

Ely City Council Proceedings

The Ely City Council met in regular session on July 13, 2020 in Council Chambers. Officials present were Mayor Eldy Miller, Council Members Dan Whitaker William Tuthill, Kay Hale, Ben Symonds. Judy Wery and Patrick O’Connell via Zoom. Mayor Eldy Miller called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Mayor Eldy Miller added agenda item: Mobile Food Unit Permit to County Line BBQ & Catering to consent agenda number B.9. Motion made to add consent agenda item B.9 Mobile Food Unit Permit County Line BBQ & Catering by Hale; second by Symonds. Ayes – 5

Motion made by Wery, second by Whitaker, to approve current agenda. Ayes - 5. Motion made by Hale to approve consent agenda; second by Whitaker. Ayes – 5

The following claims include expenses for the City, Park Board, and Library:

ABC Disposal - Yard Compost	1,326.84	Frank & Janice Joens – Reimburse	100.00
ACS Solutions-Aquatic Weed Killer	4,398.40	Gazette - Publication	325.93
Adam Thompson - Reimbursement	466.45	Gazette - Publication	340.05
Advanced Business Systems – Copies	258.12	GEE Asphalt – Seal Coat	6,841.00
Advantage ACH - FSA	212.49	HACH Company – Testing Supplies	296.22
Advantage ACH - FSA	212.49	The Hartford Group Bene-STD Short	453.70
Advantage ACH - FSA Credit	-50.22	Hawkins Inc – Chemicals	515.11
Airgas USA LLC - Cylinder Rental	54.10	HDC Printed Products – Newsltr Print	667.50
Alliant Energy - Utilities	6,746.92	Hinton Plumbing – PW Repairs	63.75
Amazon - PW Copier Ink	53.97	Home Repair Team – Window Repair	250.00
Amazon - Lib Media Books	252.28	IA Dept Insp & Appeals – Gambling Lic	15.00
Annie Palas - Reimbursement	15.00	IA Municip Workers Comp – Premium	610.00
Baker & Taylor - books	3,381.70	Iowa Express Delivery–Sewer Samples	270.00
BDH Technology-Web Hosting	60.00	Iowa League of Cities-Membership	1,207.00
Blackstone Publishing-Audio Books	104.38	IA Stormwater Ed Dpt – Membership	760.00
Boland Recreation-Playground Equip	47,912.00	IPERS – Contributions	7,543.17
Bookpage – Annual Subscription	30.00	J & M Displays – Fireworks	3,000.00
Boomerang-State St Resurface	3,344.57	JDM Concrete LLC – Playground	11,704.50
BSN Sports – Park Batting Cages	3,399.00	Jim Miller – Reimbursement PPE	40.43
Callie O’Brien – Reimbursement	6354.89	Kieck’s Career Apparel-Staff Clothing	455.90
Callie O’Brien – Reimbursement	34.20	Kiracofe Oil Co – Diesel	759.00
Canon Financial Svcs Inc-Copier Lease	109.00	Letter Perfect – Name Badges	217.55
Canon Financial Svcs Inc-Copier Lease	134.00	Linn County Pub Health- License	150.00
Cardmember Services-CC Purchase	1,138.10	Linn County Sheriff – Police Svcs	11,700.00
Carrot-Top Industries Inc-Flags Poles	536.99	LL Pelling Co – Hot Patch Mix	439.07
Casey's Business MC - Fuel	206.50	Lynch Dallas, P.C.-Legal Services	2,572.00
CKendall Consutling LLC-Consulting	4,506.25	MacQueen Equip-Sweeper Repair	848.22
Collection Service Center, support	591.07	Menards – Public Works Supplies	884.70
Collection Service Center, support	591.07	Micro Marketing-Audio Books	47.98
Colonial – Accidental Ins	48.87	MidAmerican, utilities	100.15
Colonial – Accidental Ins	48.87	Midwest Patch – Street Signs	680.00
Comfort Inn & Suites – Admin Accom	88.48	MMS- Engineering Svcs	9,202.65
Cardmember Services - Library	175.14	Corridor Metro Planning-Dues	1,248.60
CRL Lawn Care-Ballfield Maint.	1,050.00	My Mom’s Bakery-Park Volunteers	16.00
Daniel L Jerman Co-Irrigation Meter	2,100.00	Neal’s Water Cond, City Hall Maint	40.50
Darrin Crow-Lib Summer Program	100.00	Nesper Sign Ad – Sneeze Guards	356.00
Delta Dental - Ins	308.42	Office Express – Office Supply	486.46
EFTPS - fed/fica tax	5,338.91	Orkin – Lib Termite Control	326.91
EFTPS - fed/fica tax	9,483.72	US Postmaster, postage	208.25
Everbridge, Inc – Nixel Notification	6,528.51	US Postmaster, postage	171.60

Rathje Const.–North Water Main	64,678.85	Theisen’s – PW Supplies	154.94
Linn County REC – Electrical Service	281.24	Tracy Clair – Reimbursement	83.20
Ron Stark – Reimbursement	152.99	Tractor Supply Co – PW Supplies	17.98
Sarah Sellon - Reimbursement	37.7	Tyler Schurbon – Reimbursement	68.40
Schumacher Elevator–Elevator Maint	184.32	United Health, Med Ins Pre-Tx	5,545.13
Sherwin-Williams – Paint	238.12	United Health – Ins. Credit	-281.06
Solon Hardware – Lawn Equip Repair	58.95	Upbeat – Parks Pet Waste Bags	302.48
Solon State Bank – Lib Petty Cash	69.34	VSP – VSP Pre-tax	104.88
South Slope, phone/internet	1,130.40	VSP – VSP Credit	-22.04
State Hygienic Lab - Lab Testing	1,105.50	Waste Management-Waste SVCS	12,577.88
State Withholding – State Taxes	4,967.00	Woodward Comm Media – NOJOCO	170.00
Terminix, pest control	82.25	Total	\$264,389.83
The Accel Group -Liability Ins.	15.00		

The Book Farm – Library Books 1,200.00

June 2020 expenses per fund: General \$102,639.32; Road Use Tax \$7,724.80; Employee Benefits: \$1171.00; LOST \$214,732.00; TIF: \$210,416.00; Cap Project \$45,000.00; Sewer Trunk Ext \$4,920.00; Water Main Ext North \$37,283.93; State St Capital \$18,632.41; Meadowbrook Erosion \$744.83; Water \$16,647.91; Water Sinking \$53,815.00; Sewer \$26,392.55 Total \$740,119.75.

June 2020 receipts per fund: General \$31,162.71; RUT \$10,628.90; Employee Benefits \$67.98; LOST \$18,856.80; Debt Service \$426,117.77; Capital Projects \$12.99; Sewer Trunk Ext \$74520.00; Water \$30,565.93; Sewer \$40,399.56; Storm Sewer \$2,252.11 Total \$634,584.75.

Department Reports Sheriff’s Office Monthly Activity Report presented and accepted

Reference Updates from the City Administrator No. 3, No. 4, No. 5. Item No. 6 will be presented next day to council members. City Admin Thompson made note there was an extra demand on the water tower in the mornings and investigation was going on.

Community Comments Presentation made by Ron Corbet with the Cedar Rapids Economic Alliance

Business Public hearing on proposal to enter into an Essential Purpose Loan Agreement for essential purpose capital improvement projects and future bond issuance. Motion made by Hale, second by Whitaker Ayes – 5

Public Hearing on Proposal to Enter into a General-Purpose Loan Agreement for general purpose capital improvement projects and future bond issuance. Motion made by Whitaker, second by Symonds Ayes - 5

Resolution No. 2020-07.027 taking additional action on proposals to enter into Loan Agreements and combining Loan Agreements. Motion made by Whitaker, second by Symonds, by vote all Ayes - 5

Public Hearing – Fiscal Year 2020-2021 Budget Amendment #1. Rectifies errors, omissions, and changes to allow City of Ely to move forward with proper fiscal management. Motion made by Hale, second by Wery. Ayes - 5

Resolution Approving Fiscal Year 2020-2021 Budget Amendment #1. Rectifies errors omissions, and changes to allow the City of Ely to move forward with proper fiscal management. Motion made by Whitaker, second by Tuthill. By vote all Ayes – 5.

Third and Final Reading of an Ordinance No. 285 Amending Dangerous Animal Code by removing the breed specific language. Motion made by Tuthill, second by Symonds by vote all Ayes – 5. Motion made by Symonds to adopt Ordinance No. 285 to Amend The Dangerous Animal Ordinance, second Tuthill by vote all Ayes - 5

First Reading of an Ordinance No. 287 Correcting Scriveners’ Error in Chapter 69.11 of the Code of Ordinances of the City of Ely, Iowa, correcting scriveners’ error in Chapter 69.11 of the Code of Ordinances correcting error in Ordinance 287 concerning the parking regulation in Chapter 69.11 of the Code of Ordinances.

Motion made for First Reading by Hale, second by Whitaker by vote all Ayes – 5.

Motion made to waive the second and third readings by Whitaker, second by Hale by vote all Ayes – 5.

Resolution Providing for Early Redemption of General Obligation Capital Loan Notes, Series 2011 and General Obligation Capital Loan Notes, 2011B. The city had funds available for early redemption. Motion made to adopt Resolution No. 2020-07.029 by Hale, second by Whitaker by vote all Ayes – 5.

Resolution Adjusting Date, Time, and/or Place of City Council Meetings to the 1st and 3rd Monday of every month prioritize the 1st meeting of the month as an in-depth work session, prioritize the 2nd meeting of the month as a regular council meeting, and to approve and pay bills at both meetings per month. Time and location with remain the same. Motion made to adopt Resolution No. 202-07.030 by Hale, second by Symonds, by vote Ayes – Symonds,

Hale, Whitaker & Wery Nay – Tuthill.

Resolution setting a public hearing to declare various City of Ely property and equipment as surplus and prepare for its disposal of various city property and equipment as surplus and prepare for its disposal. Public Hearing set for Aug. 3, 2020 at 7:00 pm in Ely City Hall Chambers. Motion made for Resolution No. 2020-07.031 by Whitaker, second by Symonds by vote all Ayes - 5

Resolution Approving Fee Schedule for City of Ely Community Center defining partial and full day rentals and fees. Also provides discount for Ely Residents rental the facility. Motion made to adopt Resolution No. 2020-07.032 by Whitaker, second by Hale by vote all Ayes - 5

Resolution Approving Amended Resolution Establishing Fees for the City of Ely, Iowa correcting scribes' errors found in Resolution and does not adjust any fees. Motion made to adopt Resolution No. 2020-07.032 by Hale, second by Whitaker by vote all Ayes - 5

Request to Approve Contract for Street Project Engineering and Design with MMS for Engineering Services related to street repair improvements to North Dr., Knoll Ct. funded by capital improvement fund and a future bond issue. Motion made, to approve as submitted, by Hale, second by Whitaker all Ayes -5

Request to Approve Contract for Rowley Street Parking Lot Engineering and Design. Motion made to approve contract by Whitaker, second by Hale. Ayes - 5

Request to Approve Issuance of a Purchase Order for 1600 Rowley St. Excavation. Motion made to approve purchase order, not to exceed \$7,725.00 as submitted, by Whitaker, second Symonds. Ayes - 5

Request to Approve Issuance of a Purchase Order for City Server & Technology Improvements. Motion made, to approve purchase order not to exceed \$16,281.14 as submitted, by Whitaker, second by Symonds. Ayes - 5

Request to Approve Issuance of a Purchase Order for City Hall Security Cameras with BDH as already City Halls technology provider. FY 20-21 budget will be amended. Motion made, not to exceed \$2,550.31, by Whitaker, second by Hale. Ayes - 5

Request to Approve Issuance of a Purchase Order for State Street Tile Line Project Behind Northgate Apartments to establish connection fees for areas that are served for future development and to offset the cost of the capital infrastructure projects. Motion made to approve Purchase Order for Dave Schmitt Construction not to exceed \$5,510.00, by Hale, second by Whitaker. Ayes - 5

Request to establish sewer benefit district, water benefit district, and establish connection fees for the established districts. Motion made to approve request as submitted, by Symonds, second by Tuthill. Ayes - 5

Discussion Sunrise Drive Drainage Improvements. Bids requested from 5 contractors and no submitted bids. Engineer and staff to review options and will attempt to rebid the project. Discussion, no action currently.

Presentations CIP Introduction - Staff Presentation and introduction to 2021-2025 Capital Improvement Plan. Sidewalk Program Staff Presentation and introduction on proposed Sidewalk Inspection Program. City Website Redesign Staff Presentation and introduction on proposed Sidewalk Inspection Program. Staff presentation on Website Redesign. Request to Approve Issuance of a Purchase Order for Website Redesign and Parks & Rec Software with CivicPlus. Motion made by Whitaker, second by Hale by vote Ayes - 5, to approve the Parks & Recreation Software portion with deferred payment to FY 21/22. Council also requested timeline savings data to be provided.

Site Plan & Development Committee Presentation of formation of a new development review committee; updates to city code and annual codification. No action currently with consensus to create ordinance.

Building Department Structure Presentation with future retirement of current City Building Inspector and plans to fill inspection services. Staff researching options, no actions currently.

Update Presentation on Projects on Trunk Sewer Project and easement acquisition.

City Attorney O'Connell put together a Council Operating Manual and discussed future council training that he has given to other cities. Schedule for August or September.

Whitaker made motion to go into closed session at 10:16 PM, 2nd by Hale. Roll call Tuthill, Symonds, Hale, Whitaker present; Wery via Zoom. Closed session pursuant to State of Iowa Code section 21.5(1) (c) to discuss strategy with legal counsel on matter currently in litigation or where litigation is imminent.

Whitaker made a motion to come out of closed session at 10:32 PM; second by Hale. Vote: Tuthill, Symonds, Hale, Whitaker and Wery via Zoom.

With no further business being evident, council adjourned the meeting. Motion made by Hale, second by Whitaker at 10:33 PM. Ayes – 5

Eldy Miller, Mayor

Luanne R. Miller, Clerk