldy Miller opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

Council member Wery moved, second by Symonds, to approve the following consent items: Agenda as presented; Minutes from the 10/15/2018 and 10/29/2018 council meetings; October 2018 financial reports; Payment of claims totaling \$86,918.64. Ayes – 4.

The following claims include expenses for the City, Park Board, and Library:

Advance Business System, copies	92.94	Kromminga, repairs	46.11
Airgas, supply	70.89	Linn County, Fall Fest Security	147.00
Alec Brockmeyer, referee	75.00	Mfg. Distributor, safety equip	417.69
Alliant Energy, utilities	623.30	Mary McGuire, clothing allowance	127.20
Altorfer, rental	797.00	Mernards, misc. supply	731.53
Amazon, library media	592.14	Micro Marketing, library	380.33
Anton Stump Removal, labor	171.20	MidAmerican, gas	128.39
Baker & Taylor, books	1,346.99	Midwest Patch, street patch material	1,181.80
BASE, admin/employee reimburse	30.00	National Playground, equipment	550.00
Blue Lake Plastics, ice rink supply	312.75	Neal's, softener service	19.50
Brenda Jones, reimburse	48.00	Office Express, office supply	226.82
Callie O'Brien, reimburse	16.98	US Postmaster, postage	230.65
Cannon Financial, copier lease	109.00	Principal, life ins	96.80
Cardmember Services, supply	1,196.30	Randy's Flooring, lib carpet	1,598.00
Carole Palas, deposit refund	25.00	Linn County REC, electric	262.48
Casey Grover, clothing allowance	250.00	Rexco, mower parts	61.38
Casey's, fuel	333.02	Sam's Club, supply	448.85
City of Fairfax, contract	426.93	Sarah Sellon, reimbursement	98.28
Cleppe's, services	15.00	Simmons Perrine, legal	407.00
Colin Brockmeyer, referee	75.00	Solberg's, fall fest	3.75
Collection Service Center, support	1,182.14	Solon Economist, publications	170.00
Cardmember Serv, library	58.27	Solon State Bank, petty cash	122.05
D&N Fence, gate	460.00	South Slope, phone/internet	661.72
Dan's Overhead Door, repairs	1,600.00	Star Food, repair	193.00
Dustin Tippie, deposit refund	40.00	State Hygienic, lab	1,153.50
EFTPS, fed/fica tax	10,548.39	Tech Solution, camera service	385.00
Fern Flacker, deposit refund	25.00	Terminix, pest control	82.25
Gary Whittom, reimbursement	236.99	Theisen's, supply	126.97
Gazette, publications	249.16	TJ Pipolo, office supply	30.00
Graybill, equipment rental	192.00	To the Letter, newsletter	50.00
Hawkins, chemical	106.70	Tracy Clair, reimburse	21.60
Todd Gear, attorney	425.00	TSC, supply	89.94
Hibon, equipment	313.82	UPS, shipping	13.48
ICC, webinar	49.00	Vital Imagery, Library exp	50.00
Iowa Express, delivery	240.00	VSP, insurance	85.97
Iowa Stormwater, education	15.00	Waste Management, services	12,076.32
IPERS, contributions	6,350.64	Wellmark, insurance	5,522.97
Jim Grieder, deposit refund	80.00	Welter, storage shelves	1,973.00
John's Lock & Key, lock smith	121.48	Zach Barden, referee	45.00
Katie Bruhn, deposit refund	40.00	Zach Hilleman, referee	45.00
Keystone, lab	25.00	Payroll, 08/14 – 10/15, 2018	27,891.28

October 2018 expenses per fund: General \$86,492; Road Use Tax \$29,911; Employee Benefit \$767; Sewer Trunk Project \$24,460; Water Extension Project \$5,985; Water \$19,333; Sewer \$38,476. Total \$205,424.

October 2018 receipts per fund: General \$314,324; RUT \$15,919; Employee Benefits \$4,774; LOST \$17,091; TIF \$87,333; Water \$21,659; Sewer \$28,285; Storm Water Management \$1,534. Total \$490,919.

### **Department Reports/Requests**

**Park Board:** Callie O'Brien shared minutes from the Park Board's previous meeting and that the ice rink will be going up in the next week or so. Concerning Events – Callie shared that the process for the Resident of the Year nominations is open until Dec 31. Applications can be found at [www.elyiowa.com/citizen-of-the-year/](http://www.elyiowa.com/citizen-of-the-year/). In February there will be a Pot luck to recognize all volunteers and announce the Resident of the Year.

**P & Z:** Council received minutes from the previous P & Z meeting.

**Library:** Council also accepted minutes from the previous Library Board meeting. Sarah presented the monthly report and shared about upcoming events.

**Building Official:** Mary presented a written report.

**Public Works:** Council received written reports from Ron Stark regarding Water and Sewer; Chris Henkel regarding Streets; and Tyler Schurbon regarding Parks.

**Sheriff's Report:** An activities report was presented to the city council by the Linn County Sheriff's deputy.

### **Citizen Requests**

Frank Barnes, owner of 1920 Meadowhill Place requested that council consider moving a fire hydrant that had recently been moved from the sidewalk area to the right of way. The hydrant relocation appears to be in Barnes front yard because of the angle of the lot. He would like to see the hydrant moved to terrace area between the storm sewer outlet and the driveway. Council asked Barnes if he would be willing to share in the cost to move the hydrant and Barnes indicated that he would. Council agreed to give him a final decision by the end of the week after reviewing the bids received.

### **Business**

Mayor Miller opened a public hearing on the proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. There being no written objections on file, and no oral objections heard the Mayor declared the public hearing closed.

After consideration Council Member Wery introduced resolution 2018-11.040 "Taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing and securing the payment of a \$160,100 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loa and Disbursement Agreement)", and moved its adoption, second by Symonds. Ayes: Symond, Wery, Hale, Whitaker. Nays: None.

Scott Pottorff, MMS Engineering, spoke to council about upcoming capital projects. He especially spent time on options for Vavra Drive repairs. Council will look at the financial impact of the options and move forward accordingly.

Council Member Hale moved, second by Symonds, to move forward with the purchase a 2-year-old V-Plow for the 2018 F250 pickup at an installed price of \$5,442.06. Ayes: 4.

Council Member Whitaker moved, second by Hale, to adopt resolution 2018-11.038 "Amending the 28E Agreement with Fairfax for Electrical and Commercial Inspection services". Ayes: Symonds, Wery, Hale, Whitaker. Nays: None.

Council Member Symonds moved, second by Wery, to approve the 2018 Winterfest Street closings as submitted. Ayes: 4.

Council tabled the resolution accepting the job descriptions until further clarification could be made.

Council approved the FY2020 TIF Certification in the amount of \$211,733 allowing all TIF Principal and Interest payments for FY2020 to be paid and to make a final principal the 2011 Dows Street Scape project which will pay it off one year early. Ayes: 4.

Council will hold a special meeting on December 19, 2018 to discuss capital Projects and agreed to leave the January meeting for the second Monday.

With no further business being evident, council adjourned the meeting by motion at 8:48 PM.

Eldy Miller, Mayor

Denise L. Hoy, Clerk/Administrator