

# Ely Parks and Recreation Commission

## Regular Meeting Minutes

**Date:** Tuesday November 19, 2019

**Time:** 6:30pm

1. **Roll Call** – The meeting began at 6:30pm. Those in attendance were Tom Reed, Mike Houlihan, Lisa Horrigan, Stephanie Mai, Jon Ryk and Callie O’Brien. Absent: Marilyn Grover.
2. **Business:**
  - a. Community Center Park Playground Presentation
    - i. National Playground representative Karen Sherman gave a presentation of two examples for the Community Center Park renovation. This presentation is one of four options from playground equipment supplies that will be reviewed by the Park Board. The general theme that the group is working to build the playground around is a fire station, to highlight our Volunteer Fire Department here in Ely.
  - b. Naming Rights Policy Review
    - i. The group reviewed the rough draft of the Naming Rights Policy that the City Administrator put together. The Park Board voted unanimously to move forward as is and will be submitting it for approval by Council at the December 10<sup>th</sup> meeting.
  - c. Baseball Dugouts – Volunteer Labor Discussion
    - i. Due to the difficulty of the job, after completing the first dugout roof, Board Member Mike Houlihan, suggested ‘hiring the labor out’ to the two volunteers who completed the first dugout of the four. He explained that the labor goes beyond the average capability of a group of volunteer residents.
    - ii. The Park and Recreation Coordinator researched the average volunteer labor rate, which is \$24/hr. The group gave based their total pay on one roof within 8-10 hours.
    - iii. The Board voted unanimously to pay \$200 per dugout per volunteer for the remaining three roofs - totaling \$1,200. This additional fee still keeps the overall project under budget by over \$2,000. The massive savings were due to adjustments of the construction plans made by the two volunteers completing the labor.
  - d. Security Camera Replacement

- i. One of the security cameras at Schulte Park has died. The group voted to move forward with replacing the faulty camera with one of better systems that we currently have in place at City Park rather than going with the lower quality version of the two.
- e. Begin Discussion of Capital Project Comprehensive Plan
  - i. Due to time constraints, this topic has been moved to the December 10<sup>th</sup> meeting.

**3. Date of Next Meeting**

- a. Tuesday December 10<sup>th</sup>, 6:30pm – CIP Meeting

**4. Adjourn** – meeting concluded at 7:45pm.