

**Ely Planning and Zoning Commission**

**Regular Meeting - MINUTES**

**Monday, February 17th, 2019**

**6:00 P.M.**

**Ely City Council Chambers, 1570 Rowley Street**

**1. Call to Order – ROLL CALL**

- *All Present: Bill Maly, Brock Holub, Mark Warner, Josh Entler, Heidi Kiser, Marty Lamb and Annie Palas*
- *Open at 6:06 P.M.*

**2. Approval of**

**a. Agenda**

**b. Minutes from 10/15//2019**

- *Motion to approve by Josh and 2<sup>nd</sup> by Annie*
- *All ayes, motion passes*

**3. Comments from the community**

- *Mary presented the commission with a preliminary concept plan of the Roger's Creek development, by Shane Schrader, for general awareness and discussion purposes.*
- *Sign ordinance review will be formally scheduled for the March P&Z agenda.*
  - i. *Motion by Annie and 2<sup>nd</sup> by Bill*
  - ii. *All ayes, motion passes*
- *Josh presented paperwork related to upcoming P&Z workshops being offered by Iowa State University. The closest workshop for members to attend will be held on March 3<sup>rd</sup> in Iowa City at 5:30.*

**4. February 10<sup>th</sup> Council Topics Review**

- *Josh and Mary presented an update from the recent City Council Meeting*
- *Future city council meeting attendance schedule:*
  - *March – Heidi*
  - *April – Bill*
  - *May – Annie*
  - *June – Marty*
  - *July – Mark*
  - *August – Brock*
  - *September – Josh*
  - *October – Heidi*
  - *November – Bill*
  - *December - Annie*

**5. Discussion regarding a new comprehensive plan for the city of Ely.**

**a. Example for review: solon, Iowa**

- *Annie offered Robins, Dubuque and CR have good structures for the commission to review.*
- *Mayor Eldy commented we may have a potential for state resources and funding if we pursue the option of re-writing the comprehensive plan.*

- *Recent infrastructure investments have positioned the city for substantial future growth. Mayor Eldy commented such growth will require solid foundations in our comprehensive plan and zoning code.*
- *Mayor Eldy offered the League of Cities could be a good resource to pursue for outside resources and assistance.*
- *The commission decided to prioritize finalization of the zoning code prior to commencement of re-writing the comprehensive plan.*

**6. Discussion/Possible Action on the new Administration Ordinance**

- *Mary commented that Justin believes the admin ordinance will be the final step of his assistance. The commission request all files and deliverables from Justin for review prior to the March meeting.*
- *The commission will also review the now fully available historical ordinances as they review and implement new zoning code sections.*
- *The Admin Ordinance tabled again until March for further commission review and cross-referencing with all other re-written sections.*

**7. Adjourn**

- *Motion by Bill, 2<sup>nd</sup> by Marty*
- *All ayes, motion passes*
- *Adjourn at 7:11 P.M.*